

# COLLECTING A BRP FROM THE POST OFFICE



Information for students who need to collect their Biometric Residence Permit (BRP) from the local Post Office

## ***What is a BRP?***

Most Tier 4 students studying at the University of Aberdeen will need to collect a Biometric Residence Permit when they arrive in the UK. This is a small, credit-card-sized permit, which shows your permission to stay in the UK during your studies.

## ***Where do I get my BRP?***

Full details on where, and when, your BRP will be available for you to collect are outlined on the letter you will have received from UKVI containing your passport and details of your successful visa application.

Most of our students will have been told to collect this from the Post Office located beside Sainsbury's supermarket in Berryden Retail Park. Details on how to get there are on the other side of this sheet.

## ***When should I collect my BRP?***

You are advised by the Home Office to collect your BRP within 10 days of entering the UK. You should collect this as soon as you can within this 10 day period, as it will allow you to register with the University. Once you have registered with us you will then be able to register with a local GP and set up a UK bank account.

You should collect your BRP before you try and collect your student ID card, as you may not be able to register with us until you have it.

## ***What documentation do I need to take with me to collect my BRP?***

When you collect your BRP you, and any dependents who are with you in the UK, must take their passport to the Post Office. Without your passport the Post Office cannot issue your BRP.

You should also arrive with the following to make the collection process quicker:

- The letter you received from UKVI containing information on your visa and where to collect your BRP; and
- Your address details in the UK (including a phone number if you have one).

## ***What do I do once I have my BRP?***

Once you have collected your BRP you must take it with you to your University registration session so we can update our records with its details.

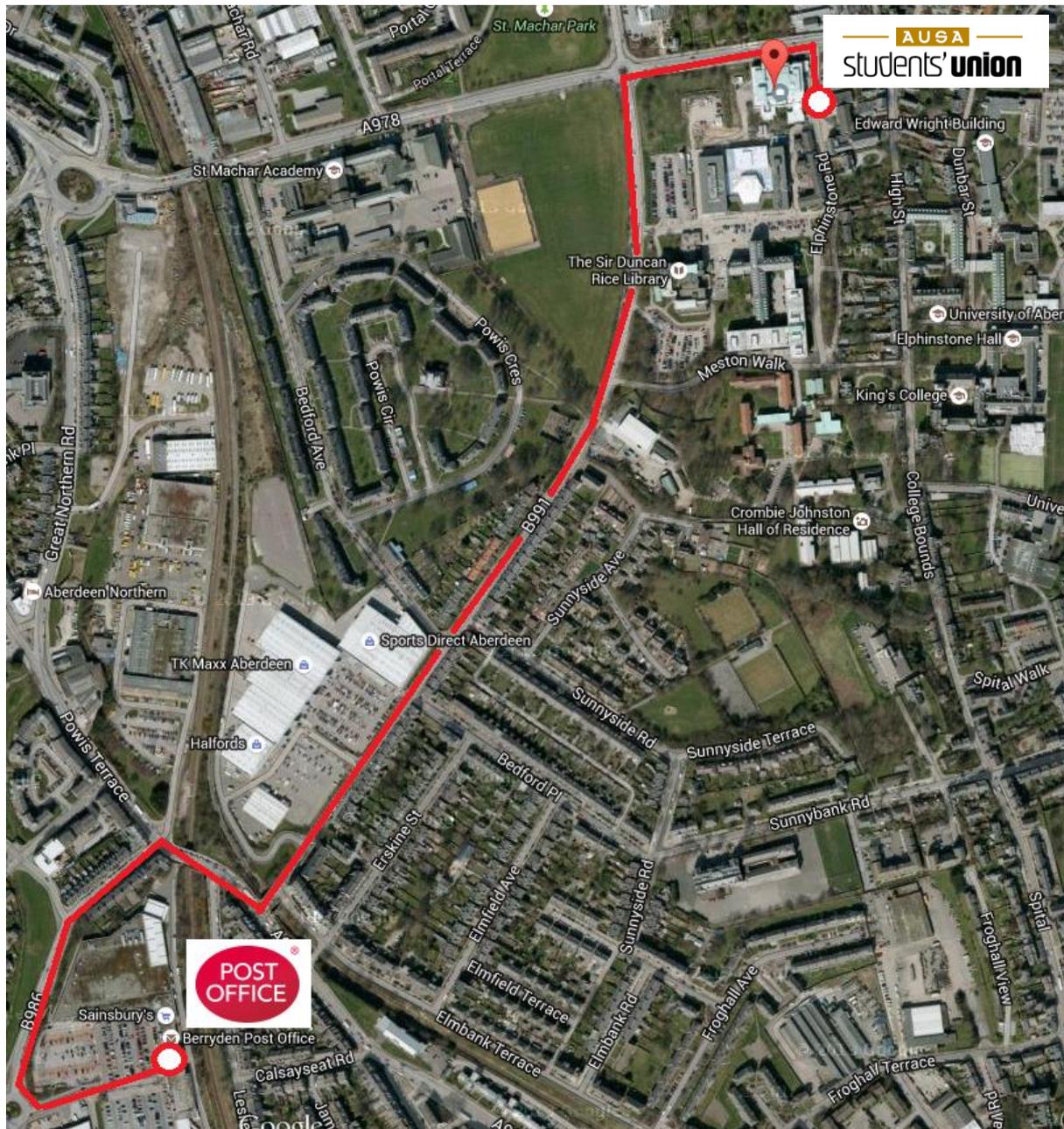
If you arrive during the main September or January registration periods you can take your passport and BRP (together with full photocopies of these) to the Visa Check venue where. Details on when, and where, to go will be outlined in your joining information.

You are required by law to keep us, as your sponsor, updated with any changes to your visa documents and contact details during your studies. You can do this by visiting our Infohub.

**If you have any questions about registration or about collecting your BRP please ask a member of Infohub staff or email [infohub@abdn.ac.uk](mailto:infohub@abdn.ac.uk) for more details.**

# HOW TO GET TO THE BERRYDEN POST OFFICE

The map below shows how to get to our local collection Post Office from the Students' Union Building, on King's Campus. Make sure that this is the correct Post Office for you by checking the letter from UKVI that contained your visa outcome.



## Berryden Post Office

Unit 5 Berryden Retail Park  
Berryden Road  
Aberdeen  
AB25 3SA

## Opening Hours

Monday – Friday	0830 – 1800
Saturday	0900 – 1700
Sunday	1100 – 1500