Moving out

CHECKLIST

**01. Manage your waste**
As the end of your lease approaches, make sure you plan your clear out to maximise the regular Council refuse and recycling collections.

**02. Check your inventory**
Do all you can to ensure that you leave your property with the same items and in the same condition set out in your inventory. Check the photos and notes you made when you moved in.

**03. Removal of bulky waste**
You can contact Aberdeen City Council to arrange for them to collect large items including furniture, domestic appliances etc. that you no longer want (for a small charge) or use a recycling centre (for free).

**04. Take meter readings**
On the day you leave the property to ensure you will only be responsible for your own usage.

**05. Contact your gas, electricity and water suppliers**
Let them know that you and your housemates are moving out.

**06. Broadband supplier**
Similarly contact your supplier to let them know that you and your housemates are moving out.

**07. Donate don’t waste**
If you have unwanted items or unopened food in your cupboards, consider donating to charity rather than simply putting it in the bin. The University halls allow for donating unwanted items such as clothing, duvets and kitchen items like pots and pans. You can bring any unwanted items to the collection point in the Headspace Building.

**08. Need advice?**
If you have any concerns about your property when you come to the end of your tenancy, you can contact AUSA Advice at the Students’ Union for advice.