FLOW CHART OF PROCEDURES FOR DISABLED STUDENTS AND THOSE WITH MEDICAL CONDITIONS AND SPECIFIC LEARNING DIFFERENCES (SpLD)

Student discloses disability / medical condition/SpLD

General admissions information encourages disclosure and offers confidential discussion with the Disability Adviser

Email from Disability Adviser sent to students with guidance on what support can be provided and asking students to make an appointment to assess requirements.

Disability Team receives evidence from student

Evidence can be submitted at any time in the process and normally consists of a letter from the student’s GP/consultant or an educational psychologist’s report

Disability Adviser considers evidence, discusses with student & School, as appropriate, and agrees provisions

This step is critical as it is where the provisions are negotiated and agreed. It has a big impact on the quality of the University experience for the individual student

Disability Adviser informs School of recommended support, via School Disability Co-ordinator

Disability Adviser maintains contact with student as far as practical, monitors suitability of provisions, assists with Disabled Students’ Allowance application etc.

Schools/Registry make arrangements for agreed provisions in lectures and examinations