

TUITION FEES POLICY FOR UNDERGRADUATE STUDENTS FOR THE 2013/14 ACADEMIC YEAR

GENERAL INFORMATION

1. All students taking University courses are required annually to pay the tuition fee for their programme of study and, where applicable, any re-assessment fees.
2. Details of the tuition fees approved for each programme by the University Court for the Academic Year 2013/14 can be found here <http://www.abdn.ac.uk/infohub/finance/tuition-fees.php>
3. Tuition fees for the year become legally due at the time of Registration.
4. Students registered for less than a full session pay an appropriate part-year fee.
5. All the above fees include a composition element which entitles every student to the use of University facilities such as the Hub and the Aberdeen Sports Village.
6. Part-time students who are on income support or certain other benefits and registered for a degree-level programme are eligible to have their fees waived: students not so eligible may be accorded fees abatement. Details of these schemes, and of other sources of assistance for part-time undergraduate students, may be obtained from the Centre for Lifelong Learning, Regent Building, King's College, Aberdeen, AB24 3FX.
7. In line with other universities, tuition fees are subject to annual review and the University reserves the right to routinely increase these from year to year. You should budget for an increase of between 5% and 9% per annum.

PART-TIME TUITION FEE RATES

1. The appropriate part-time rate is payable by undergraduate students who are registered in any academic year for a total of seventy five credit points or fewer, including not more than forty five credit points in either half-session; or for the relevant half-session, if they are registered in that for fewer than thirty credits.
2. The part-time tuition fee rates for 2013/14 are detailed below:-
 - Home/EU and Continuing RUK students - £55 per 5 credits
 - New RUK 2012 entrants - £375 per 5 credits
 - Overseas Arts, Divinity, Education, Law & Music £375 per 5 credits
 - Overseas Engineering, Medicine & Science - £470 per 5 credits
 - Graduate LLB - £375 per 5 credits
3. Where the programme is charged on a modular basis, i.e. depending on the number of credits or courses that a student is registered for in an academic year (if a programme is charged on a modular basis then it will be clearly marked on the fee database table <http://www.abdn.ac.uk/infohub/finance/tuition-fees.php>

ASSOCIATE STUDENT FEE

Students who withdraw from study after 1 December in any academic year may elect to remain registered as Associate Students, without further fee, for the remainder of that academic year. They may also normally continue that registration for the immediately following academic year on payment of an Associate Student Fee (£120 in 2013/14). That fee is also payable by those admitted as "Trainees". Institutions offering validated programmes that lead to a University award pay a higher rate Associate Student Fee of £295.

RE-ASSESSMENT FEES

1. Students registered for courses at levels 1 to 5 (undergraduate) who have paid the appropriate annual tuition fee are entitled, without further payment, to present for assessment once, at the first opportunity of prescribed degree assessment, for any course which they have satisfactorily completed during the academic year then current. Students undertaking the prescribed degree assessment for a course on a second or subsequent occasion without re-attending teaching will be required to pay a re-assessment fee of £20 per course.
2. If students fail to undertake a degree assessment for which they are a candidate, they will be liable for a re-assessment fee at any subsequent diet, except where a medical certificate or other exceptional reason explaining their absence is produced.

LATE AND PENALTY FEES

1. A late registration fee of £30 is payable by:
 - (i) students who fail to register within two weeks of their expected start date;
 - (ii) students liable to re-assessment fees who fail to register for re-assessment by the last date intimated on notices, posted throughout the University, but who do register before submitting themselves for the assessment concerned;
 - (iii) graduands wishing to graduate in person who fail to register by the last date intimated on notices posted throughout the University.
2. A penalty fee of £50 (inclusive of late registration fee) is payable by students liable to re-assessment fees who submit themselves for one or more prescribed degree or diploma assessments without having registered beforehand.

MISCELLANEOUS CHARGES

Separate charges are made for the following: graduation, late and penalty fees, transcripts or letters of certification, replacement degree certificates (which are issued only in exceptional circumstances), replacement student identity cards. Details of miscellaneous charges can be found here

http://www.abdn.ac.uk/infohub/documents/Miscellaneous_Charges_2013_14_for_publication.pdf

REFUNDS FOLLOWING WITHDRAWAL FROM STUDY

We strongly recommend that all students are familiar with the University's refund policy which can be found here <http://www.abdn.ac.uk/infohub/documents/refund-policy.pdf>

FURTHER INFORMATION

Further information on the fees detailed in this leaflet or on the website may be obtained from the Registry. Information on accommodation fees may be obtained from the Student Accommodation Office (www.abdn.ac.uk/accommodation).

Visit: <http://www.abdn.ac.uk/infohub/finance/tuition-fees.php>

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