**FORM OF APPLICATION FOR:**

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|  |  |  | **FOR OFFICE USE ONLY** |
| I | A Post-Graduate Scholarship | Section 33 | Date of Meeting |
| II | A Travel Scholarship | Section 34 | Income: |
| III | A Travel Grant | Section 35 |
| IV | A Grant for Adult Education | Section 41 | Circs |
| V | A Grant for Education in the Visual Arts | Section 42 |
| VI | A Grant for Education in Music | Section 43 |
| VII | A Grant for Tuition or Private Study in Drama | Section 44 | Prev. Awards |
| VIII | Educational Experiments and Research | Section 45 |
| IX | Grants for Second or Subsequent Degrees | Section 46 |
| X | Grants for Further or Higher Education | Section 47 | This Award: |
| X1 | Bursaries for Further or Higher Education | Section 48 |

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| --- | --- | --- | --- | --- |
| 1. | **Full Name of Applicant** |  | **Age:** |  |
| 2. | **Status (circle as relevant)** married/with partner/widowed/separated/divorced/single/dependent on parents | | | |

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| 3. | **Home**  **Address** |  | | **Post Code** |
| 4. | How long has the applicant lived there? | | **Daytime Telephone Number** | |
| 5 | Email address: | | Home:  Mobile: | |

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| 6. | **PREVIOUS/OTHER PLACES OF RESIDENCE AND PERIODS** | | |
|  | **Place of Residence** | **From** | **To** |
| (a) |  |  |  |
| (b) |  |  |  |
| (c) |  |  |  |
| (d) |  |  |  |
| (e) |  |  |  |

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| --- | --- |
| 7. | Present address of parents, if alive |

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| 8. | **COURSE FOR WHICH FINANCIAL ASSISTANCE IS SOUGHT** |
| (a) | Name of University, Central Institution, College etc which the applicant wishes to attend |
| (b) | Educational purpose for which a grant is desired, including particulars of any course of study (qualification), length of course and form of study. Eg full-time, part-time distance learning etc. |
| (c) | When does/did the course start? (month and year) |
| (d) | State entry qualifications required, if not already in attendance |

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| 9. | What profession, vocation or employment has the applicant in view? |

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| 10. | **ESTIMATED EXPENDITURE** | **Amount** |
| (a) | Fees |  |
|  | (Are fees being paid? – **YES/NO** ) If **YES** by whom? | |
| (b) | Books and Stationery |  |
| (c) | Equipment and materials |  |
| (d) | Other costs – itemise |  |

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| 11. | **SCHOOL EDUCATION** |  |
| (a) | School last attended |  |
| (b) | Date of Leaving |  |
| (c) | Subject and certificates obtained |  |

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| 12. | **EDUCATION SINCE SCHOOL** | |  |  |
|  |  | **(1)** | **(2)** | **(3)** |
| (a) | Name of Educational Institution |  |  |  |
| (b) | Length of Course |  |  |  |
| (c) | Date of Leaving |  |  |  |
| (d) | Qualifications Obtained |  |  |  |

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| 13. | **EMPLOYMENT**  **If applicant has been in employment, give particulars and dates, including salary or wage** |
| (a) | Current |
| (b) |  |
| (c) |  |
| (d) |  |

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| 14. | Will Employer continue to pay applicant during course of study? **YES/NO**  If **YES** state amount |

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| 15. | **GRANTS**  **Has the applicant submitted an application for a grant for the purposes stated on this form to:** | **Amount of Grant**  (if awarded) |
| (a) | Local Authority?  (Give Name) |  |
| (b) | Scottish Office Education Department? |  |
| (c) | Any other Trust or Body?  (Give Name) |  |

**NB. “No expenditure may be incurred by the Trust in relief of expenditure which would, in the absence of the endowment, be incurred from another fund. The applicant, must, therefore, previously have made application to any other body having power to make a grant.”**

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| 16 | **FINANCIAL CIRCUMSTANCES**  **(Please leave no question unanswered – state “nil” where there is no income)**  *Please state whether income is annual, monthly or weekly* | | | |
|  | Dependent on Parents **YES/NO**  **If applicant is dependent on parents, please complete ALL columns** | | | |
|  |  | **Applicant Income** | **Parental Income**  **Father** | **Parental Income**  **Mother** |
| (a) | Gross Personal Income |  |  |  |
| (b) | Gross Personal Pension |  |  |  |
| (c) | Partner’s Gross Income/Pension |  |  |  |
| (d) | Income from Interest/Investments |  |  |  |
| (e) | Separation/Maintenance Allowance received |  |  |  |
| (f) | Child Benefit |  |  |  |
| (g) | Social Security Benefit (DLA) |  |  |  |
| (h) | Social Security Benefit (Other) |  |  |  |
| (i) | Working Tax/Child Tax Credit |  |  |  |
| (j) | Others (Please Specify) |  |  |  |

**IF YOU ARE NOT IN RECEIPT OF TAX CREDITS PLEASE PROVIDE AN EXPLANATION**

**Note: The Trustees may require production of evidence relating to income**

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| 17. | **If you are NOT Dependent on your Parents State your Totally Dependent Sons and Daughters**  **If you ARE Dependent on your Parents, also State any Totally Dependent Brothers and Sisters** | | | |
|  | **Name** | **Age** | **School or College Attended** | **Bursary or Income Received** |
| (a) |  |  |  |  |
| (b) |  |  |  |  |
| (c) |  |  |  |  |

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| --- | --- |
| 18. | Have you Previously received an award from this Trust? **YES/NO**  If **YES**, state when and how much |

I hereby declare that the abovementioned particulars are correct and that the purposes stated on this form will be fulfilled if a grant is made.

**Signature of Applicant: ............................................................................................................**

**Date: ..........................................................**

Please return this form, when completed to:

The Clerk, Aberdeen Endowments Trust, 19 Albert Street Aberdeen AB25 1QF

**Please see the attached notes relating to residency requirements to qualify for an award from the Trust**

**ABERDEEN ENDOWMENTS TRUST**

**Notes for applicants:**

It is essential that the **fullest** information be provided in the application form otherwise the processing will be delayed. In particular, applicants should provide all the relevant information on educational qualifications, course to be attended, estimated expenditure and income.

Where a married person makes application to the Trust, the income of his or her spouse **must** be declared.

Any other information should be supplied, if necessary, on a separate sheet.

Attendance on a previous course should be stated, and reasons given for non-completion, where applicable.

Applications must **not** be submitted until confirmation of a place at a University or Central Institution has been obtained, or until details of other grants, etc., can be supplied. Applications should be lodged in the year in which the expenditure is to be incurred, or prior to the commencement of a Session.

**Residential Qualifications**

Applicants **must** satisfy **one** of the following requirements:-

(a) that he or she **was born and brought up in the City and is still ordinarily resident there.**

(b) that he or she **was born in the City of parents who are still ordinarily resident there**, although the person making the application may be resident elsewhere.

Additionally, applications may be considered from such other persons who, in the opinion of the Trustees, are ordinarily resident in the City.

It should be noted that residence in the City wholly or mainly for the purpose of obtaining further Education, by a person normally resident elsewhere, does **not** qualify.

In applications from organisations or societies, a majority of the members should belong to the City of Aberdeen.

**Note:** The City of Aberdeen refers to the former City and Royal Burgh of Aberdeen, including those areas added following extensions of the boundary in 1970, but **excluding** the areas added as a result of the reorganisation of Local Government at 16th May 1975, (eg. Does **not** include Bridge of Don, Dyce, Bucksburn, Kingswells, Cove and parts of Altens, Cults and beyond).

Your personal data will be used solely in connection with this application for a grant from the Aberdeen Endowments Trust. Any original documents sent with your application will be returned to you.