SCIENCE TEACHER (RESIDENTIAL)

MAIN DUTIES

All duties are subject to change at the discretion of the Managing Director.

- To prepare and deliver high-quality science lessons to the expected standard, i.e., lessons that motivate the class and have variety and pace and challenge all the students in line with the BSS ethos (course packs and associated teaching materials have been designed for each specialism)
- To complete administrative duties such as maintaining accurate lesson plans, class profiles, registers and weekly log of work done.
- To liaise with other teachers and DoS on weekly planning.
- To ensure that student notebooks are up-to-date, work is marked, mistakes have been corrected and students' self-reviews have been completed.
- To ensure that classroom displays are clear, vibrant, illustrative and representative of the students' work.
- To take responsibility for the safety, welfare and behaviour of all students during the academic programme time, being especially vigilant when taking students off site.
- One excursion or airport duty on the weekend, where possible early return for extra prep time.
- One day off per week, either Saturdays or Sundays.
- Maximum teaching contact time of up to 25 hours per week.
- Allocated pep and admin time per day plus meeting and CPD time.
- To write weekly Progress Reports for all students (even if not leaving or if students change programme after just a few days).
- To assist the DoS with Placement Testing and administering exams if required.

ADDITIONAL DUTIES

- To attend daily staff meetings.
- On a rota basis to carry out mealtime supervision, wake-up, and bedtime duties.
- To follow guidelines as outlined in the Staff and Academic Handbooks and as explained by the Centre Manager / DoS.
- To carry out any other reasonable duties, including to help set up / pack up camp.

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British Summer School is a trading name of Explotise Ltd.
PERSON SPECIFICATION

- Native / near-native competence in English (written and spoken)
- First degree in a relevant science subject
- Master’s Degree or PhD in science is preferred (in progress or completed)
- PGCE or QTS (science) is preferred
- CELTA, Trinity TESOL or Accreditation UK recognised equivalent is welcomed but not essential
- DELTA, CELTAYL, QTS (primary or secondary) are particularly welcomed but not essential
- Some teaching experience is preferred
- Previous residential summer school experience and experience of teaching mixed nationality groups is preferred
- Highly organised with excellent time management skills
- Excellent communication skills, enthusiastic and friendly
- Flexible and adaptable approach to working hours
- Professionalism: being of smart appearance appropriate to the role and using appropriate language

TIME OFF

- All rotas and days off are arranged by the Centre Manager. Any issues or changes regarding the rota and/or days off must be approved by the Centre Manager.
- You are entitled to one 24-hour period off per week, due to the nature of your role this will usually be on the weekend.
- A typical working day is from 8.15 to 18:00 with up to 5 hours of teaching time and 3 hours of preparation time per weekday. When on wake-up duties, once or twice a week, your day will start at 7.15 (timings may very slightly depending on centre).
- Due to the nature of the weekend activities (transfers and excursions) these are usually longer working days.
- You will be asked to sign the 48-hour working week opt-out agreement.
OTHER

- A day option is available for staff who do not wish to be residential.

REMNURATION

- £650 per week (including holiday pay)
- Free accommodation
- Fee meals on a full-board basis
- Use of campus facilities, subject to availability

SAFEGUARDING

British Summer School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment, whether on or off duty. All staff are subject to a Disclosure and Barring Service (DBS) check.