

## What can the Childcare Fund be used towards?

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The Childcare Fund can be used towards to help pay for registered childcare costs.

## Who funds the Childcare Fund?

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The University administers Childcare funds provided by the Scottish Government.

## Can I apply more than once to the Childcare Fund?

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You can apply to the fund between 1<sup>st</sup> September and 4<sup>th</sup> October for the 1<sup>st</sup> half session and during 1<sup>st</sup> December and 31<sup>st</sup> January for the 2<sup>nd</sup> half session. However, the available funds are limited and we cannot guarantee that your application will be successful nor can we guarantee that we can cover all your childcare costs.

## Is the Childcare Fund available all year?

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No, the fund is available to apply to between 1<sup>st</sup> September and 4<sup>th</sup> October for the 1<sup>st</sup> half session and between 1<sup>st</sup> December and 31<sup>st</sup> January for the 2<sup>nd</sup> half session.

## How long will it take for my Childcare Application to be assessed?

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Applications will be assessed after the closing date. If successful, the payment will be processed at the end of October and February.

In an emergency where you cannot wait this long please call 01224 273935 to arrange an appointment with a Student Support Adviser.

**Applications cannot be processed until all relevant documentary evidence is supplied.**

## **What will happen if I don't submit all the required evidence for my Childcare Application?**

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Any requests for further information will be made to the students' University email account. These documents must be provided, if you fail to provide the information within the timeframe stated in the email your application will be declined.

## **Can my Childcare Application be rejected?**

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Yes, if you fail to provide all the relevant documentation or requested evidence.

You may be asked to attend an appointment with a Student Support Adviser to discuss your application.

## **What are the consequences of failing to provide requested evidence?**

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If you are asked to provide evidence of childcare payments you made using a previous award from the Childcare Fund and fail to provide this information, action may be taken against you via the Non Academic Discipline Policy.