University of Aberdeen

INFORMATION REQUIRED FOR PROPOSALS FOR ACCREDITATIONS, VALIDATIONS AND JOINT DEGREES

(see Section 10.3 and Appendix 10.3, 10.5 and 10.6)

1 The proposals submitted for collaborations for accreditations, validations and joint degrees should in all cases answer all the questions in the Proposal Forms and should ensure that information is provided on:
   - the status/nature of the collaborating body;
   - its educational objectives, which should be compatible with those of the University;
   - its financial security;
   - its legal capacity to contract with the University;
   - its overall staffing;
   - its capability to provide and assure the quality of the student learning experience which should be comparable to that at Aberdeen;
   - its relevant track record and experience;
   - its internal procedures (preferably endorsed by external audit);
   - that it has adequate facilities for learning support where appropriate.

In addition:
   - the standard of each proposed collaborative programme with reference to the SCQF;
   - market analysis of likely student demand;
   - the staffing available for the collaborative activity.

2 The proposal should also include a full business plan with a budget that will include:
   - the cost of all staff involved in (a) undertaking the required scrutiny of the proposal and (b) the on-going monitoring of the proposal;
   - an estimate of the costs associated with a QAC panel visit;
   - sensitivity analysis for changes in key variables;
   - financial projections including the underlying assumptions.
   - In regard to prospective overseas collaborative arrangements, agreement should be obtained from the prospective partner(s) that the costs identified above would be met in the event that the QAC Panel, Senate or University Court subsequently recommended that the proposed venture should not proceed.