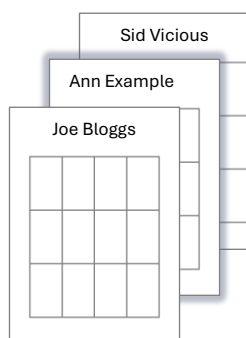


Acrobat DC: Extracting pages from a PDF

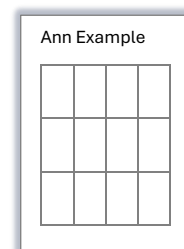
Overview

Adobe Acrobat allows you to extract a page or range of pages from a PDF. You can then save the extracted page(s) as a new PDF.

PDF 1 – the original



PDF 2 – the extracted page(s)



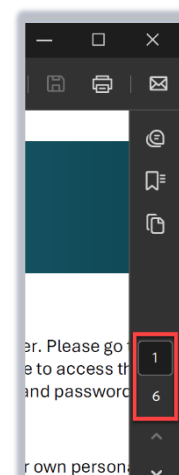
Before you start

Software requirements

- Adobe Acrobat DC¹

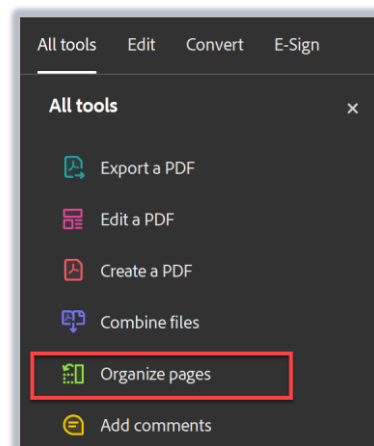
Which pages do you want to extract?

- Make sure you know which page or page range you want to extract from the PDF.
- Page numbers are displayed at the side of the Acrobat window:



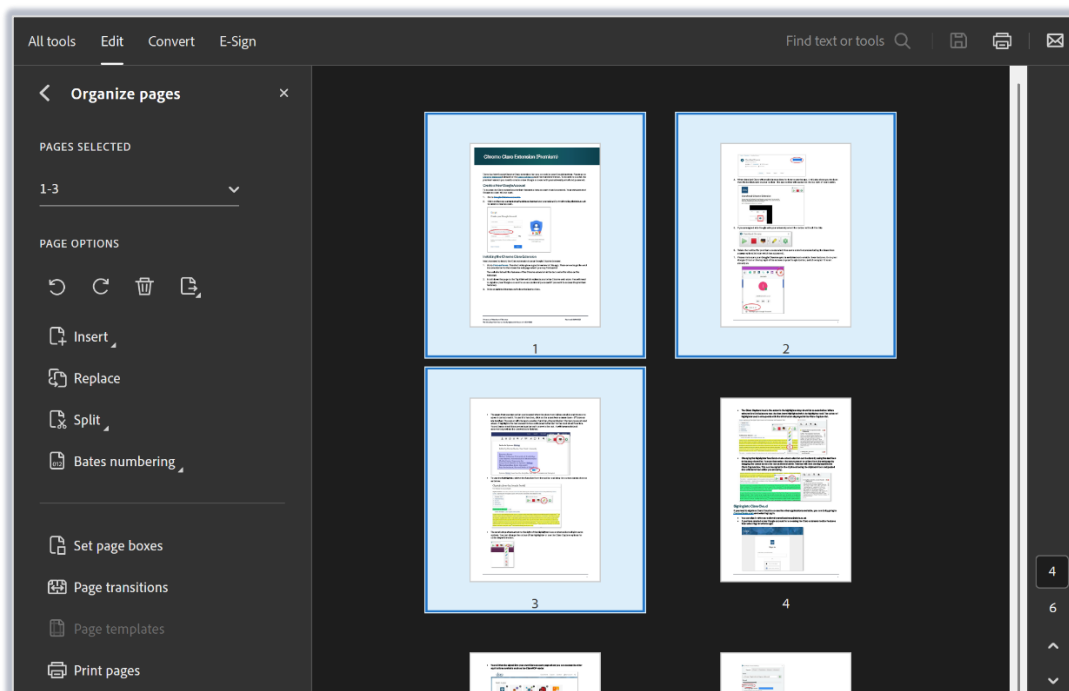
Extracting pages

1. Open **Adobe Acrobat DC**.
2. Click **File**, then **Open...**
3. Navigate to the PDF from which you want to extract pages (e.g. PDF 1) and click **Open**.
4. Click the **All tools** and then **Organize pages**
5. Click on the **Organise Pages** icon.
6. In the **Organise Pages** window:
 - To extract a **single page**, type the page number or **select** the page.
 - To extract a **page range**, type the page range or **select** each of the pages you want to extract.

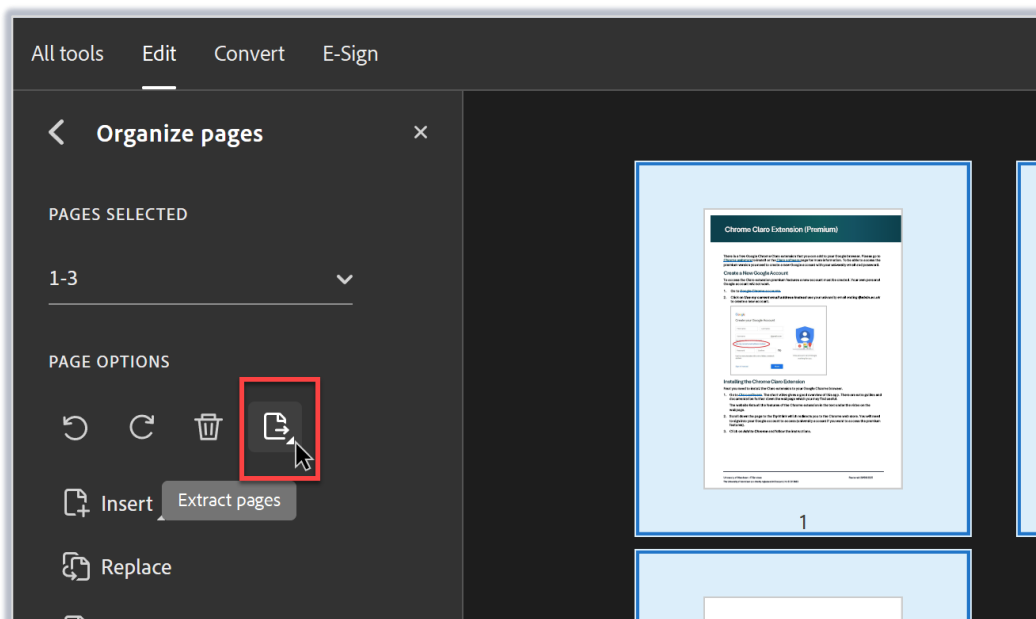


¹ Don't have Acrobat DC? You can request the software for your University managed device via the IT Service Desk using [MyIT](#).

You can use the **shift** key to select consecutive pages or the **ctrl** key to select separate pages.



7. Click **Extract**.



The additional options that appear allow:

- Deletion of pages after extracting.
- Creating a separate PDF file for each extracted page instead of the default combined PDF file.

8. The extracted page(s) will open in a **new tab** as a PDF called **Pages from [original PDF name].pdf**

Note: This new PDF is not saved automatically, you must do this yourself.

9. Click **File**, then **Save As...** to save the PDF with a name of your choice (e.g. PDF 2).

Further information and help

Use MyIT to report an issue to the IT Service Desk: <https://myit.abdn.ac.uk>