

UNIVERSITY OF ABERDEEN

SENATUS ACADEMICUS

Minutes of the meeting held on 2 May 2001

Present: Principal, Professors Macdonald, AR Forrester, Sloane, Logan, Houlihan and Sewel, Dr JG Roberts, Professors Urwin, Meek, Racey, Sharp, Fraser, Graham, Lomax, Rodger, Ingram, Archbold, Saunders, Mitchell and Mannings, Dr GJA Burgess, Dr B Fennell, Dr JRW Hunter, Dr AR Akisanya, Dr D Heddle, Dr G Hesketh, Dr CT Imrie, Dr PR Kinnear, Dr S Lawrie, Dr WF Long, Dr DJ Lurie, Dr PFA MacConnell, Ms DW McKenzie Skene, Dr MR Masson, Mr LE Moffat, Dr AJ Mordue, Mrs ML Ross, Dr J Sheehan, Mr SC Styles, Mr R McGregor, Mr C Lowe, Ms C Shanley and Mr C Buchanan

Apologies for absence were received from Professors Sleeman, Baker, Rees, Freeston, Swanson, Mather and Torrance, Dr L Foley, Dr A Hull, Mr S Varwell and Mr M Torrance

APPROVAL OF MINUTES

400. The minutes of the meeting of 28 February 2001 were approved, subject in Minute 396 to a textual correction in the wording of BSc Regulation 5.3(i).

STATEMENT BY PRINCIPAL**1. Death of Sir Kenneth Alexander**

401. The Principal reminded the Senate of the death in April of the University's previous Chancellor, Sir Kenneth Alexander. This had been a major loss both to the institution and to the nation. Senate agreed that he should write to Lady Alexander, conveying its condolences.

2. Professor IR Torrance

402. The Principal drew the attention of Senate to the recent appointment of Professor Torrance as a Chaplain to the Queen in Scotland. Senate agreed that its congratulations should be recorded on this prestigious appointment.

3. Research Assessment Exercise

403. The Principal was pleased to report that the University's submission for the Research Assessment Exercise 2001 had now been completed, and receipt of it had been acknowledged by the Funding Council. Thanks were due to all those throughout the University who had put so much effort over recent months into the preparation and submission of the document.

4. Major Research Grant

404. The Principal drew to the attention of Senate to the recent award of a major grant amounting to £1.4M from the Wellcome Trust to Professor Ilpo Huhtaniemi, who had recently taken up post as Professor of Reproductive Science in the Department of Obstetrics & Gynaecology.

5. IMS Phase 2

405. The Principal was pleased to report that the Wellcome Trust had recently confirmed the award of £7.2M towards the cost of the construction of the Institute of Medical Sciences Phase 2. This meant that virtually all the initial costs of the second phase of the Institute were now covered, and the University's borrowing requirement would be reduced accordingly.

182

6. SHEFC and SRIF awards

406. In addition to the foregoing funding from Wellcome, the Principal was pleased to announce that the University had been advised that it would be eligible to apply for capital funding of up to £6.2M from the Scottish Higher Education Funding Council and the Science Research Investment Fund. Funds would be allocated over a three-year period to invest in the University's infrastructure, and Deans had been asked to bring forward proposals.

7. Northern College

407. The Principal invited Lord Sewel to update Senate on the latest position regarding the proposed merger with Northern College. Lord Sewel indicated that the Scottish Higher Education Funding Council had now written to the Scottish Executive in support of the proposal. However, before the merger could come into effect, it would be necessary for the Scottish Parliament to approve an Order formally closing the existing college. It was not yet known whether this would be forthcoming before the Parliament rose for the summer, or whether it might wish to exercise its right to hold hearings on the matter before coming to a decision.

8. Developing Relationship with the UHI Millenium Institute

408. At the request of the Principal, Professor Macdonald informed Senate that the Executive Board of the UHI Millenium Institute had recently requested the formal establishment of a working group between the Institute and the University to explore developing relationships between the two bodies in relation to a series of projects. The University had warmly welcomed this initiative, which would build on the Memorandum of Understanding that Senate had already approved.

9. SHEFC Funding Letter 2001/2

409.1 The Principal gave a presentation on the main outcomes of the Funding Council's allocation letter for 2001/2, a copy of which he indicated would be posted on the University's web-site for the information of the wider academic community.

409.2 While overall the Funding Council had received an allocation for the sector 8% above that for the current year, it was important for Senate to appreciate that the core Teaching Grant units of resource and the Main RAE-based Grant had each increased by only 4%, from which the University would be required to meet costs many of which were already rising faster than inflation, as well as implementing the Quality Enhancement agenda. This meant that this University's resource for the forthcoming year would in fact rise by only 4.3%, and this would place significant pressure on budgets for 2001/2.

409.3 Not all of the remainder of the 8% had as yet been allocated, but insofar as it was to be used to support additional funded places, these were targeted almost wholly at the agenda of social inclusion and towards growth in areas such as part-time students in which the University was not currently strong, and perhaps would find it difficult to be because of its geographical location.

409.4 In conclusion, the Principal felt that there were three main conclusions to be drawn:

1. That the settlement for 2001/2 represented at best a steady state situation;
2. That if additional Council funding was to be secured the University would have to be seen to contribute more fully to the social inclusion agenda, and that its ability to set aside funding for the enhancement of research could be constrained if it failed to meet Funding Council targets in this area;
3. That the settlement re-emphasised the importance of the University decreasing its dependence on public funds, and aggressively pursuing other avenues of funding.

183

409.5 The Principal then invited comments from other members of the Senate, in the course of which the following points were noted:

- While the re-location of Northern College activity to the MacRobert Building, and opening up of other University courses to students within the new Faculty of Education, were both medium-term aims, neither of these was expected to have any impact in the first year following merger.
- Although the Funding Council's proposals for the reform of Teaching Funding, if implemented, would lead to a reduction in the unit of resource for Initial Teacher Education, the Funding Letter indicated a substantial uplift of funded places would be forthcoming in this Subject Area which would be of significant value to the new Faculty, as well as to the institution generally.
- There was no evidence to suggest that the University's allocation of core recurrent funding had in any way been affected adversely because of the previous award by SHEFC of capital funding for Phase 2 of the Institute of Medical Sciences.

ASSESSMENT OF STUDENTS AND EXTERNAL EXAMINING

410.1 The Senate was informed that the University Committee on Teaching and Learning (UTCL) at its meeting on 23 March 2001 had considered the range of issues which had been raised by the Senate in its consideration, on 28 February 2001, of proposed amendments to the Academic Quality Handbook concerning assessment, examinations and external examining. These related to four broad areas: the requirement for at least one external examiner to attend the final examiners' meeting for programmes where there might be only a very small number of candidates; arrangements for feedback to students (including whether this should be available for exams taken in the final half-session of a student's programme); the final date for oral examinations for taught postgraduate programmes; and the position of discretionary orals and interviews with the external examiner more generally. The Committee now brought forward recommendations on these points, which Senate was invited to approve.

410.2 With regard to the first of the issues, Senate approved the recommendation that a footnote be added to those paragraphs in the Academic Quality Handbook which referred to "at least one External Examiner being required to attend final Examiners' Meetings", as follows:

In cases where a final Examiners' Meeting would be considering a very small number of candidates, it is acceptable for an External Examiner to request that s/he should not be required to attend the University if candidates are not required to undergo an oral examination and if the External Examiner (a) is sent details of any extenuating circumstances that a student has submitted in regard to their performance so that these can be taken into account by the External Examiner in approving overall course CAS marks and programme awards, (b) is sent, for each candidate, the written examination scripts and all in-course assessments not previously seen by the External Examiner, (c) agrees to raise any issues with the Head of Department by telephone, facsimile or e-mail prior to confirming the marks and awards and in sufficient time for the Department to meet the Senate-approved deadlines for the submission of results to the Registry and (d) agrees to provide feedback to the Head of Department in regard to the appropriateness of the assessment procedures and the standards attained by candidates, and the appropriateness of the curricula.

410.3 With regard to the second of the issues, Senate approved the recommendation that feedback should be available to students on their performance in all written examinations other than final examinations except that, in regard to final examinations, feedback should be available where a student intended to re-sit a final examination, eg in order to satisfy accreditation requirements. The Senate further approved the recommendation that the mechanism by which feedback on written examinations should be given should be left to the discretion of Departments, with the proviso that students should be made aware of the Department's mechanisms for feedback on written examinations, including the timescale involved. In view of the above it was agreed that the following paragraphs be inserted in the Academic Quality Handbook.

184

Feedback to Students

24. *Feedback is an important part of the learning process and can serve a dual purpose: it can confirm a student's strengths and/or identify potential weaknesses, which may assist a student to focus on their future learning requirements; and it can provide motivation for future learning and assessments. Timely and appropriate feedback should be provided to students, as indicated below. Students should be informed of the arrangements for the provision of such feedback in Course or Departmental Handbooks, which should include the timescales in which students can expect to receive feedback.*

Written Examinations

7.7.25 *Although it is University policy not to return written examination scripts to students, students can expect to receive feedback on their performance in all written examinations other than final examinations¹. The mechanism by which feedback on written examinations should be given is left to the discretion of Departments. Students will be informed of the mechanisms and timescales via relevant handbooks [paragraph 7.7.24 refers].*

¹ Feedback on final written examinations should be made available to those students who intend to resit a final examination e.g. in order to satisfy accreditation requirements.

In-Course Assignments

7.7.26 Markers should provide timeous feedback to students on all in-course assignments, even when the marks are summative and contribute to the overall course CAS mark.

Other forms of assessment

7.7.27 Course, Programme or Departmental Handbooks, where appropriate, should also indicate the arrangements for the provision of feedback to students in regard to other forms of assessment e.g. oral or clinical examinations or presentations.

410.4 With regard to the third of the issues, Senate was reminded that, at its meeting on 2 December 1992 it had agreed that the maximum duration of full-time taught Master's programmes be 50 weeks and that every effort be made by examiners to complete the final examination of dissertations within this period. It accordingly approved the recommendation that a footnote be added to the paragraph that indicates that oral examinations, where held, must take place within the published dates of term, as follows:-

For postgraduate programmes, oral examinations should be held by the end of week 50 of the programme.

410.5 With regard to the fourth of the issues, Senate was informed that the UTCL recommended that the following paragraphs be included in the Academic Quality Handbook. These drew a distinction between compulsory and discretionary orals, and between both of these and interviews with an external examiner for the purpose of his or her soliciting students' views on their educational experience.

Oral examinations and interviews

11. *Oral examinations are where the Examiners ask a student questions relating to the student's programme of study, the answers to which can influence a student's overall mark for a course or programme. There are two types of oral examination: compulsory and discretionary. Students do not have the right to request an oral examination.*
12. *Where held, oral examinations must take place within the published dates of term¹ and must be conducted by at least two (and no more than three) Examiners: normally, one External Examiner and one (or two) internal examiner.*

¹ *For postgraduate programmes, oral examinations should be held by the end of week 50 of the programme.*

13. *An External Examiner may request to interview students, either individually or in a group, in the absence of any internal examiners in order to allow the External Examiner to discharge his/her responsibilities (paragraph 7.9.19 below refers). Students do not have the right to request an interview with the External Examiner: students are made aware of the procedures for appeals and complaints on*

academic matters in their joining instructions.

Compulsory oral examinations

7.9.14 Where an oral examination is to be a compulsory component of the assessment for a course or programme that all candidates would be expected to take, with the marks contributing a stated proportion of the overall result for a course or programme, the prior permission of the relevant Undergraduate Programme Committee (UPC) or Academic Standards Committee (ASC) must be obtained (normally via the relevant Course or Programme proposal form).

7.9.15 Departments must make the following explicit to students in Course or Programme Handbooks in regard to compulsory oral examinations:

- the percentage contribution of the oral examination to the overall course or programme mark and result;*
- the timing of the oral examination;*
- the range of material that could be covered in the oral examination;*
- the criteria for the award of marks for the oral examination.*

Discretionary oral examinations

- 16. If Departments, exceptionally, want the right to hold discretionary oral examinations for some candidates only, details for the selection of candidates and the purpose of the examination must be submitted to the relevant UPC or ASC for prior approval.*

7.9.17 Heads of Department should clarify with External Examiners, on their appointment, whether or not they might wish to invite some candidates to attend a discretionary oral examination, subject to paragraph 7.9.12 above. Where discretionary oral examinations are requested, Heads of Department should agree the principles for the selection of such candidates and the purpose of the examination with the External Examiner: these should be submitted to the relevant UPC or ASC for approval and, if approved, they should be made explicit to students via Course/Departmental Handbooks.

7.9.18 Under no circumstances shall the outcome of a discretionary oral examination be used to lower a mark or result that has been provisionally awarded to a candidate prior to such an examination i.e. candidates can only benefit from a discretionary oral examination. Students invited to attend a discretionary oral examination should be informed of the purpose of the examination and that their provisional mark would become their confirmed mark if they declined to attend a discretionary oral examination.

Interviews

- 19. External Examiners, in addition to participating in the assessment process, are required to report on the academic standards of student performance and the University's awards. In order to fulfil these responsibilities, an External Examiner may invite students, either individually or as a group, to attend for an interview (paragraph 7.9.13 refers). An interview with an individual student is likely to be*

requested where an External Examiner wishes to ask a student questions on their programme in order to judge whether the standard of the award that was to be made to the student (which had been determined prior to the interview and could not be altered as a consequence of the interview) was appropriate. Interviews with groups of students are likely to be where the External Examiner wishes to obtain views from a representative group of students on their educational experience at the University, which may include their comments on the quality of the learning resources available.

186

20. *Students who are invited to attend for interview with the External Examiner should be informed of the purpose of the interview and that it would not be part of the student assessment process.*

410.6 Professor Alexander asked whether 7.9.12 meant that in future at least two examiners had to be present at any oral examination which might be taken into account in arriving at a student's final degree classification. Dr Roberts confirmed that the view of UTCL had been that this should be the case, in line with Senate's long-standing policy that a student's Honours classification should not be subject to change on the basis of evidence only available to one examiner. He would however be willing to discuss this matter further with Professor Alexander if he so wished.

410.7 A number of Senators objected to the final sentence of 7.9.11 and 7.9.13, and argued that, where discretionary orals existed, it should remain possible for a student to request such an oral, provided that this was part of the procedures approved by the relevant UPC or ASC. Dr Roberts agreed that the present wording was perhaps infelicitous; and said that while it had been agreed that students should not have the right to an oral examination where none currently existed, it had equally not been the intention to deprive any student of the right which currently existed to request a discretionary oral in certain departments. Accordingly he suggested that the two sentences at issue be deleted, and that the words '*including whether a candidate may request an oral examination*' be inserted following the words '*the principles for the selection of such candidates*' in 7.9.17 as part of the procedures which a Department must agree with its External Examiner and submit for approval to the relevant UPC or ASC, if it wished to hold discretionary orals. The UTCL's proposals were approved with this amendment.

REPORT FROM THE UNIVERSITY COURT

(20 March 2001)

1. University Responses to SHEFC Consultation Papers

411. The Senate noted that the Court had approved the University responses to SHEFC Consultation Papers on its Review of Teaching Funding and its Review of Research Policy and Funding, and that these had been submitted to the Funding Council by its deadline of 30 March 2001.

2. Degree and Diploma Regulations

412. The Senate noted that the Court had approved amendments to Degree Regulations for incorporation in the Resolution *Changes in Regulations for Various Degrees*.

**REPORT FROM THE UNIVERSITY COMMITTEE ON
TEACHING AND LEARNING**

(23 March 2001)

1. Medical Certificates

413.1 The Senate noted that a medical practice in Aberdeen had raised with the University Secretary continuing difficulties experienced by medical practitioners arising from the following clause in the University's procedures for medical certification:-

Students are strongly advised to submit a certificate from a medical practitioner in the following cases:-

187

- a. where illness has prevented students from attending an end-of-course examination (otherwise their result may be recorded as "No Paper", which will be interpreted as zero for the purposes of determining an award e.g. honours classification);
- b. where illness has prevented students from submitting a piece of in-course assessment by the required deadline;
- c. where illness has prevented students from attending a specified teaching session [e.g. a tutorial or a practical class, where attendance at a specified number of such classes has been stipulated as a requirement for award of a Class Certificate for a particular course].

The medical practice had raised the following issues:-

- o that the above clause envisaged that doctors should see students who had minor illnesses on day one of their illness if that day coincided with an examination or deadline for some other assessment: this was out of line with the service which was expected by the rest of society. For example, employment legislation now required that employees be permitted to produce a self-certification for periods of minor illness lasting up to seven days;
- o that students often asked GPs for medical certificates for periods of illness that were wholly or largely over by the time of the medical appointment, when the GP could not determine with any certainty how unwell the patient was several days previously;
- o that General Practitioners' terms and conditions of service did not oblige them to provide medical certificates for periods shorter than seven days;
- o that where the only purpose of a GP seeing an individual was to provide what amounted to a private medical certificate, the GP would normally make a charge. Given the financial status of most students, the normal charge made by the practice in question to students would be only £2.00: each practice was free to determine its own charges.

The University Committee on Teaching and Learning (UCTL) accordingly made the recommendation that the requirements for certification from a medical practitioner to cover both non-submission through illness of a piece of in-course assessment by the required deadline and non-attendance through illness at a specified teaching session

should be changed to allow for self-certification. The requirement for certification from a medical practitioner for non-attendance through illness at an end-of-course examination would remain.

413.2 Dr Kinnear, supported by a number of other members, questioned whether the Committee's proposals were sufficiently radical, and whether the time had not come to discontinue the requirement that students be required to submit a Medical Certificate for absence from an examination, other than perhaps for those courses which formed part of an Honours programme, or which were used as the basis of selection for admission to Honours. He questioned also whether self-certification for absences from specified teaching sessions during a course served any continuing purpose, given the opportunity for abuse of the system by students and the fact that increasingly, attendance and/or assessments of work arising from those sessions is counted as part of the continuous assessment element of the overall course assessment. In a later contribution, he stated that he still wished to retain the right to refuse a Class Certificate for persistent absences or for failure to complete the required work of a course.

413.3 There followed a wide-ranging discussion, in which the following views were among those expressed:

- That complete discontinuance of any requirement for certification to cover absences during a course would effectively render the existing system of Class Certificates inoperable. This in turn could lead to departments having to scale up the weighting of the marks obtained by students in end-of-course exams to cover missing in-course assessments, which might in some cases lead to an increased failure rate. If such a change was implemented the UTCL should be asked to monitor the effects of it closely.

188

- The University should not shelter behind demanding Medical Certificates simply to relieve teaching staff of a decision which was properly theirs: viz. to determine clearly what were the minimum acceptable requirements of performance on a course, and whether students had fulfilled these; and conversely to provide a means whereby students could readily evade these requirements.
- The whole issue of Class Certificates would in any event need to be reviewed in the light of the Report of the Working Group on Student Retention. Medical Certification needed to be addressed as part of this.
- It was important not to penalise the student genuinely ill compared with those who chose not to complete course requirements for other reasons, and to ensure that the standard of the University's awards was maintained.
- While self-certification might be open to potential abuse, experience suggested that the majority of students were in fact honest in the certifications that they submitted.

413.4 Bringing the discussion to a close, the Principal suggested that the matter be referred back to the UCTL for further consideration in light of the views which had been expressed. This was agreed.

REPORT FROM THE ACADEMIC STANDARDS COMMITTEES

1. Regulations for the Preparation and Submission of Postgraduate Theses

414. The Senate approved a recommendation by the Academic Standards Committee (Postgraduate) that the following changes be made to the Regulations for the Preparation and Submission of Postgraduate Theses (University Calendar p.318 ff.):

Regulation 2 (v)

For ‘Secretary’s Office’ substitute ‘Postgraduate Registry’;

For ‘from the date of submission’ substitute ‘from the date that the thesis is submitted to the University Library’.

2. Certificate, Degree and Diploma Regulations

415. The Senate approved recommendations by the Academic Standards Committee (Arts & Social Sciences, Divinity and Law) and the Academic Standards Committee (Postgraduate) that the following changes be made to Regulations for Certificates, Degrees and Diplomas:

Regulations for a Continuing Education Certificate in Scottish Studies

Regulation 10

In the existing Regulation for ‘Scottish Studies’ substitute ‘Scottish Cultural Studies’.

Regulations for a Continuing Education Diploma in Scottish Studies

Regulation 10

In the existing Regulation for ‘Scottish Studies’ substitute ‘Scottish Cultural Studies’.

189

Supplementary Regulations for the Degree of Master of Arts (MA)

Regulation 11.1

From the list of Designated Degrees to which the provisions of this sub-Regulation refers delete Geography

Regulation 11.2

From the existing list of prescribed courses at Level 1 delete LS 1005, LS 1505 and ST 1504; from the list of prescribed courses at Level 2 delete AC 2014 or AC 2514 and AC 2019 or AC 2519; to the list of prescribed courses add Business Statistics & Finance (to be introduced in 2002/03) and Law for Business (to be introduced in 2002/03).

New Regulation

Following the existing Regulation 11.6 insert a new Regulation as follows, and re-number subsequent Regulations accordingly:

‘The additional requirements for the Designated Degree of MA in Geography are a minimum of 72 credits including credits from the following courses:

Level 1: GG1005 or EN 1002, GG1505, GG1506

Level 2: GG 2003, GG2004 and at least 2 from GG2502, GG 2504, GG 2505

Level 3: GG 3020, GG 3526 and a further 12 credits at level 3 in Geography.'

Regulation 11.6

For the existing regulation substitute the following:

'The additional requirements for the Designated Degree of MA in Environmental Geography are a minimum of 72 credits including credits from the following courses:

Level 1: GG1005 or EN 1002, GG1505, GG1506

Level 2: GG 2003, GG2004, GG2502, GG 2504, GG 2505

Level 3: GG 3020, GG 3526 and a further 12 credits at level 3 in Geography of which 9 credits must be from the Environmental Geography courses listed in Table A of the Geography entry in Annex B to these Regulations.'

Regulation 11.7

For the existing regulation substitute the following:

'The additional requirements for the Designated Degree of MA in Human Geography are a minimum of 72 credits including credits from the following courses:

Level 1: GG1005 or EN 1002, GG1505, GG1506

Level 2: GG 2003, GG2004 and at least 2 from GG2502, GG 2504, GG 2505

Level 3: GG 3020, GG 3526 and a further 12 credits at level 3 in Geography of which 9 credits must be from the Human Geography courses listed in Table A of the Geography entry in Annex B to these Regulations.'

Regulation 11.8

For the existing regulation substitute the following:

190

'The additional requirements for the Designated Degree of MA in Physical Geography are a minimum of 72 credits including credits from the following courses:

Level 1: GG1005 or EN 1002, GG1505, GG1506

Level 2: GG 2003, GG2004, GG2502, GG 2504, GG 2505

Level 3: GG 3020, GG 3526 and a further 12 credits at level 3 in Geography of which 9 credits must be from the Physical Geography courses listed in Table A of the Geography entry in Annex B to these Regulations.'

Regulation governing award of the Designated Degree of MA in Scottish Cultural Studies (as approved by Senate at its Meeting on 27 January 2001)

From the existing Regulation delete 'Local Studies'.

Regulation 11.15

To the existing list of prescribed courses at level 2 add 'and *either* SO 2002 and SO 2502 *or* PS 2005 and PS 2505'.

Regulation 13

In the list of Honours programmes currently available for 'European Languages with Education' substitute 'Two European Languages with Teacher Education'.

Supplementary Regulations for the Degree of Bachelor of Land Economy

(Urban Surveying), (Rural Surveying), (Planning), (Urban Surveying and

Planning) and (Rural Surveying and Planning) (BLE)

Regulation 6

For the existing regulation substitute the following:

'The following courses are prescribed for the first session of all degree programmes listed in Regulation 2 above (the credit weighting of each course is shown in brackets):

Microeconomics (4)

Quantitative Studies 1 (Statistics) (2)

Building Technology (2)

Introduction to Land Economy (4)

Quantitative Studies 2 (Financial Maths) (4)

Environmental Resource Management (4)

Macroeconomics (4)

Regulation 7

For the existing regulation substitute the following:

'The following courses are prescribed for the first session of all degree programmes listed in Regulation 2 above:

191

Land Law (3)

Land and Property Economics 1 (3)

Valuation 1 (3)

Planning and Land Use Policy 1(3)

Land and property Economics 2 (3)

Valuation 2 (3)

Planning and Land Use Policy 2 (3)

Principles of Design and Development (3)

Supplementary Regulations for the Degree of Bachelor of Science in Marine

Resource Management (BSc Mar Res Man)

Regulation 2.1

For the existing regulation substitute the following:

‘In programme years 1 and 2 all candidates are required to take the following:

Programme year 1: Marine & Coastal Studies (MR 1510)

Law and the Marine Environment (MR 1301)

Microeconomics (EC 1002)

Marine Resources (MR 1008)

Environmental Resource Management (LE 1504)

Programme year 2: Marine Leisure & Tourism Management (MR 2005)

Civil & Offshore Engineering (MR 2502)

Coastal Ecology & Sustainability (MR 2505)

Ocean Biology (ZO 2504).

In addition candidates must choose a minimum of 16 further credits from courses listed below or approved by the Head of the Department of Land Economy:

Management and Organisations (MS 1002)

Environmental Systems (GG 2003)

Vertebrate Zoology (ZO 2002)

Microeconomics 2 (EC 2001)

Environment & Society (GG 2504)

Environmental Geology (GL 2505)

Conservation Biology (BI 2502)

Mapping the Environment (GG 2503)

Space, Economy and Society (GG 2004)'

Regulation 3

For the existing regulation substitute the following:

'The courses leading to the specialised study areas referred to in Regulation 2.2 are as follows:

(a) for specialised studies in Marine & Environmental Management (MEM):

Integrated Coastal Management (MR 3013)

Environmental Hydrology (GG 3017)

Natural Resources (GG 3003)

Fisheries Management (MR 3507)

Topographic Mapping (GG 3503)

Valuation and Marine Development (MR 3506)

192

Water Resource Management (GG 4012)

Environmental Remote Sensing (GG 4018)

Geographical Information Systems (GG 4008)

Cartography and Geographic Visualisation (GG 4507)

Applied Bio-geography (GG 3018)

Environmental Change (GG 3523)

Environmental Monitoring and Modelling (GG 4517)

Environmental Management (GG 4518)

Palaeo-ecology (GG 4519)

(b) for specialised studies in Marine and Fisheries Management (MFM):

Integrated Coastal Management (MR 3013)

Animal Population Ecology (ZO 3006)

Environmental Physiology of Animals (ZO 3007)

Animal Behaviour (ZO 3501)

Fisheries Management (MR 3507)

Marine Biology (ZO3 504)

Aquatic Biology, Conservation & Aquaculture (ZO 3804)

Animal Evolution & Bio-diversity (ZO 3805)

Valuation and Marine Development (MR 3506)

Marine and Fisheries Biology (ZO 4518)

Marine Biology in Depth (ZO 4521)

(c) for specialised studies in Marine & Coastal Planning (MCP):

Integrated Coastal Management (MR 3013)

Economics of Natural Resources (EC 3008)

Planning Law (LE 3020)

Rural Environmental Economics (LM 3006)

Economic, Marketing & Management Techniques (AG 3015)

Urban Development and Policy (LE 3514)

Rural Tourism and Recreation (LM 3503)

Valuation and Marine Development (MR 3506)

Contemporary Debates in Planning and Development (LE 4024)

Environmental Law and Policy (LE 4513)

The Ecological City (GG 3014)

Professional Practice (LE 4516)

Urban and Social Geography (GG 3016)

Geography of International Production (GG 3512)

Land Use Planning (GG 3521)

Courses not on any of the lists above may be selected by candidates only with the permission of the Head of the Department of Land Economy.'

General Regulations for Research Degrees

Regulation 11

For the current Regulation 11(i) substitute the following: 'no application to reduce the period of

study may be submitted until a thesis is submitted for examination’.

3. New and Discontinued Courses and Programmes

416. The Senate noted that the Academic Standards Committees, on the recommendation of the relevant Faculties, had approved changes to the list of courses and programmes available as under:

193

Academic Skills

Replacement of SK1000 with SK1003 ‘Information Skills: Getting Started’, with consequent re-numbering of all level 1 courses currently offered by the Faculty of Arts & Divinity or by the Faculty of Social Sciences & Law , other than those offered by the School of Law.

Biology

Introduction of new level 2 course ‘Essential Animal Cell Biology (replacing AN2003 [BI20B1] and ZO2502).

Computing Science

Introduction of new level 5 course ‘Project in Information Technology’

Withdrawal of the courses CS5001, 5007, 5016, 5017, 5018, 5502, 5512, 5518, 5804, 5901 and of the Postgraduate Diploma/M Sc programmes ‘Information Technology & Intelligent Systems’ and ‘Intelligent Systems & Applications’.

Cultural History

Withdrawal of the course CU4008.

Divinity and Religious Studies

Introduction of new level 3 course ‘Tibetan Buddhism’.

Withdrawal of the courses DR3008 and DR3041.

French

Withdrawal of the course FR 3029

Geography and Environment

Introduction (from 2002/03) of new level 5 course ‘Sustainable Tourism’.

Hispanic Studies

Withdrawal of the courses SP3053 and SP3558.

KEY Learning Opportunities

Re-titling of the Continuing Education Certificate & Diploma programmes in Scottish Studies as Scottish Cultural Studies.

Re-designation of all courses using KY codes.

Introduction of new courses in History of the European Idea (level 2), An Introduction to Worship (level 1), An Introduction to the Psalms (level 2), Old Testament Heroines (level 1) and Archaeology of the Mediaeval Scottish Church c.1070-1560 (level 2).

Withdrawal of the courses CN1047, CN1006, CN15C4, CN1004/CN1559, CN1089/CN1599, CN2025, CN1503, CN1048/CN1597, CN1552, CN1516, CN10A2/CN15A2, CN1515 and CN1070.

194

Land Economy

Introduction of a new level 2 course 'Land and Property Economics 2'.

Introduction of new level 5 courses 'Dissertation for Master of Research in Land Economy' and 'Corporate Real Estate'.

Introduction of new Postgraduate Diploma in Research Methods and M Res programmes in Land Economy.

Law

Withdrawal of the course LS/LX4536.

Management Studies

Introduction of new level 3 courses 'Political and Public Sector Marketing' and 'Communication and Leadership'.

Withdrawal of the course MS3518.

Withdrawal of the level 5 courses BU5535, BU5804, BU5805 and MS5028.

Withdrawal of the PG Diploma/M Sc Econ programmes 'Health Services Management & Policy'.

Music

Introduction of new level 3 courses 'Music in Scotland in the Eighteenth Century' and 'Renaissance Music'.

Withdrawal of the course MU1516.

Centre for Advanced Nursing Studies

Introduction of a third (Health Care) stream for the Postgraduate Certificate, Postgraduate Diploma and M Sc.

Philosophy

Withdrawal of the courses PH2301, PH3033 and PH3526.

Politics & International Relations

Withdrawal of the courses PI3031, PI3533, PI4012 and PI3027.

Scottish Agricultural College

Withdrawal of the validated Postgraduate Diploma and M Sc programmes 'European Farm Business Management', 'Industrial Crop Technology' and 'Post Harvest Technology'.

Sociology

Withdrawal of the course SO4505.

Zoology

Introduction of new level 4 course 'Deep Sea Biology (replacing ZO4521).

195

RECTORIAL ELECTION: 15 NOVEMBER 2001

417.1 The Senate received a recommendation from the Secretary that the following arrangements for the Rectorial Election to be held on 15 November 2001 be approved:

(i) That the arrangements for voting be as follows:

Queen Mother Library 10.00 – 5.00

Central Refectory 10.00 – 5.00

University Union 12.00 – 2.00

Medical School 12.00 – 2.00

Hillhead Halls of Residence 8.00 – 9.00 and 5.00 – 7.00

Taylor Building 10.00 – 5.00

Hilton Campus 12.00 – 2.00 [subject to Vesting Day being prior to 15 November 2001]

SAC, Craibstone 12.00 – 2.00

(ii) That Professor The Lord Sewel, Professor Bebbington and Professor Duff be appointed as Scrutineers for the counting of votes. That the expenditure limit on campaign expenses for the election be £260. That, should the Principal be unavailable, the Senior Vice-Principal be appointed as acting Returning Officer and to declare the result of the election.

417.2 Mr McGregor, on behalf of the students asked whether – in light of the experience of the votes cast in the recent Students Association Elections – consideration could be given to an earlier opening of the polling station at Queen Mother Library, and also to the

provision of additional stations in the Edward Wright Building and at Crombie-Johnston Hall. Senate agreed that the students be invited to communicate their suggestions to the Secretary, who would, if appropriate, bring back revised proposals to Senate for approval.

KINCARDINESHIRE EDUCATIONAL TRUST

418.1 The Senate approved the nomination of Dr JG Roberts as the Senate's representative on the Governing Body of the Kincardineshire Educational Trust *vice* Professor DW Urwin, who had served in that capacity for the past five years.

418.2 Senate noted that the Trust was a charitable body that allocated grants to students (school and university) resident in the former Kincardineshire.

AUGUST 2001 DIET OF EXAMINATIONS

419.1 The Senate was reminded that it had agreed on 11 October 2000 that the results of the August 2001 diet of examinations (courses at Levels 1 to 4 and undergraduate Level 5) should be submitted to the Examinations and Timetabling Office no later than Wednesday 29 August 2001.

419.2 It was noted that it was essential that results were submitted on time so that, where necessary, students could be called or submit representations to Students' Progress Committees, which were scheduled to meet in the week beginning 10 September 2001.

GRADUATION CEREMONIES JULY 2001

420 The Senate noted that the following would promote honorary graduands and give addresses at the July graduation ceremonies, as indicated below:-

196

Honorary Graduand Promoter Date

Dr Ottar Brox (LLD) Professor JM Bryden Monday 2 July at 3.00 p.m.

Professor Helen Vendler (DLitt) Dr BA Fennell Monday 2 July at 6.30 p.m.

Mr Raimund Herincx (DMus) Dr RB Williams Monday 2 July at 6.30 p.m.

Professor Alasdair MacIntyre (DLitt) Professor LG Graham Tuesday 3 July at 11.00 a.m.

Baroness Onora O'Neill (LLD) Professor IR Torrance Tuesday 3 July at 11.00 a.m.

Ms Kirsty Wark (LLD) Professor EM Russell Tuesday 3 July at 3.00 p.m.

Dr John Steele (DSc) Professor PR Boyle Tuesday 3 July at 6.30 p.m.

Professor George Gray (DSc) Professor MD Ingram Wednesday 4 July at 11.00 a.m.

Sir Duncan Michael (DSc) Professor AA Rodger Wednesday 4 July at 3.00 p.m.

The Revd Canon Thomas Wright (DD) Professor FB Watson Thursday 5 July at 11.00 a.m.

Dr Edmund Kelly (LLD) Professor MH Pope Thursday 5 July at 11.00 a.m.

Professor Sir Colin Campbell (LLD) Principal Thursday 5 July at 3.00 p.m.

Sir David Steel (LLD) Professor AG Jordan Thursday 5 July at 3.00 p.m.

Lord Patel of Dunkeld (DSc) Professor AA Templeton Friday 6 July at 11.00 a.m.

Ceremony Address

Monday 2 July at 3.00 p.m. Principal

Monday 2 July at 6.30 p.m. Professor IR Macdonald

Tuesday 3 July at 11.00 a.m. Dr JG Roberts

Tuesday 3 July at 3.00 p.m. Ms Kirsty Wark

Tuesday 3 July at 6.30 p.m. Professor The Lord Sewel

Wednesday 4 July at 11.00 a.m. Professor AR Forrester

Wednesday 4 July at 3.00 p.m. Professor DF Houlihan

Thursday 5 July at 11.00 a.m. Dr Edmund Kelly

Thursday 5 July at 3.00 p.m. Sir David Steel

Friday 6 July at 11.00 a.m. Lord Patel

GRADUATIONS *IN ABSENTIA*

421.1 The Senate received a list of those qualified to receive degrees and diplomas who had applied to have them conferred *in absentia* [See Appendix to the Minutes of June 2001].

421.2 The Senate conferred the degrees on, and awarded the diplomas and other qualifications to, the persons stated.

DATES OF SENATE MEETINGS

422.1 The Senate approved a recommendation that it should meet at 2.00 p.m. on the following dates in the academic year 2001-2002:-

Wednesday 10 October 2001

Wednesday 14 November 2001

Wednesday 23 January 2002

Wednesday 27 February 2002

Wednesday 1 May 2002

Wednesday 12 June 2002

Wednesday 10 July 2002

422.2 All of the meetings would be held in the King's College Conference Centre, with the exception of the meeting on 14 November 2001, which would be held in the Regent Lecture Theatre, Regent Building.

SEN14/minmay01