

## UNIVERSITY OF ABERDEEN

**SENATUS ACADEMICUS****Notes of the meeting held on Wednesday 28 January 2004**

Present: Principal, Professor Sewel, Dr J Roberts, Professors Rodger, MacGregor, Baker, Racey, Macinnes, Killham, Jordan, Alexander, Flin, Howe, Saunders, Mitchell, Secombes, Ms C Macaslan, Dr P Kinnear, Dr N Dower, Professors Adams, Blaikie, Mr W Brotherstone, Dr G Coghill, Professors D Lurie, Professor T Salmon, Mrs B Hookey, Dr J King, Dr W MacCausland, Dr M Masson, Dr D Pearson, Dr L Philip, Dr H Wallace, Ms J Duncan, Mr G Humphries, Ms N Drennan and Mr D Donaldson.

Apologies for absence were received from Professors Houlihan, Logan, Templeton, Sleeman, Ritchie, Sharp, Little, Bryden, Dawson, Simpson, Player, Ayres, Dr B Fennell, Ms D McKenzie-Skene, Mrs L Stephen, Professor R Archbold, Dr P Benson, Ms L Clark, Professors Gow, Hotson, Dr J Liversidge, Professor Shucksmith, Dr J Geddes, Dr D Hay, Dr D Heddle, Dr J MacDowall, Dr S MacPhee, Dr A Mordue, Dr J Ollason, Mrs M Ross, Dr H Sinclair, Dr J Skakle, Dr E van Teijlingen, Mr D Cockburn and Ms D White

798. In opening the meeting, the Principal indicated that the meeting was not quorate in view of the relatively low attendance due to the adverse weather conditions. Notes of the meeting, rather than formal Minutes, would therefore be taken. However, there were a number of items on the agenda for approval prior to being considered by the University Court on 10 February. The Principal therefore proposed that he should take Convener's action on behalf of the Senate to approve the various recommendations unless a majority of those present raised concerns about any of the recommendations. Members agreed to this course of action.

**APPROVAL OF MINUTES**

799. The minutes of the meeting held on 19 November 2003 and of the Winter Graduations were approved.

**STATEMENT BY PRINCIPAL**

800.1 The Principal updated members on the Voluntary Severance and Early Retirement Scheme. Although applications were still being received and some were still under consideration, approximately 120 applications had been approved, of which approximately 30 were from academic staff. The Principal, Vice-Principals and Heads of College were reviewing the outcome of the scheme against College strategies before determining the next phase of restructuring.

800.2 In response to a question concerning compulsory redundancy, the Principal indicated that this could not be ruled out. It would be for the University Court to decide whether compulsory redundancy might be necessary and, if this proved to be the case, the University Court would normally be expected to seek the views of the Senate and the local Unions before making any such decision.

**ANNUAL REPORT FROM THE UNIVERSITY COMMITTEE ON TEACHING AND LEARNING:  
2002/03**

801.1 In introducing the fourth annual report from the University Committee on Teaching and Learning (UCTL) (copy filed with the principal copy of the Notes), Dr Roberts drew attention to a change in format of the report, which focused on a review of data relating to student retention, progression, academic appeals and academic discipline and summarised the main issues under consideration by the UCTL in the current academic year.

801.2 Dr Roberts believed that the UCTL was in a much better position to take full account of the views of the academic community in its development, review and revision of academic policy and practice as a consequence of the introduction of regular meetings with Heads of School a fortnight before each meeting of the UCTL and through each College having two academic members on the UCTL, including their Directors of Teaching and Learning. Dr Roberts then referred to Section 2 of the report and the related appendices concerning student progression, academic appeals and academic discipline in 2002/03. Concerning progression, he highlighted the increase in the number of students who had chosen to return to the University to repeat their first or second year of study; and he drew

attention to the relative success of initiatives put in place by the University to encourage students to return to study, with 135 students having returned to study in the current academic year after withdrawing from study during 2002/03. The number of awards of Undergraduate Certificates or Diplomas in Higher Education to students who did not continue with their degree studies was also encouraging, with 318 students receiving such an exit award instead of leaving without any formal recognition for their achievements at Aberdeen.

801.3 Dr Roberts also indicated that there had been no significant increase in the number of undergraduate academic appeals, and reported a fall in postgraduate appeals. More undergraduate appeals were also being resolved at the initial stage, i.e. at the School level. Undergraduate disciplinary cases had also fallen, although the majority of those reported continued to relate to alleged plagiarism, an issue which was being addressed by providing better guidance to new students and the University's revised disciplinary procedures.

801.4 In closing his report, Dr Roberts informed the Senate that the Enhancement Led Institutional Review of the University that would be undertaken by the QAA on behalf of the Funding Council next year was likely to take place in the Spring of 2005. And he indicated that the relevant Working Group would be reviewing the University's Race Equality Policy and Action Plan in light of comments received from SHEFC-commissioned Consultants.

801.5 In response to a question concerning the impact of the Bologna Agreement on teaching and learning, Dr Roberts indicated that this was being considered by the UCTL and that proposals would be brought to the Senate by the end of the academic year.

### **REPORT FROM THE UNIVERSITY COURT (16 December 2003)**

#### **1: Sustainability Policy**

802.1 The Senate approved, for its part, the Sustainability Policy, which had been approved by the University Court (copy filed with the principal copy of the Notes).

802.2 During discussion, the usefulness of a Sustainability Policy as an approach, to be born in mind as the University undertook its normal business, rather than as a concept, was highlighted. There would be no special impact of the policy on teaching and learning, with any proposals for courses and programmes on, or research into, sustainable development being subject to the same considerations as proposals for work in other areas.

#### **2: Resolution No. 232 of 2003 [Code of Practice on Student Discipline]**

802.3 The Senate noted that the University Court had approved Resolution No. 232 of 2003 [Code of Practice on Student Discipline], the draft of which had previously been forwarded to the Senate and had been made generally available in terms of Section 6 of the Universities (Scotland) Act 1966.

### **REPORT FROM THE JOINT PLANNING, FINANCE AND ESTATES COMMITTEE (2 December 2003)**

803.1 The Senate noted that the Joint Planning, Finance and Estates Committee had approved the recommendation that there be no change to the "Going Rates" for 2005 entry.

### **REPORT FROM THE UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (12 December 2003)**

#### **1: Policies and Guidance Notes on Academic Appeals, Student Complaints and Termination of Studies or Candidature for an Award**

804.1 The Senate approved, for its part, and agreed to forward to the University Court, the following Policies and revised Guidance Notes concerning academic appeals, student complaints and termination of studies or candidature for an award (copies filed with the principal copy of the Notes):

- Policy on Academic Appeals
- Guidance Notes for Students Concerning Academic Appeals

- Form for submission of an Academic Appeal to the Senate
- Policy on Non-Progression, Discontinuation of Attendance on Courses and on Termination of Studies or Candidature for an Award
- Guidance Notes for Students in Relation to (a) Non-Progression on Academic Grounds, (b) Discontinuation of Attendance on Courses on Academic Grounds, (c) Termination of Studies or Candidature for an Award on Academic Grounds
- Guidance Notes for Students whose studies as a candidate for the Degrees of Bachelor of Medicine and Bachelor of Surgery (MBChB) are being considered for suspension or termination on the grounds that they are not "Fit to Practise"
- Policy on Student Complaints
- Guidance Notes on Student Complaints
- Status of Students Pending the Outcome of Consideration of (a) an Academic Appeal; (b) Representations Against Discontinuance of Attendance/Suspension or Termination of Studies/Termination of Candidature for an Award; or (c) a Complaint: Guidance Note
- The Payment of Incidental Expenses Incurred by a Successful Appellant or Complainant: Guidance Note

## **2: QAA Code of Practice on External Examining**

804.2 The Senate noted that the QAA was undertaking a review of all Sections of its Code of Practice for the Assurance of Academic Quality and Standards in Higher Education. The main focus of this review would be in regard to style rather than content of the Code. The University Committee on Teaching and Learning (UCTL) had considered a draft copy of the revised section on External Examining and forwarded comments to the QAA. The UCTL had noted that it appeared that there were no major changes in the substance of the Code; however, the UCTL had agreed to recommend to the QAA that, in view of the greater emphasis on quality enhancement, External Examiners should also be encouraged to report on areas of good practice.

## **3: Timing of Practical Classes**

804.3 The Senate noted that the UCTL had considered a letter from the President of the Students' Association regarding the timing of practical classes after 5pm. Concern had been expressed by some students about the difficulties associated with having practical classes after 5pm. The UCTL had agreed that this was one of a number of issues in regard to the teaching timetable and that it may be an appropriate time for an institutional-wide review of the timetable.

## **4: Class Representation**

804.4 The Senate noted that the UCTL had received a report from the Students' Association on the operation of the Class Representative system in the first half-session 2003/04. In particular, the UCTL had noted that the Students' Association had continued to have difficulties in obtaining names of class representatives from Schools. The UCTL had agreed that College Teaching and Learning Committees be invited to discuss the issue of class representation.

## **5: Educational and Staff Development Unit Annual report for 2002/03**

804.5 The Senate noted that the UCTL had received a report from the Educational and Staff Development Unit detailing its activities during 2002/03. In particular, the UCTL had noted that the AUPHET programme had been approved by the Academic Standards Committee (Postgraduate) and the extended study element was now available to staff as two 30-credit courses leading to the award of a Postgraduate Certificate in Higher Education Teaching. The programme had been submitted for accreditation by the Institute for Learning and Teaching in Higher Education (ILTHE) and that the accreditation visit was scheduled for January 2004. The UCTL had agreed that the report should be considered by College Teaching and Learning Committees.

## **6: Remit and Composition of the Working Group on Placement Learning**

804.6 The Senate noted that the UCTL had approved the remit and composition of the Working Group on Placement Learning that would review the University's compliance with the QAA Code of Practice on Placement Learning.

## **7: Examination Arrangements for North-American Exchange Students in the First Half-session**

804.7 The Senate noted that the UCTL had approved procedures for the first half-session examination

arrangements for North American Exchange students who require to leave before the end-of-course assessments and agreed that these would be forwarded to Heads of School to implement.

### **8: Maximum Credit Load**

804.8 The Senate noted that the UCTL had approved revisions to General Regulation 4 to restrict the maximum credit load permitted to be undertaken by a full-time student to 90 credit points per half-session. Exceptions to this would require the approval of the Convener of the relevant Undergraduate Programme Committee. This revision arose following concerns that some Socrates students choose to take a significant number of additional credit points above the normal full-time load of 60 credit points per half-session; however, it was agreed that this issue was important for all students to ensure that standards were not diluted. Furthermore, it was noted that where a student takes more than the normal full-time credit load, this leads to a dilution of resource.

### **9: Quality Enhancement Themes**

804.9 The Senate noted that SHEFC/QAA were running two Quality Enhancement Themes in 2003/04: one on 'Assessment' and one focusing on 'Responding to Student Needs'.

804.10 In regard to the Assessment Theme, the first event in the QAA Enhancement Programme of Assessment workshops would be a one-day workshop on "Streamlining Assessment: How to make Assessment More Efficient and Effective". The workshop would take place on Tuesday 13 January 2004. This would be the first of a series of eight workshops on aspects of assessment, the programme for which would be published in mid-December. Further details are available at: [www.qaa.ac.uk/scottishenhancement](http://www.qaa.ac.uk/scottishenhancement).

804.11 In regard to the theme on Responding to Student Needs, two sector-wide research projects were being undertaken, one in relation to student needs and one in relation to student evaluation and feedback on their learning experience. The aim of the former was to investigate student needs in Scottish HE Institutions, and identify the areas to be targeted for improved student support. The second was to determine the main issues and barriers in improving practice in collecting and using student evaluation of and feedback on their learning experience.

804.12 Each Institution had been asked to arrange four focus groups (2 groups of staff and 2 of students) and interviews with these Focus Groups would be undertaken by the QAA before the end of December 2003 in order to provide a picture of the current position in Scottish HEIs and to identify any areas of good practice. The outcome of this work would feed into development work to be carried out between February and July. The University's Focus Group interviews had been conducted on 1<sup>st</sup> and 3<sup>rd</sup> December 2003.

804.13 The Senate also noted that in 2004/05 the two Enhancement Themes would be on 'Employability' and 'Flexible Learning'. Dr Graeme Roberts had agreed to convene the Steering Group for the 'Employability' theme and Professor Gill Tucker from Napier would convene the Steering Group for the 'Flexible Learning' Theme. It was planned that the Steering Groups would start their work in January 2004. In response to a request from SHEFC for institutions to identify individuals with appropriate expertise to serve as members of the Planning Groups for the Quality Enhancements Themes, the UCTL had agreed to submit nominations to serve on the Flexible Delivery Planning Group.

### **10: Working Group on Advising and Registration**

804.14 The Senate noted that the UCTL had agreed the remit and composition of a Working Group established by the University Secretary to review Advising and Registration.

### **11: Internal Teaching Review for 2003/04**

804.15 The Senate noted that Internal Teaching Reviews would be conducted in the disciplines of Molecular & Cell Biology, Chemistry and History & History of Art in 2003/04.

## **REPORT FROM THE ACADEMIC STANDARDS COMMITTEES**

### **1: Degree; Diploma and Certificate Regulations**

- 805.1 The Senate approved, for its part, and agreed to forward to the University Court, the draft Resolution 'Changes in Regulations for Various Degrees' (Appendix 1 – copy filed with the principal copy of the Notes), which enacted the changes in Degree Regulations recommended by the Academic Standards Committee since March 2003.
- 805.2 The Senate also approved, for its part, draft Regulations to govern award of the Erasmus Student Diploma (Appendix 2 – copy filed with the principal copy of the Notes.)
- 805.3 The Senate also empowered the Conveners of the Undergraduate Programme Committees and the Convener of the Academic Standards Committee (Postgraduate) to consider and approve, on its behalf, any drafting amendments to the above documents which may be suggested by the Business Committee of the General Council in the course of its consideration of the draft Resolution, or which may come to light following circulation of the Senate Papers.

## **2. New and Discontinued Courses and Programmes**

- 805.4 The Senate noted that the Academic Standards Committees, on the recommendation of the relevant Colleges, had approved changes to the list of courses and programmes available as under, subject where indicated to resolution of queries with individual Schools:

### (A) INDIVIDUAL DEGREE AND DIPLOMA COURSES (UNDERGRADUATE)

#### Anthropology

Introduction of amended level 4 courses: 'Language in Culture and Society' (replacing AT4503); 'Anthropology of the North' (replacing AT3001).

#### Biological Sciences

Withdrawal of the courses AG3028 and BI20A2.

#### Chemistry

Introduction of new level 2 course: 'Introduction to Materials'.

#### Computing Science

Introduction of new level 4 course: 'eScience'; 'Professional Topics in Computing'; 'Graphics'; 'Natural Language Processing'; 'Joint Honours Computing Project'; 'Single Honours Computing Project'.

Withdrawal of the courses CS4019, CS4522 and CS4523.

#### Divinity and Religious Studies

Introduction of new level 3 course: 'The Pilgrim City: Mediaeval Christianity 500 – 1500'.

#### English

Introduction of new level 3 courses: 'Boys in Trouble: White Masculinity in Contemporary Hollywood Cinema' (for 2003/2004) and 'Scotland into the Modern World: Scottish Literature 1800 – 1940'.

Introduction of new level 4 courses: 'Eros and Identity in Twentieth Century Fiction' (for 2003/2004); 'An American in Paris: American Writers in Europe 1900 – 1950'; 'The Literature of New England'; 'An Elephant in the Kitchen: Contemporary Northern Irish Fiction'; 'Sociolinguistic Methodology'; 'Writing in a Time of Violence'; 'Virgins on Principle: Sexual Politics and the Novel 1740 – 1840'

Introduction of amended level 4 course: 'Byron and the Art of Pleasure' (replacing EL45HN).

Withdrawal of the courses: EL35LM, EL35QJ, EL35RH, EL40HO, EL40UO, EL45GN, EL45HF, EL45WA and EL48LN.

#### Film Studies

Introduction of new level 4 course: 'Hollywood Gothic: The American Horror Film'.

Withdrawal of the course: FS40CA.

### Hispanic Studies

Introduction of new level 3 course: 'The Body Politic in Southern Cone Narrative A'.

Introduction of new level 4 course: 'The Body Politic in Southern Cone Narrative B'.

Introduction of amended level 3 courses: 'Ethnic Distinctions in Mexico A' (replacing SP3079); 'Citizenship in Latin America A' (replacing SP3085).

Introduction of amended level 4 courses 'Ethnic Distinctions in Mexico B' (replacing SP4079); 'Citizenship in Latin America B' (replacing SP4085).

### History of Art

Introduction of new level 3 courses: 'The Carracci and their School', 'Romanticism to Impressionism: Painting in France'; 'High Renaissance and Mannerism'.

Introduction of amended level 3 course: 'Fieldwork 1' (replacing HA3030).

Introduction of new level 4 courses: 'Continuity and Change: National Identity in Scottish Art 1840 – 1920'; 'The Altarpiece'; 'Making a Manuscript' (for 2005/2006).

Introduction of amended level 4 courses: 'Fieldwork 2' (replacing HA4052); 'Critical Approaches to Art History' (replacing HA3032).

Withdrawal of HA3040, HA3538, HA3543 and HA3805.

### Key Learning

Introduction of new level 1 courses 'Greek Language (New Testament 1)'; 'Greek Language (New Testament 2)'; 'Intermediate Hebrew Texts 1'; 'Intermediate Hebrew Texts 2'.

Introduction of amended level 1 courses: 'Theology of the Reformers' (replacing KL1002/KL1502); 'Christology' (replacing KL1008/KL1508); 'Old Testament Heroines' (replacing KL100A/KL150A); 'Indian Religious Traditions' (replacing KL100C/KL150C); 'St Mark's Gospel' (replacing KL100M/KL150M).

Introduction of amended level 2 courses: 'Theological Questions' (replacing KL2002/KL2502); 'Ecumenism' (replacing KL2005/2505).

Introduction of new level 3 courses: 'Plant Identification Summer School' (for summer 2004); 'Online Tutoring' (for 2003/2004); 'Design of Online Learning' (for 2003/2004).

Withdrawal of courses: KL2008 and KL2508.

### Law

Introduction of amended level 1 course: 'Contractual Obligations' (replacing LS1503) (for 2003/2004).

Introduction of amended level 2 course: 'EU Substantive Law' (replacing LS2506).

Introduction of new level 4 course: 'Honours Rural Law'.

### Mathematical Sciences

Introduction of new level 3 course: 'Optimisation Theory' (replaces MX3503).

### Psychology

Introduction of new level 4 courses: 'Advances in Neuropsychology'; 'Memory Processes'; 'Perceptual Processes'.

**(B) UNDERGRADUATE CERTIFICATE AND DEGREE PROGRAMMES****Degree of Master of Arts**

Introduction of new Joint Honours programmes in Accountancy-Hispanic Studies.

Withdrawal of Designated programme in Statistics

Withdrawal of Single Honours programme in Statistics.

Withdrawal of Joint Honours programmes in Accountancy-Statistics; Computing-Statistics; Economic (Economic Science)-Statistics, Economics (Political Economy)-Statistics; Entrepreneurship-Statistics; Finance-Statistics; Management Studies-Statistics; Mathematics-Statistics; Psychology-Statistics.

Revalidation of Designated programmes in Anthropology; Management Studies.-

Revalidation of Single Honours programmes in Anthropology; Entrepreneurship; European Management Studies; Management Studies; Marine Resource Management.

Revalidation of Joint Honours programmes in Anthropology; Entrepreneurship; Management Studies.

Revalidation of Combined Honours programmes with Music as the minor subject.

**Degree of Bachelor of Science**

Withdrawal of Designated programmes in Chemistry in the Life Sciences; Countryside & Environmental Management; Organic Agriculture.

Withdrawal of Single Honours programmes in Chemistry in the Life Sciences; Chemistry with New Materials Technology; Countryside & Environmental Management; Organic Agriculture.

**3. Report from the Academic Standards Committee (Postgraduate) [ASC (PG)]**

- 805.5 The Senate noted that the ASC (PG), at its meeting on 5 December 2003, had agreed to establish an Accreditation Panel to consider the accreditation of the University of the Highlands and Islands Millennium Institute for the delivery of research degree programmes in specified academic areas. The ASC (PG) had also agreed to establish a Validation Panel to consider the validation of research degrees and two taught Masters programmes in Arabic and Islamic Studies offered by the Al-Maktoum Institute for Arabic and Islamic Studies.

**MEMBERSHIP OF THE UNIVERSITY COMMITTEE FOR RESEARCH, INCOME GENERATION AND COMMERCIALISATION**

806. The Senate approved the appointment of Professor Edwards to the University Committee for Research, Income Generation and Commercialisation, with immediate effect, on the recommendation of the Head of the College of Physical Sciences.

**APPOINTMENT OF COLLEGE POSTGRADUATE OFFICERS**

807. The Senate approved a joint proposal from the Academic Standards Committee (Postgraduate) [ASC (Pg)] and the Student Recruitment and Admissions Committee [SRAC] that, following the establishment of Colleges, the functions previously undertaken by University Postgraduate Officers in regard to postgraduate student administration should be undertaken, in future, by College Postgraduate Officers acting on behalf of the ASC (Pg) and SRAC, as appropriate. The Senate also agreed that, in addition, College Postgraduate Officers may be asked, by their Head of College, to undertake College-specific functions in regard to postgraduate student administration

**ELECTION OF READERS AND LECTURERS TO THE SENATE: 2004-2008**

808. The Senate approved the following timetable for the election of readers and lecturers to fill vacancies on the Senate for the period 1 October 2004 to 30 September 2008 and agreed that staff in the Schools of Biological Sciences, Engineering & Physical Sciences, Geosciences and Psychology would constitute the Science & Engineering constituency for the purposes of the election and those in the Schools of Medicine and Medical Sciences, the constituency of that name:-

Friday 23 April 2004 Issue of Nomination Papers to all Electors  
 Wednesday 5 May 2004 at 5.00 p.m. Close of receipt of Nominations by the University Secretary

Friday 7 May 2004 Issue of Voting Papers to all Electors  
 Wednesday 19 May 2004 at 5.00 p.m. Close of receipt of Voting Papers by the University Secretary

### **ELECTION OF SENATE ASSESSORS TO THE UNIVERSITY COURT**

809. The Senate approved the following timetable for the election to fill vacancies as Senate Assessors to the University Court for the period 1 October 2004 to 30 September 2008:-

Friday 21 May 2004 Issue of Nomination Papers to all Electors  
 Wednesday 2 June 2004 at 5.00 p.m. Close of receipt of Nominations by the University Secretary

Friday 4 June 2004 Issue of Voting Papers to all Electors  
 Wednesday 16 June 2004 at 5.00 p.m. Close of receipt of Voting Papers by the University Secretary

### **ELECTION OF RECTOR**

810.1 The Senate approved the following timetable in respect of the Rectorial Election in view of the expiry of Miss Clarissa Dickson Wright's period of office as Rector of the University on 31 December 2004:-

(a) Last date for receipt of nominations 1.00 p.m. on Thursday 4 November 2004 (6<sup>th</sup> teaching week of the Winter Term)

(b) Date of Election Thursday 18 November 2004 (8<sup>th</sup> teaching week of the Winter Term)

810.2 The Senate also approved the proposal that the date for the Installation of the Rector be set provisionally on the afternoon of Wednesday 2 February 2005 (1<sup>st</sup> Wednesday of the second half-session).

### **GRADUATION CEREMONIES : JULY 2004**

811. The Senate approved the arrangements for the July Graduation Ceremonies as shown below.

#### **Ceremony 1: Monday 5 July At 3.00 P.M.**

Higher Degrees in Arts & Social Sciences  
 Designated and Honours Degrees of MA: Accountancy (Single and Joint), Economics [Economic Science] (Single and Joint), Economics [Political Economy] (Single and Joint), Finance (Joint)

#### **Ceremony 2: Monday 5 July At 6.30 P.M.**

Higher Degrees in Divinity  
 Degrees and Honours Degrees of BD and BTh  
 Higher Degrees in Law  
 Degrees and Honours Degrees of LLB

#### **Ceremony 3: Tuesday 6 July At 11.00 A.M.**

Designated and Honours Degrees of MA: Celtic Civilisation, Celtic Studies, Celtic-French, English (Single and Joint), Film Studies (Joint), French (Single and Joint), Gaelic Studies, German (Joint), Hispanic Studies (Single and Joint), Scottish Studies

#### **Ceremony 4: Tuesday 6 July At 3.00 P.M.**

Designated and Honours Degrees of MA: Cultural History (Single and Joint), Divinity, European Studies, History (Single and Joint), History of Art (Single and Joint), Mental Philosophy, Philosophy (Joint), Religious Studies, Scottish Archaeology



**Ceremony 5: Tuesday 6 July At 6.30 P.M.**

Designated and Honours Degrees of MA: Countryside & Environmental Management, Environmental Geography, Geography (Single and Joint), Physical Geography  
 Degrees and Honours Degrees of BLE  
 Degrees and Honours Degrees of BSc Marine Resource Management  
 Designated and Honours Degrees of BSc: Animal Care, Animal Science, Crop and Soil Science, Equine Science, Geography (Single and Joint), Geology-Petroleum Geology, Geoscience, Organic Agriculture, Physical Geography  
 Degrees, Designated Degrees and Honours Degrees of BSc Agr  
 Designated Degrees and Honours Degrees of BSc For

**Ceremony 6: Wednesday 7 July At 11.00 A.M.**

Higher Degrees in Science  
 Designated and Honours Degrees of BSc: Animal Ecology, Biology, Conservation Biology, Countryside & Environmental Management, Ecology, Environmental Science, Marine Biology, Plant and Soil Sciences, Plant Biology, Plant Science, Tropical Environmental Science, Zoology

**Ceremony 7: Wednesday 7 July At 3.00 P.M.**

Designated and Honours Degrees of BSc: Biochemistry (Single and Joint), Biotechnology, Genetics, Immunology, Medicinal Chemistry, Microbiology, Molecular Biology, Molecular Microbiology, Neuroscience, Pharmacology, Physiology, Sports & Exercise Science, Sports Studies (Sport & Society)  
 Designated and Honours Degrees of BSc Biomedical Sciences  
 Higher Degrees in Medicine  
 Degrees of BSc Med Sci\*  
 Designated and Honours Degrees of BSc Health Science

**Ceremony 8: Thursday 8 July At 11.00 A.M.**

Degrees of MA (Combined Studies Programme)  
 Designated and Honours Degrees of MA: Psychology  
 Degrees of BSc  
 Designated and Honours Degrees of BSc: Chemistry, Mathematics-Physics, Physics, Psychology  
 Degrees of MChem

**Ceremony 9: Thursday 8 July At 3.00 P.M.**

Designated and Honours Degrees of MA: Computing, Information Systems & Computing, Mathematics  
 Designated and Honours Degrees of BSc: Computing and E-Business, Computing Science (Single and Joint), Internet Information Systems, Mathematics (Single and Joint)  
 Higher Degrees in Engineering  
 Degrees of MEng, BEng and BSc Eng

**Ceremony 10: Thursday 8 July At 6.30 P.M.**

Designated and Honours Degrees of MA: Entrepreneurship (Single and Joint), European Management Studies, Management Studies (Single and Joint), Sports & Leisure Management, Two European Languages with Teacher Education  
 Higher Degrees in Education  
 Honours Degrees of BEd

**Ceremony 11: Friday 9 July At 11.00 A.M.**

Designated and Honours Degrees of MA: Anthropology (Single and Joint), International Relations (Joint), Political Studies, Politics (Joint), Sociology (Single and Joint)

**Ceremony 12: Friday 9 July At 3.00 P.M.**

Degrees of MBChB  
 Degrees of BSc Med Sci\*

\*The size of the graduating Medical class means that the BSc Med Sci degree can only be conferred at Ceremony 12 on those who are graduating MBChB at Ceremony 12. In all other cases, the BSc Med Sci degree will be conferred at Ceremony 7.

#### **UNIVERSITY ACCOUNTS AND STATEMENT OF ENDOWMENTS**

- 812.1 The Senate noted that the Statement of Accounts for the year ended 31 July 2003 could be accessed at <http://www.abdn.ac.uk/finance/accounts2003.hti>
- 812.2 Members who wished to discuss any matter arising from the Accounts were asked to contact the Director of Finance by 19 February 2004 and, after such discussions, to indicate if they wished any issue to be discussed at the next meeting of the Senate.
- 812.3 It was noted that copies of the Statement of Endowments for the year ended 31 July 2003 could be obtained on request from the Secretary to the Director of Finance (r.davis@abdn.ac.uk or telephone extension 2115).

#### **GRADUATIONS *IN ABSENTIA***

- 813.1 The Senate noted that a list of those qualified to receive degrees and diplomas who had applied to have them conferred *in absentia* was available in the Senate Office of the Registry (see Appendix to Minutes of June 2004).
- 813.2 Senate conferred the degrees on, and awarded the diplomas and other qualifications to, the persons stated.