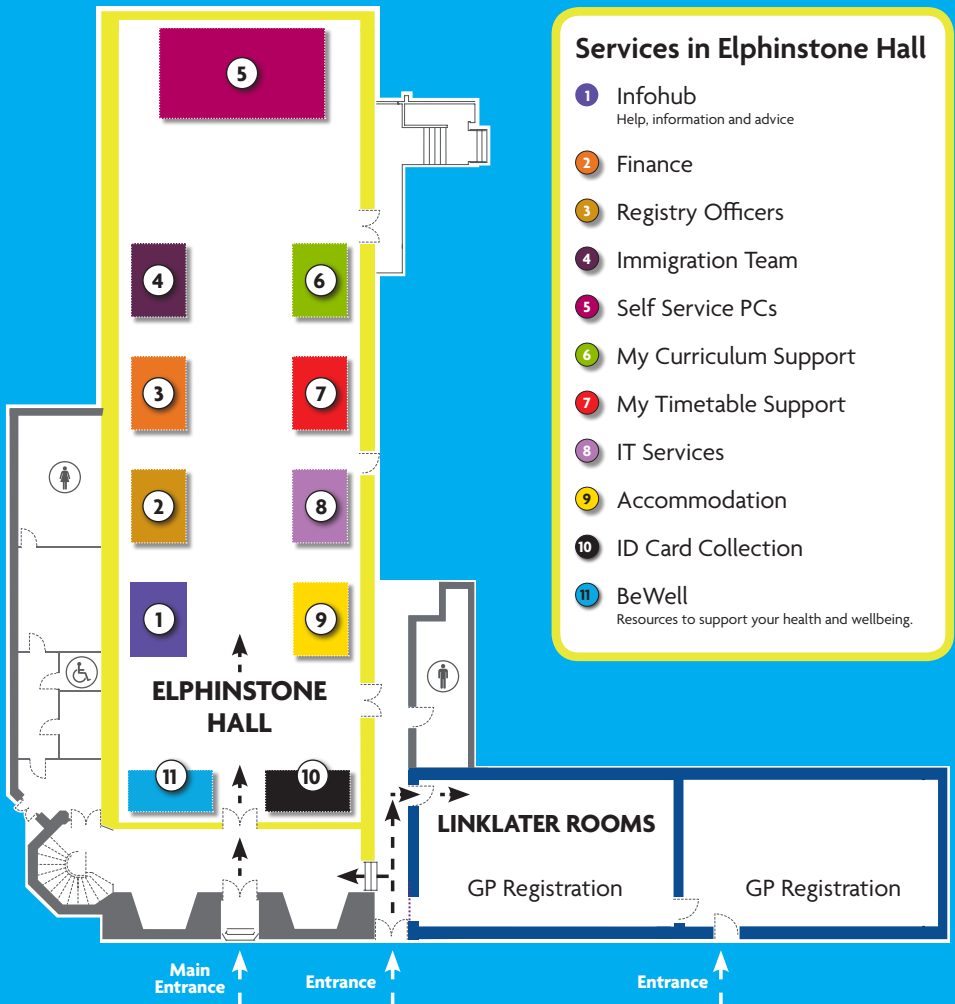


# Registration

Monday 2nd September to Thursday 19th September (*Excluding Weekends*), 9am-5pm.  
 Friday 20th September - Registration services will close at 2pm.



**Infohub:** One stop shop for any enquiry. The team can provide proof of student status letters, bank letters, council tax exemption forms, student record cards, help you make a payment, provide guidance on Personal Tutors and give general information and advice.

**Finance:** Finance staff are available to set up payment plans for University accommodation and tuition fees, and provide guidance on any general enquiries pertaining to meeting University charges.

**Immigration Team:** All new students, and returning students who hold a Tier 4 visa, are required to complete a visa or immigration document check in September. Please bring your passport, visa and Biometric Residents Permit with you as well as photocopies of these documents including any pages of your passport which have been stamped.

**Registry Officers:** The Registry Officers can provide support to students applying for readmission, changes to their degree as well as providing information on course and degree requirements.

**Self-Service PCs:** Use these PCs to completed Electronic Registration and log on to MyCurriculum to make your course choices. You can also access MyTimetable and MyAberdeen from the same PCs.

### **MyCurriculum Team**

Speak to the MyCurriculum team if you need help with accessing or using MyCurriculum. You can also get MyCurriculum help by using our online chat service or by calling 01224 272727. These services operate from 10 am to 4 pm each day, Monday to Friday, but have longer operating hours during peak times. See the yellow banner at the top of the MyCurriculum screen for up to date operating hours.

**IT Services:** Speak to the IT team if you're struggling to connecting to Wi-Fi, or need help accessing your IT account or emails.

**MyTimetable:** The team can assist with any MyTimetable enquiries. You can also submit a request using their online service by emailing [servicedesk@abdn.ac.uk](mailto:servicedesk@abdn.ac.uk).

**University Accommodation:** The Accommodation team can assist with any University Accommodation related questions, provide guidance on the accommodation options available to you and assist with room transfers if you would like to move.

**BeWell:** Resources and services to support your health and wellbeing during your time at the University of Aberdeen.

**King's Cup:** The King's Cup is an exciting student competition which rewards you for taking part in Welcome Week activities. Every time you attend an induction, orientation session, participate in a club or society event, or even take a quiz in the mobile app, you will earn King's Cup points. Download the 'ActionBound' app on your phone to get started.

The School with the most stickers will win a School BBQ party and the top scoring student in each school will also win a £50 Amazon voucher!

**ID Card Collection:** Make sure you've submitted a passport style photograph using [www.abdn.ac.uk/photoupload](http://www.abdn.ac.uk/photoupload) If you stay in University Accommodation, your card will be ready to collect when you check in. For students studying at Forresterhill, your cards will be with your School office. For all other students, your card can be collected from Elphinstone Hall. Cards are organised alphabetically by surname so make sure you go to the correct desk.