Welcome to the Library service: orientation 2020
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QG GEN035  [https://www.abdn.ac.uk/library/documents/guides/qggen035.pdf]

Introduction and contacts
The Library provides access to materials to support your learning and studies no matter where you are in the world. While we work towards the safe re-opening of our buildings, we continue to provide online help and support in accessing and using our online library.

The Sir Duncan Rice Library (TSDRL) - main site
Holds materials in Arts, Science, Education and Social Sciences. The Special Collections Centre, home to the University’s historic collections of books, manuscripts and archives is housed within TSDRL.
Enquiries: library@abdn.ac.uk | Library home page: www.abdn.ac.uk/library/
Subject specialists: bit.ly/InfoConsultants & subjectteam@abdn.ac.uk

Taylor Library
The University of Aberdeen’s specialist law library houses the law collections, the Official Publication Collections and the European Documentation Centre (EDC). Taylor Library is located within the Taylor Building on the Old Aberdeen campus.
Enquiries: lawlib@abdn.ac.uk | Web page: https://bit.ly/TaylorLibraryEDC
Contact details: bit.ly/TaylorLibraryContacts

Medical Library
Subjects include dentistry, medicine and medical sciences. The Medical Library is in the Polwarth Building on the Foresterhill Campus.
Enquiries: medlib@abdn.ac.uk | Web page: https://bit.ly/MedicalLibrary
Contact details: bit.ly/MedicalLibraryContacts

Guidance and support

Information skills
Enhance your information skills by attending a course-specific library workshop or a bookable session. Library materials are also stored within your online course content. Additionally presentations, worksheets and other documents from Library skills workshops are available on our wiki at: http://finditfastlibraryworkshops.pbworks.com/

Library guides
Our Library guides will help you make the most of our services, facilities and resources. For guidance in using our e-book collections and databases, or even help with referencing, visit: www.abdn.ac.uk/library/support/library-guides-101.php

Course reading lists
The reading list service will provide you with easy access to materials on your reading lists, wherever you are.

Toolkit
Developed by IT Services, the Toolkit will help you learn new digital skills, understand how to use University software, discover useful apps and explore University services. It includes walkthroughs, tutorials, videos, software and much more. Access the Toolkit at: www.abdn.ac.uk/toolkit/
If you are off-campus

We have access to millions of research articles, hundreds of thousands of e-books and hundreds of databases in our virtual library. Primo is the portal to our electronic material.

**Access to e-resources**

As a student at the University of Aberdeen you will have access to all of the Library's e-resources.

- The majority of these require a ‘Shibboleth’ (Institutional) login using your UoA username and password.
- A small number may require a different login process. See our Accessing electronic information guide for more information.

**Important note:** The most reliable way to access the Library’s e-resources is via Primo. For guidance in using Primo, visit: www.abdn.ac.uk/library/support/library-guides-101.php#P

If you are on-campus

In addition to the many millions of items in our virtual library we have extensive collections of print materials.

**Borrowing:** When our libraries are open you can borrow and return books and other material. Your student card is also your Library card and you will need this to borrow items. Look out for an email from the Library nearer the start of term on how to borrow using our Self-service machines.

**Facilities:** PCs and PC classrooms are available in all libraries and are linked to the University network, providing access to the internet, e-mail and various software packages to support your assignments. Printing, photocopying and scanning on campus is via networked multi function devices (MFDs). MFDs are available on almost all floors of TSDRL and in both Taylor and Medical libraries. Bookable group study rooms are available in all libraries, as are silent study spaces. TSDRL also has non-bookable group study spaces (Co-Labs).

**Accessible library:** The Library is committed to offering support, assistance and equipment so that all students can have full access to the services and content we provide, e.g. Assistive Technology Booths on Floors 1 and 4 in TSDRL. Our Accessible library facilities and services guide provides useful information on the help and equipment available.

**Layout of The Sir Duncan Rice Library**

**Lower Ground Floor:** Special Collections Centre

**Ground Floor:** Welcome Desk, Returns Room, short-stay PCs, Old Aberdeen Library (membership of Aberdeen City Libraries is available to all UoA students), Hardback Café, Gallery

**Floor 1:** Information Centre, IT Service Desk, Heavy Demand, maps, newspapers, Music Room

**Floor 2:** All print journals, microform materials and microfilm/fiche reader

**Floor 3:** Archaeology, History, Travel Geography

**Floor 4:** Literature, Classics, History of Art and Architecture, Film, Theatre, Music books

**Floor 5:** Language & Linguistics, Biological & Physical Sciences, Maths, Engineering, Business

**Floor 6:** Education, Human Geography, Politics, International Relations, Sociology, Economics, Teaching Resource Collection

**Floor 7:** Computing Science, Psychology, Philosophy, Divinity and Religion

**Information & help**

There are Information Desks in all libraries and subject-specific help points on almost all floors of TSDRL. The IT Service Desk is on Floor 1 of TSDRL.

Whether you are off-campus or on-campus please contact us if you have any questions. We are always happy to help!