|  |  |
| --- | --- |
| **University of Aberdeen logo** | **Please return to:**  Admissions Office - Undergraduate  Directorate of Student Recruitment  University of Aberdeen  University Office, Regent Walk  King’s College  Aberdeen AB24 3FX |

# APPLICATION FOR UNDERGRADUATE PART TIME STUDY OR INDIVIDUAL SUBJECT STUDY

|  |  |
| --- | --- |
| **Applicant Ref No** (will be allocated by the University) | **Date Received** (entered by the University) |
|  |  |

## Section 1 NAME DETAILS (BLOCK Letters Please)

|  |  |
| --- | --- |
| **Surname/Family Name** |  |
| **Forename 1** |  |
| **Forename 2** |  |
| **Forename 3** |  |
| **Title: (Miss/Ms/Mrs/Mr/Dr)** |  |
| **Previous Name (if applicable)** |  |
| **Date of Birth**  **(DD/MM/YYYY)** |  |

## Section 2 PROGRAMME OR COURSE TO WHICH APPLICATION IS MADE

|  |  |
| --- | --- |
| **Programme / Course of Study** |  |
| **Preferred Entry Level** |  |
| **Intended Date of Entry (Month/Year)** |  |
| **Expected Duration**  **(in Months)** |  |
| **Proposed Mode of Study**  **Part Time or Individual Subject Study** |  |
| **Intended Source of Funding** |  |
| **Is your funding already guaranteed? (YES/NO)** |  |

## Section 3 ADDRESS DETAILS (BLOCK Letters Please)

|  |  |
| --- | --- |
| **Address Line 1** |  |
| **Address Line 2** |  |
| **Address Line 3** |  |
| **Country** |  |
| **Postcode/Zip Code** |  |
| **Daytime Telephone Number**  **(with country and area code)** |  |
| **Evening Telephone Number**  **(with country and area code)** |  |
| **E-mail Address**  **(must be provided - please print carefully)**  **)** |  |

## Section 4 EDUCATIONAL (Higher and Further) AND OTHER RELEVANT QUALIFICATIONS (BLOCK Letters Please)

**Please list below, in chronological order, your educational, professional and other relevant qualifications for entry including those you hope to obtain. List passes and fails, including (where applicable) results of courses taken at your current or most recent school or college. Please provide a copy of your qualifications.**

| **Qualification Title, Subject and Level**  **(e.g. Higher, A Level, HNC)** | **Examination Board or University/College of study (if not UK, please state which country)** | **Result or Grade** | **Date of Award or Anticipated Award (Month/Year)** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Section 5 EMPLOYMENT HISTORY (BLOCK Letters Please)

Please enter periods of employment or research experience in chronological order, with most recent at the top

| **Date From**  **(Month/Year)** | **Date To**  **(Month/Year)** | **Employer (if not UK, please state which country)** | **Title and Description of Post held** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Section 6 ENGLISH LANGUAGE PROFICIENCY

Please complete if your first language (‘mother tongue’) is not English. (If you have not yet taken a test, please state your anticipated test date)

|  |
| --- |
| Please provide a copy of your English Language Proficiency. |

## Section 7 PERSONAL DETAILS (BLOCK Letters Please)

Answer the following questions, indicating **Yes** or **No’** in the relevant checkboxes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you previously studied in UK Higher Education? | **Yes** |  | No |  |
| If yes, please enter HESA Student Identifier: |  | | | |
| **Have you been a student in this University before?** | **Yes** |  | **No** |  |
| **If yes, please give your Student Identification number, if known** |  | | | |
| **If yes, please state most recent University of Aberdeen programme** |  | | | |
| **Have you previously been refused admission to study, or continuation of study, other than on academic grounds?** | **Yes** |  | **No** |  |

## Section 8 RESIDENTIAL ENTRY CATEGORY

Enter the details in the table below

|  |  |
| --- | --- |
| Permanent Domicile – Country: |  |
| Country of Birth: |  |
| What is your legal country of nationality? |  |

Insert an ‘X’ in the relevant checkbox below to indicate your residential status

|  |  |
| --- | --- |
| UK/EU National, resident outside the UK in the European Economic Area (EEA) or Switzerland for last 3 years |  |
| UK/EU National, temporarily employed outside UK |  |
| EU National, resident in the UK with settled or pre settled status |  |
| Non-EU National, exempt from Immigration Control and resident in UK for last 3 years |  |
| Non-EU National, with Refugee Status or Exceptional Leave to Remain |  |
| National of Norway, Iceland, Liechtenstein or Switzerland in the UK as Migrant Worker |  |
| None of the above |  |
| If not a UK national, date of most recent entry to the UK |  |

## Section 9 DISABILITIES (Insert an ‘X’ in the relevant boxes below)

If you require any disability-related adjustments or support, it is helpful if you inform the University at an early stage.

The information provided will not affect any decision about your academic suitability for the programme and will be treated confidentially. If you wish to discuss your situation confidentiality before deciding whether or not to disclose, please contact a Disability Advisor at [student.disability@abdn.ac.uk](file:///C:\Users\s03la1\Documents\4.HESA%20DF%20Project\CPD\New%20Form\student.disability@abdn.ac.uk).

**Do you have an impairment, health condition, or learning difference that has a substantial impact on your ability to carry out day-to-day activities and has lasted, or is expected to last, at least 12 months?**

**If you have more than one health condition or disability, please select all checkboxes that apply**

|  |  |
| --- | --- |
| Blind or have a visual impairment uncorrected by glasses |  |
| D/deaf or have a hearing impairment |  |
| Development condition that you have had since childhood which affects motor, cognitive, social and emotional skills, and speech and language |  |
| Learning difference such as dyslexia, dyspraxia or AD(H)D |  |
| Long-term illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy |  |
| Mental health condition, challenge or disorder, such as depression, schizophrenia or anxiety |  |
| Physical impairment (a condition that substantially limits one or more basic physical activities such as walking, climbing stairs, lifting or carrying). |  |
| Social/communication conditions such as a speech and language impairment or an autistic spectrum condition |  |
| An impairment, health condition or learning difference not listed above |  |
| No known impairment, health condition or learning difference |  |
| Prefer not to say |  |

**If you have health condition or disability and require disability-related adjustment or support, please give brief details below:**

|  |
| --- |
|  |

**Are you in receipt of Disabled Students’ Allowance funded by the Student Loans Company (SLC) or Student Awards Agency Scotland (SAAS)? You may know it as an allowance funded by Student Finance England/Guernsey/Isle of Man/Jersey/Northern Ireland/Scotland/Wales:**

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | Not Applicable |  |

## Section 10 REFEREE DETAILS

Applicants must provide the name of one referee (someone who can confirm your previous qualifications) to support your application and is able to assess whether University education is suitable for you. Enter their details in the table below.

|  |  |
| --- | --- |
| **Name** |  |
| **Occupation** |  |
| **Relationship to Applicant** |  |
| **Address Line 1** |  |
| **Address Line 2** |  |
| **Address Line 3** |  |
| **Country** |  |
| **Postcode/Zip Code** |  |
| **E-mail Address (please print carefully)** |  |

## Section 11 HOW DID YOU HEAR ABOUT THIS PROGRAMME?

(Insert an ‘X’ in the relevant checkbox in the table below)

|  |  |
| --- | --- |
| 1. University Prospectus |  |
| 2. WWW |  |
| 3. Higher Education Convention or Fair |  |
| 4. British Council |  |
| 5. Your own School |  |
| 6. University Visit to your Institution |  |
| 7. Aberdeen International Officer |  |
| 8. Family/Friends |  |
| 9. Open Day |  |
| 10. Newspaper/Journal (please specify): |  |
| 11. Academic Department |  |
| 12. Your own teaching staff |  |
| 13. Word of mouth |  |
| 14. Other (please specify): |  |

## Section 12 PERSONAL STATEMENT

Please enter below a personal statement by yourself which could include details of your aptitude for study; details of any relevant practical experience, responsibilities, study abroad; outside interests; reasons for wishing to study at the University of Aberdeen; where appropriate, reasons for wishing to visit the UK etc.

Please continue on a separate sheet if necessary.

|  |
| --- |
|  |
|  |

**Declaration**

**I certify that the information given in this application is correct and complete. If I am admitted to the University, I undertake to observe the University’s Regulations and to ensure payment of tuition fees and other financial liabilities to the University. I agree that the University of Aberdeen may process personal data contained in this form, or other data which the University may obtain from me or other people whilst I am an applicant and student, for any purposes connected with my application or for any other legitimate reason.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature of Applicant:** |  | **Date:** |  |

## Section 13 SUPPORTING DOCUMENTATION CHECKLIST

Please remember to include the following documentation:

* Qualification documentation
* A valid IELTS certificate or proof of your language proficiency (if applicable)

**If you do not submit the required documents with your application, it cannot be processed**

**Thank you for completing this application.**

**Please also note the questions on the following two pages.**

**Please return by email to:** [ugadmissions@abdn.ac.uk](mailto:ugadmissions@abdn.ac.uk)

## Section 14 STATISTICAL INFORMATION

**The information on this page is required for statistical purposes only and will not be made available to staff considering the application for admission. Please tick the appropriate boxes.**

**What is your sex?**

If your permanent domicile upon entry is in England, Guernsey, Isle of Man, Jersey, Northern Ireland, Scotland, or Wales, please choose one of the following options:

|  |  |  |  |
| --- | --- | --- | --- |
| Male |  | Female |  |

If your permanent domicile upon entry is in any other country, please choose one of the following options:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Male |  | Female |  | Other |  |

**Do you consider yourself to be trans, or have a trans history?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes |  | Prefer not to say |  |

**Which of the following best describes your sexual orientation?**

|  |  |  |  |
| --- | --- | --- | --- |
| Bisexual |  | Gay or lesbian |  |
| Heterosexual or straight |  | Other sexual orientation |  |
| Prefer not to say |  |  |  |

**What religion or religious denomination or body do you belong to?**

|  |  |  |  |
| --- | --- | --- | --- |
| No Religion |  | Buddhist |  |
| Christian - Church of Scotland |  | Christian - Roman Catholic |  |
| Christian - Other denomination |  | Hindu |  |
| Jewish |  | Muslim |  |
| Pagan |  | Sikh |  |
| Any other religion or belief |  | Prefer not to say |  |

**What is your ethnic group or background?**

|  |  |
| --- | --- |
| Asian - Bangladeshi or Bangladeshi British |  |
| Asian - Chinese or Chinese British |  |
| Asian - Indian or Indian British |  |
| Asian - Pakistani or Pakistani British |  |
| Any other Asian background |  |
| Black - African or African British |  |
| Black - Caribbean or Caribbean British |  |
| Any other Black background |  |
| Mixed or multiple ethnic groups - White or White British and Asian or Asian British |  |
| Mixed or multiple ethnic groups - White or White British and Black African or Black African British |  |
| Mixed or multiple ethnic groups - White or White British and Black Caribbean or Black Caribbean British |  |
| Any other Mixed or Multiple ethnic background |  |
| White - English, Welsh, Northern Irish or British |  |
| White - Gypsy or Traveller |  |
| White - Irish |  |
| White - Polish |  |
| White - Roma |  |
| White - Scottish |  |
| White - Showman / Showwoman |  |
| Any other White background |  |
| Arab |  |
| Any other ethnic background |  |
| Not known |  |
| Prefer not to say |  |

**If you are under 21, please give the occupation of your parent, step-parent or guardian who earns the most. If they are retired or unemployed, give their most recent occupation.**

**If you are 21 or over, please give your own occupation.**

|  |
| --- |
|  |

**Special student status**

|  |  |
| --- | --- |
| Entered HE via Scottish Wider Access Programme |  |
| Entered HE via another Access Programme |  |
| Incoming SOCRATES-ERASMUS Student (Institutional Contract) |  |
| Other Incoming Exchange or Visiting Student |  |
| Not Applicable |  |

**Please answer the questions below if your country of permanent domicile upon entry is in England, Guernsey, Isle of Man, Jersey, Northern Ireland, Scotland, or Wales.**

**Are you a service leaver?**

A service leaver is anyone who has served for at least one day in Her Majesty's Armed Forces (regular and reserve) or Merchant Mariners who have seen duty on military operations.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes |  | Prefer not to say |  |

**Do you have a parent or carer who served or is serving in the British Armed Forces?**

A person who has a parent or carer who served or is serving in the regular or reservist British Armed Forces (Royal Navy; British Army; or Royal Air Force) at any point during the first 25 years of that person's life.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes |  | Prefer not to say |  |

**Would you consider yourself estranged from your family (i.e. not supported by your family)?**

An estranged person is someone who no longer has the support of their family due to a breakdown in their relationship which has led to ceased contact. This might mean your biological, step or adoptive parents or wider family members who have been responsible for supporting you in the past.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes |  | Prefer not to say |  |

**Are you a carer?**

A carer is anyone who cares, unpaid, for a friend or family member, who due to illness, disability, a mental health problem or an addiction, who cannot cope without their support.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes |  | Prefer not to say |  |

**Have you ever been in care or have you ever been looked-after by a local authority at any stage in your life, no matter how long for?**

|  |  |  |  |
| --- | --- | --- | --- |
| Not a care leaver |  | Looked after in Scotland |  |
| In care in the rest of the UK |  | Not known |  |
| Prefer not to say |  |  |  |

**Are you a user of British Sign Language (BSL)?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Yes |  | No |  | Not Applicable |  |

**Do any of your parents have any higher education qualifications, such as a degree, diploma or certificate of higher education?**

|  |  |  |  |
| --- | --- | --- | --- |
| No |  | Yes |  |
| Not known |  | Prefer not to say |  |