

How to set-up passwordless login to Multi-factor Authentication (MFA)

Passwordless login

Microsoft Authenticator App users now have the option to register your phone as a hardware token. This allows passwordless logins to Multi-factor Authentication (MFA). Once you're registered, you can log in to cloud services with your username as normal and complete the MFA prompt. You are not asked for your password making logins easier.



This user guide steps you through setting up passwordless login using **Microsoft Authenticator app** as on your mobile phone.

Details on how to set up the app on your phone can be found in this guide [Multi-factor Authentication \(MFA\):Microsoft Authenticator App](#)

Registering for passwordless login

1. Open Microsoft Authenticator on your phone
2. Tap your university username u99jb25@abdn.ac.uk
3. Tap Set up phone sign-in (Android) or Enable phone Sign-in (iOS)
4. Follow the on-screen prompts to register the device with username/password and set a PIN if you don't already have one
 - Note: This can take a few seconds to process
5. Tap Register and wait for the process to complete
6. Once you see the Account added screen, tap Finish
7. When you log into web mail when prompted for a password click 'Use an app instead'



What can IT administrators see if I register my device?

They will only be able to see your device name, operating system version and who registered the device. They cannot see any other information such as location, apps, data, email etc.

How to unregister your device

1. Open Microsoft Authenticator on your phone
2. Tap the three dots menu at the top
3. Tap Settings
4. Tap Device Registration
5. Tap UNREGISTER DEVICE

Further information and help

If you have any questions or concerns contact the Service Desk: myit.abdn.ac.uk