

## **University of Aberdeen**

### **Suspending, Withdrawing, Transferring Programme or Changing the status of your studies**

It is essential that you email [usaloans@abdn.ac.uk](mailto:usaloans@abdn.ac.uk) before you change the status of your studies as follows:

- Suspend
- Withdraw
- Transfer programme
- Leave of Absence
- Upgrade / downgrade i.e. MSc to PG Dip
- Change from full-time to half-time or less than half-time

Under US Federal law, the University is required to report any changes to your enrolment within tight timescales. For students who withdraw from their studies, suspend their studies, or complete their studies earlier than expected, it may be necessary, to complete a Return to Title IV (R2T4) calculation, and arrange for the return any 'unearned' funds to the US Department of Education.

For purposes of administering federal financial aid, a student who is receiving financial aid funds and is granted a Leave of Absence (LOA) is not to be considered withdrawn and no return of Title IV calculation is required. If a student does not meet the LOA criteria, the student is considered to have withdrawn (for financial aid purposes only), and a Title IV return of funds calculation is required. Further information can be found in the Return to Title IV policy.

If you are thinking of changing the status of your studies and want to know what the implications for your US Federal Loan entitlement will be, please email [usaloans@abdn.ac.uk](mailto:usaloans@abdn.ac.uk)

Return to Title IV Policy -

<https://www.abdn.ac.uk/students/finance/us-federal-direct-loans.php#panel2197>