Fees and Terms and Conditions

Your registration on a Language Centre Evening Class course will be subject to the following terms and conditions:

1. Applicants must be over 17 years old to enrol with us. Applicants under the age of 17 will have their registration declined. Providing false information regarding age will result in immediate expulsion from the course with no refund made available.

2. Fees are required in advance - please note that a place on the course will only be confirmed upon receipt of full payment.

3. The University Language Centre (LC) reserves the right to cancel any course which does not recruit a viable number of students. A full refund will be made in this case. Where we need to cancel a course, we will email all students enrolled on that course to notify them of this decision.

If we cancel a course which you have enrolled on, you may transfer to an alternative course, if available, or claim a full refund for any courses which are cancelled. Refunds may take up to 2 weeks to process via the University of Aberdeen’s Language Centre Admin Team.

You cannot attend an alternative course on a trial basis. If you request or attend an alternative course, you will lose the right to a refund.

4. The LC will seek to keep to the course dates published but reserves the right to alter times/dates in the event of unforeseen circumstances. If you are unable to attend at the new times/dates arranged for the course, a full refund will be given.

5. Following your application and payment for a course, our course fees are non-refundable and non-transferable for withdrawals from a course.

6. We do not offer refunds for lessons which take place on the advertised day and time but which you do not attend or are unable to attend because of unforeseen changes in your circumstances.

7. The LC cannot accept responsibility for unforeseen changes in a participant's circumstances that may prevent attendance.

8. No refunds will be made should a student enrol for a level that is unsuitable (for example, a beginner enrolling for an intermediate class, or an advanced student for an intermediate group) simply because there is no group available at a more appropriate level.

9. Any request to change to a different course must be made to the LC Admin Team and depends upon the availability of places.

10. For courses taking place over multiple weeks, the LC reserves the right to cancel a class if the tutor is absent due to illness or other unavoidable circumstances. If a class has to be cancelled, the tutor will arrange a replacement class at a time to suit the majority of students. No refunds will be made in the event of some course participants being unable to attend at the rearranged time.
11. The LC reserves the right to cancel a course, or replace a tutor if unavoidable. In the event of a course being cancelled after its start, a proportional refund will be given.

12. The University does not accept responsibility for losses or expenses incurred, however caused.

If you have a query about any of these terms and conditions, please contact the LC by email lc-eveningclasses@abdn.ac.uk.