

MyCurriculum

Quick Guide to Making Changes to Course Selection

- Go to [MyCurriculum \(abdn.ac.uk\)](http://MyCurriculum.abdn.ac.uk), select **MyCurriculum**, and **Login**.
 - If you are a student in the first year of study on your programme, click **New Students**
 - If you are a student in any year of study other than your first, click **Returning Students**
- To make changes to your course selections, click on the **Courses** link, found under the *Select your Courses* column heading within the *Registration Summary* screen.

Registration Summary

This page shows your current registration and allows you to select your course choices by clicking on the **Courses** link below.

[Back](#) | [Logout](#)

Returning Students	Returning Students					
New Students						
This is a summary of your current registration. Click on the links below to make your course choices.						
Academic Year	Programme	Full/Part Time (FT/PT)	Select Your Courses	Courses	Change Mode	Change Degree Programme
2018	Bachelor of Science (Honours) Biology Programme Year 3	FT	Courses		Full/Part Time (FT/ PT)	Programmes

Note: If you have course selections saved from a previous visit, the **Review Selections** page will open:

- Select the **Show Courses** link (under the **Course Choices** heading) to review your existing course selections.

Full-time/Part-time	Course Choices
Full-time	Show Courses

- On the *Course Summary* screen, click on the **Back to Course Selection** button, located in the top left-hand corner of the screen, under your name:

[< Back to Course Selection](#) [Alternative Programmes](#) [Confirm Selection >](#)

Bachelor of Science (Honours) Biology | Programme Year 3 - Full-time

Your course selection is shown below. If you are happy with your choices click **Confirm Selection** to go to the **Terms and Conditions**. To make changes click **Back to Course Selection**.

PLEASE NOTE: To finalise your course selection you **MUST** go to the next screen by clicking on **Confirm Selection** and confirm that you have read and accepted the **Terms and Conditions**.

Selected Credits	120	Remaining Credits	0	Sub Session 1	60	Sub Session 2	60
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Full Year Courses			
Code	Description	Credits	Level
No courses selected			
Sub Session 1			
Code	Description	Credits	Level
BI3002	Field Ecology Skills <i>Added By Administration</i>	15	3
BI3010	Statistical Analysis of Biological Data	15	3
SX3012	An Appetite for Food and Health <i>Added By Administration</i>	15	3
Capped Course Alternatives: <ol style="list-style-type: none"> SX3002 Science and Society (15 Credits) SX3007 Mathematical Foundations of Everyday Life (15 Credits) 			

- You will come to the tab under which your course selections were last saved:

[Reset Overall Selection](#) [Confirm Overall Selection](#)

Prescribed ✓	Enhanced and Other
Select All of	
Select Any Course ✓	

Selected Enhanced and Other Courses		
Course	Credits	x
BI3504 Sustainable Resource Management (Sub Session 2)	15	x
Total Credits	15	

[Reset Selection](#) [Confirm Selection](#)

IMPORTANT:

- If the course you wish to deselect was selected under an earlier tab (ie not the last tab you made selections in) **do not attempt to move to the earlier tab and instead ask for assistance from the Registration Support Service or a Registry Officer.**
 - If you receive a message stating that **your course selections will be reset**, seek assistance from the Registration Support Service or a Registry Officer.
- Deselect courses by clicking on the blue X located to the right of the course details.
- Add courses using the drop-down menus on the tab OR by selecting from the groups on the screen.



Selected Enhanced and Other Courses		
Course	Credits	X
BI3504 Sustainable Resource Management (Sub Session 2)	15	X
Total Credits	15	

Reset Selection Confirm Selection

- Once you have made all of the changes you wish to make, press Confirm Selection and then continue through **all** of the remaining screens, including the Terms and Conditions page.
- On completing your revised course selections, an email confirming your selections will be sent from the system to your University email account. If you do not receive this email, log back in to MyCurriculum and make sure you complete the Terms and Conditions page.

REMEMBER: If you choose a capped course:

- you will be asked for up to two alternative course choices
 - the deadline for selecting a Sixth Century course is the end of the first week of teaching
 - the capped course allocation process is run once a day, weekdays, during registration and for the first two weeks of teaching
 - you will be notified by email of the course to which you have been allocated
 - the course will not appear in MyTimetable until two hours after you have been notified of the course on which you have been given a place.
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