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## Your ID Number

### Example – 51012345

For existing students/staff your **8 digit ID number** will be on your ID card.

For new postgraduate research students this is the **8 digit number** on the front of the Acceptance letter you received from the Admissions Office.

For new staff this is the **8 digit number** included in the Welcome letter you received from Human Resources.

Use your ID number for:

- [Online Registration](#)<sup>1</sup> (postgraduate research students)
- Swipe card access into buildings and printers on campus, by using your ID card
- Some services at the University such as [Assistive Technology](#) or the [Library](#)
- Submitted work may require your ID number (postgraduate research students)

## Further Help and Support

The IT Service Desk is your first point of contact for IT support at the University.

- Email us [servicedesk@abdn.ac.uk](mailto:servicedesk@abdn.ac.uk)
- Use the online self service facility by [logging into MyIT](#)  
From here you can log a new call with us, update your call with new information, and check the progress of any open calls you have logged.
- Alternatively, you can visit us:
  - in the Sir Duncan Rice Library in Old Aberdeen
  - in Polwarth Building Room 1:122 on the Foresterhill campus

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<sup>1</sup> Registration and Course Administration