

UNIVERSITY OF ABERDEEN

SENATUS ACADEMICUS

**Minutes of the meeting held on Wednesday 16 June 2004**

Present: Principal, Professors Sewel and Houlihan, Dr JG Roberts, Professors Logan, Rodger, MacGregor, Hubbuck, Baker, Bruce, MacInnes, Gane, Fraser, Bryden, Graham, Dawson, Player, Mitchell and Kunin, Ms CA Macaslan, Dr PR Kinnear, Professors Greaves and Imrie, Dr AD Clarke, Professor Burgess, Mr G Pryor, Dr P Benson, Professor Blaikie, Mr WT Brotherstone, Ms L Clark, Dr G Coghill, Professors Duff, Hotson, Lawrie, Liversidge, Lurie, Salmon and Shucksmith, Dr J Farmer, Dr M Holmes, Dr D Inglis, Dr X Lambin, Dr WD McCausland, Dr J MacDowall, Dr D Macphee, Dr MR Masson, Dr H Sinclair, Dr J Skakle, Mr SC Styles, Dr M Syrotinski, Dr SP Townsend and Mr G Humphries.

Apologies for absence were received from Professors Lyall, Templeton, Thomson, Sleeman, Racey, Sharp, Little, Chandler, Flin, Ayres, Webster, Urwin and Saunders, Ms DW McKenzie Skene, Dr WF Long, Mrs L Stephen, Ms C Munro, Professors Archbold and Gow, Dr P Edwards, Dr J Geddes, Dr D Heddle, Mrs B Hookey, Dr J King, Ms J Duncan, Mr J Dunphy and Ms D White.

**APPROVAL OF MINUTES OF THE LAST MEETING**

860. The minutes of the meeting held on 5 May 2004 were approved.

**STATEMENT BY PRINCIPAL**

861.1 The Principal reported that the University had received favourable oral feedback from the SHEFC Merger Team that had visited the University recently to review progress with the integration of Education following the merger with Northern College. Indications were that the formal report would be positive and supportive. The Principal expressed his congratulations and thanks to all staff in the School of Education and other colleagues throughout the University, all of whom had put enormous effort into ensuring that the merger and integration had been as effective as possible.

861.2 Senate also noted that the Principal had been very much preoccupied recently with recruitment. Senior appointments had been confirmed in the areas of English, Law, Sociology, Accountancy, Materials Science, Mathematics, Geosciences, Computing Science, Marine Science and Psychology. While there were still many more appointments to be made, the above recruitment successes were very positive for the University.

861.3 In closing his statement, the Principal informed Senate that three extremely important documents had been circulated for discussion. The minute of the SHEFC Institutional Visit to the University in November 2003 would be introduced by Professor The Lord Sewel; related to the SHEFC visit was the University's Strategic Plan for the next five years, which would be introduced by Professor Logan; and the paper concerning the proposed merger of the Scottish Higher and Further Education Funding Councils would be introduced by Professor Gane. The Principal also indicated that a motion from Professor Adams, which had been circulated to all members, would be considered towards the end of the discussion of the Strategic Plan as it related to one aspect of the Plan.

**MINUTE OF SHEFC INSTITUTIONAL VISIT TO THE UNIVERSITY ON 10 NOVEMBER 2003**

862.1 Professor Sewel indicated that the SHEFC visit in November 2003 had been the first of its kind and was part of the Funding Council's new regime in its relationship with institutions. It was therefore of considerable importance. The visit had provided the University with the opportunity to explain its current position in regard to learning, teaching and research, and to elucidate our aspirations.

862.2 It was clear from the minute of the visit (copy filed with the principal copy of the Minutes) that the response from SHEFC was very encouraging on the whole. SHEFC had acknowledged the University's strengths in equal opportunities and widening access, and in quality enhancement, learning and teaching. However, SHEFC had made several comments concerning the University's research strategy. Council representatives had "expressed concern over the low absolute numbers of research active staff in some of the areas marked for investment and, despite a planned reduction on 2001 levels, the large number of areas in which the University intends to submit for the next RAE". Council representatives had also "urged caution in investing over too broad a front". Nevertheless, while Council representatives "have some reservations regarding the deliverability of the research strategy, they were impressed with the

thoroughness with which the issues are being tackled". The latter statement, in particular, was seen as an endorsement of the University's approach to its strategic planning.

### **STRATEGIC PLAN: 2004-2009**

- 863.1 Professor Logan indicated that the Strategic Plan (copy filed with the principal copy of the Minutes) allowed the University to respond to the issues raised by SHEFC, as indicated above, and invited Senate to relay its comments on the Plan to the University Court, which would be asked to approve the Plan on 29 June in time for the submission deadline of 30 June.
- 863.2 In presenting an overview of the Plan, Professor Logan highlighted the University's ambition and the guiding principles to achieve our ambition on page four. He indicated that the next 20 pages or so set out the University's objectives, strategies and targets. Section 1 referred to Quality People and the University's mechanisms to attract and retain outstanding students and staff, building on the reorganisation into Colleges and the current re-structuring which would allow the reallocation of resource to achieve our objectives. The latter related to the section on Quality Research, which identified areas where research excellence could be developed and sustained, building on existing strengths; and indicated areas in which the University intended to reduce provision to create the financial means for selective investment.
- 863.3 In regard to Quality Learning, SHEFC had been highly complimentary about many aspects of our teaching and learning provision. Nonetheless, the University would undertake a thorough review and revision of its teaching and learning strategy under the direction of the Vice-Principal (Teaching and Learning) and the three College Directors of Teaching and Learning.
- 863.4 The section on Collaboration addressed the issues raised by SHEFC in regard to our ambitions for collaborative ventures. Professor Logan also highlighted aspects of the Plan in regard to the University's Infrastructure and Environment, our policies concerning Access and Participation, and our relationships with the community. In closing his introduction to the Plan, Professor Logan referred to the two appendices, the second of which summarised the University's achievements in 2003/04: these represented a significant and substantial effort by staff across all areas of the University. He then invited discussion of the Plan.
- 863.5 In the discussion that followed, the following principal points were noted:
- (i) some concern at the process for identifying areas for investment and reduced provision. In reply, the three Heads of Colleges indicated that the Strategic Plan had been based on the College Strategic Plans in this regard. These had been discussed widely within the Colleges and College Heads believed that the areas identified for investment and reduced provision in each College should not have been a surprise to any member of the respective College, a view that was supported by other members of Senate from each College;
  - (ii) a request for clarification of the precise meaning of paragraph 2.3. In reply, Professor Logan believed that "reduced provision" was unambiguous. In regard to refocusing and realignment of particular areas, he informed Senate that this would involve a critical review of the breadth of activity in those areas which would lead to a realignment of provision and activity within the most appropriate College structure. Investment could take several forms. Resource could be made available to simply increase the number of staff in a particular area. Another way would be to continue to support a particular subject but in different areas, with the investment being in the recruitment of new staff in those areas. A third form of investment would be to permit the replacement of staff;
  - (iii) that decisions on whether or not to accept applications under the current voluntary redundancy scheme would be based on College Strategic Plans and the areas identified for investment and disinvestment;
  - (iv) confirmation that Heads of College had considered the potential implications for undergraduate student recruitment in formulating their proposals for reduced provision;
  - (v) that Professor Logan would work with Professor Bruce and others as deemed appropriate, to ensure that the Strategic Plan was written in such a way as to be clearly understood by any reader;
  - (vi) confirmation that the draft Strategic Plan had been made available to the Trade Unions as well as to key University Committees, and would be made available on the web as part of generally inviting any member of staff to comment on the Plan before consideration by the Court;

- (vii) confirmation that Colleges would put in place Operational Plans to ensure that the objectives in the Strategic Plans were delivered;
- (viii) acknowledgement that a major threat would be the loss of excellent staff to competitor institutions and that the University would continually evaluate its RAE profile which could lead to a re-evaluation of the current investment policy. The Strategic Plan would therefore remain flexible in regard to the University's Research Strategy;
- (ix) acceptance that the marginal costs of dealing with additional student numbers were lower than the average in some areas and that Colleges would look at ways of rewarding staff for increasing student numbers;
- (x) reiteration of the previously-expressed view that the University could not rule out compulsory redundancy at some future stage, although this was not an issue for the Strategic Plan;

863.6 During discussion, reference was made to that last year's budget exercise which had resulted in budgets being devolved to Colleges on a three year basis. This methodology provided for any under performance in Schools/Colleges to be managed on a longer term basis rather than implementing drastic changes in budget allocation on an annual basis. A consequence of this strategy was that, in effect, internal transfers of budget between Schools and Colleges may be necessary from one year to the next throughout the three year planning period. This would allow Schools and Colleges to address any imbalances in their budgets in order to deliver a balanced budget over the three year period;

863.7 The Principal then invited Professor Adams to present his motion which related to the future of Land Economy and which was seconded by Dr Philip. After much discussion, including a response from Professor Rodger, as Head of the College in which Land Economy staff were currently located, Professor Adams agreed to withdraw his motion on the understanding that discussions concerning the future of Land Economy should be taken forward by Professors Rodger and MacGregor, in consultation with Professor Logan and Professor Adams.

#### **TERTIARY EDUCATION (FUNDING ETC.) (SCOTLAND) BILL**

864.1 Professor Gane introduced the paper which had been circulated (copy filed with the Principal copy of the Minutes), the intention of which was to brief Senate on the principal issues at stake and to take forward discussions in regard to the Scottish Executive's consultation on the proposed merger of the Scottish Further and Higher Education Funding Councils.

864.2 While the merger of the funding councils had long been known and generally accepted, there was concern with the draft consultation paper and draft legislation that, as currently framed, Ministers would be given powers far beyond those which had previously been mooted within the UK Higher Education systems. The most fundamental proposal was that "the Scottish Ministers may do anything that is necessary or expedient for the purposes of or in connection with the exercise of their function under sub-section (1)"; this clause appeared to give Ministers virtually unlimited direct powers in relation to institutions of tertiary education, including universities. Several other major concerns were identified in the paper placed before Senate and which stemmed ultimately from the all-embracing direct powers which Ministers would have if the Bill were passed in its present form.

864.3 Professor Gane invited Senate to inform him of their views to assist in the drafting of the University's response to the consultation document.

864.4 Following a brief discussion, the Principal reiterated that comments and input to the University's response would be welcome, which should be sent direct to Professor Gane.

**REPORT FROM THE UNIVERSITY COURT  
(25 MAY 2004)**

**1. Draft Resolution No      of 2004  
[The Glucksman Chair in Irish and Scottish Studies]**

865.1 The Senate noted that the Court had decided to forward the following draft Resolution No      of 2004, [The Glucksman Chair in Irish and Scottish Studies], to the Senate and to the General Council and to make it generally available in terms of Section 6 of the Universities (Scotland) Act 1966. The Senate, for its part, approved the draft Resolution:

**DRAFT RESOLUTION No      OF 2004  
[THE GLUCKSMAN CHAIR IN IRISH AND SCOTTISH STUDIES]**

865.2 After consultation with the Senatus Academicus, the University Court of the University of Aberdeen, at its meeting on                      , passed the following Resolution:

1. There shall be in the University of Aberdeen a Chair in Irish and Scottish Studies to be called The Glucksman Chair in Irish and Scottish Studies and the incumbent shall be a Professor in the College of Arts and Social Sciences.
2. The patronage of the Chair shall be vested in and exercised by the University Court of the University of Aberdeen.
3. The conditions of appointment to the Chair shall be determined by the University Court in accordance with its powers exercisable under the provisions of the Universities (Scotland) Act 1966.
4. This Resolution shall come into force on the date on which it is passed by the University Court.

**2. Draft Resolution No      of 2004  
[Supplementary Regulations for the Award of Combined Degrees with Education]**

865.3 The Senate noted that the Court, for its part, had approved the draft Resolution No      of 2004 [Supplementary Regulations for the Award of Combined Degrees with Education] as recommended by the Senate and had decided to forward it to the Business Committee of the General Council and to make it generally available in terms of Section 6 of the Universities (Scotland) Act 1966.

**3. Resolution No 234 of 2004  
[Amendment to Resolution No 195 of 1996: Regulation of  
University Teaching and Learning]**

865.4 The Senate noted that the Court had approved the draft Resolution [Amendment to Resolution No 195 of 1996: Regulation of University Teaching and Learning], it having previously been forwarded to the Senate, the General Council and made generally available in terms of Section 6 of the Universities (Scotland) Act 1966.

**4. Resolution No 235 of 2004  
[Procedure for Removal of Co-Opted Members of the University Court]**

865.5 The Senate noted that the Court had approved the draft Resolution [Procedure for Removal of Co-opted Members of the University Court], it having previously been forwarded to the Senate, the General Council and made generally available in terms of Section 6 of the Universities (Scotland) Act 1966.

**5. Accreditation Agreement with the UHI Millennium Institute**

865.6 The Senate noted that the Court had approved the Accreditation Agreement between the University and the UHI Millennium Institute in regard to the delivery of research degree programmes.

## **6. Validation Agreement with the Al-Maktoum Institute for Arabic and Islamic Studies**

865.7 The Senate noted that the Court had approved the Validation Agreement between the University and the Al-Maktoum Institute for Arabic and Islamic Studies in regard to the delivery of research degree and postgraduate taught programmes.

## **7. Appointment of Head of College of Life Sciences and Medicine**

865.8 The Senate noted that, further to the appointment of Professor Logan as Senior Vice-Principal, the Court had approved the appointment of Professor Neva Haites as Head of the College of Life Sciences and Medicine and Vice-Principal, from 1 August 2004 until 31 July 2007.

## **REPORT FROM THE JOINT PLANNING, FINANCE AND ESTATES COMMITTEE (11 MAY 2004)**

### **Funding of Teaching and Research 2004/05**

866.1 The Senate noted that the Joint Planning, Finance and Estates Committee had received a copy of SHEFC circular letter HE/10/04, detailing Main Grants in Support of Teaching and Research for the academic year 2004/05. Copies of the letter were available on request from the Court & Planning Office (ext. 2016), or on the SHEFC website at <http://www.shefc.ac.uk/library/he1004>

866.2 The Senate noted that the JPFEC had noted that Universities must continue to demonstrate progress in particular areas as specified under the conditions of grant, namely (i) equality of opportunity and widening participation, (ii) continuous improvement of learning and teaching, (iii) research and knowledge transfer, and (iv) human resources policies and management.

## **REPORT FROM THE UNIVERSITY COMMITTEE ON TEACHING AND LEARNING (28 MAY 2004)**

### **1. Review of the *Grade Spectrum* and Provision of Resits at Honours Level**

867.1 The Senate approved the following:

- (i) a recommendation from the UCTL that students should be required to meet the SCQF requirement for the award of an Honours degree, and that, in order to achieve this, students would normally be required to sit missed, or to resit failed, Honours assessments for the purposes of credit accumulation;
- (ii) a revised *Guidance Note for Students who either Fail, or who Fail to Attend or Complete an Element of Prescribed Degree Assessment*, which addressed the implications of the decision outlined above (copy filed with the principal copy of the Minutes);
- (iii) revisions to the *Grade Spectrum* and the abolition of the Pass Degree, which was no longer felt to be appropriate given the move to ensure compliance with the SCQF (copy filed with the principal copy of the minutes);
- (iv) for its part, the draft Resolution 'General Regulations for First degrees: Credit Requirements for the Award of Degrees with Honours'. The Senate also agreed that the Draft Resolution should be forwarded to the University Court with a request that the Court, in accordance with the provisions of Section 6(2) of the Universities (Scotland) Act 1966, be asked to pass the draft Resolution forthwith, so that the amended provisions may be applied to students entering Honours programmes in September 2004. (copy filed with the principal copy of the minutes).

- (v) the revisions to paragraph 7.9.8 of the Academic Quality Handbook as detailed below (additions are shown in **bold**):-

7.9.8 It is important that External Examiners are able to satisfy themselves that the boundaries between Pass and Fail and between each CAS band have been set at the appropriate standard. Consequently, each candidate's scripts and any in-course assignments (including projects and dissertations) either should be sent to the External Examiner or should be made available to the External Examiner where he/she prefers to review candidates' work while visiting the University, for the following:-

Courses and summative assessments (e.g. general or language papers) which are part of an Honours or postgraduate taught programme

- those for which the internal markers have agreed an overall CAS mark of 18-20
- those for which the internal markers have agreed an overall CAS mark of 6-8 (**in the case of Level 4 courses, an overall CAS mark of 5-8**)
- a selection of those for which the internal markers have agreed an overall CAS mark of 9-11, 12-14 and 15-17
- those for which the internal markers have been unable to agree an overall mark.

For all other courses

- those for which the internal markers have agreed an overall CAS mark of 6-8
- a selection of those for which the internal markers have agreed an overall CAS mark of 9-20
- those for which the internal markers have been unable to agree an overall mark.

## **2. Proposal to enable students to obtain CAS marks and/or feedback for assessed coursework and end-of-course assessments via the Student Portal**

- 867.2 The Senate approved the recommendation concerning the release of end-of-course assessments via the Student Portal, amended by the UCTL in the light of comment made by Senate in May (minute 834.2 refers), as shown below:

### Recommendation 1:

That Schools be permitted to disclose, where they elect to do so, a single overall CAS mark for end-of-course assessment (once moderated and agreed by internal and external examiners), in addition to the existing requirement that they release the overall CAS mark for the course.

The Senate noted the following:-

## **3. Annual Report from the Careers and Appointments Service**

- 867.3 That the UCTL had received the Annual Report from the Careers and Appointments Service. The UCTL's attention had been drawn to the First Destination Statistics (FDS), which, it was noted, were difficult to compare with previous years due to changes in the way the figures were compiled. However, the Committee noted that while there had been a slight rise in unemployment levels, there had been a drop in the number going onto postgraduate study, especially research, and the trend of under-employment, previously noted, continued.

## **4. Use of Computer Classrooms**

- 867.4 That the UCTL had approved the draft Code of Conduct for Computer Classrooms which had arisen following staff and student complaints regarding when students should be permitted to access vacant PCs in classrooms which had been booked for teaching.

## **5. Quality Enhancement Update**

- 867.5 That the UCTL had received a paper updating them on the situation regarding quality enhancement and had agreed that similar updates should be provided routinely for future meetings.

## 5. Role of Directors of Undergraduate Programmes

- 867.6 That the UCTL had approved the job descriptions for the Director of Undergraduate Programmes and the Convener of the Academic Standards Committee (Undergraduate).

## 7. Examination Timetables

- 867.7 That the UCTL had approved a recommendation in regard to the August Examination Timetable which maintained the current system with the enhancements provided by new software.

## 8. Interim Report From The Working Group On Student And Graduate Feedback

- 867.8 That the UCTL had noted the Interim Report from the Working Group on Student and Graduate Feedback and, in particular, had noted that the Working Group was currently carrying out an evaluation of current feedback mechanisms and was awaiting further guidance on sector-wide developments in this area as part of the Responding to Student needs Enhancement Theme.

## 9. Personal Development Planning (PDP)

- 867.9 That the UCTL had received a position paper on PDP from the Educational & Staff Development Unit. The UCTL had also noted that it had emerged during a recent Internal Teaching Review (ITR) that there had been confusion regarding the use of PDPs from a discipline whose Professional or Statutory Body (PSB) maintained their own PDP. The discipline concerned had been unsure whether their students should be directed towards the PSB PDP or the University's own PDP. The UCTL had agreed that, where a PSB PDP was already in existence, students should use the PSB PDP.

## 10. Development of the Student Portal – Report from DISS

- 867.10 That the UCTL had noted the summary report from DISS on the Student Portal and, in particular, the work being undertaken in regard to the Phase Two Developments.

## REPORT FROM THE ACADEMIC STANDARDS COMMITTEES

### 1. General Regulations for Postgraduate Qualifications

- 868.1 The Senate approved amendments to the General Regulations for Postgraduate Qualifications, as under, on the recommendation of the Academic Standards Committee (Postgraduate):

#### Regulation 13

To the list of local institutions where research can be conducted add

“The Al-Maktoum Institute for Arabic and Islamic Studies  
UHI Millennium Institute”.

### 2. Draft Resolution No of 2004 [Regulations for the Degree of Bachelor of Arts (Scottish Agricultural College) in Rural Business Management (BA (Scottish Agricultural College) Rural Business Management)]

- 868.2 The Senate approved, on the recommendation of the two Undergraduate Academic Standards Committees, and agreed to forward to the University Court, the draft Resolution ‘Regulations for the Degree of Bachelor of Arts (Scottish Agricultural College) in Rural Business Management (BA (Scottish Agricultural College) Rural Business Management)’. This would enable the introduction of the validated Degree of BA (Scottish Agricultural College) Rural Business Management to replace the validated Degree of BTechnol in Business Management (Agri-Food).
- 868.3 The above, proposed, title of the validated degree had been modified following a concern expressed by a member of the Senate on 3 March 2004, and had been approved with the Head of the College of Physical Sciences, the member of Senate concerned and SAC.
- 868.4 The Senate agreed to ask the University Court that, in accordance with the provisions of Section 6 (2) of the Universities (Scotland) Act 1966, the draft Resolution be passed forthwith, so that the amended provisions may be applied with effect from 1 July 2004.

### 3. UHI's Research Degrees Sub-Committee

868.5 The Senate noted that the Academic Standards Committee (Postgraduate) had agreed that Professor Burgess should be the Committee's representative on UHI's Research Degrees Sub-Committee.

#### 4. Postgraduate Research Students: Format of Theses

868.6 The Senate noted that the Academic Standards Committee (Postgraduate) had noted the British Standard format for the preparation of theses and had agreed that the main text for submission of theses should be no less than 12 point but that the subtext, legends etc. could be 10 point. The font could vary. The Library would be informed of this amendment.

#### 5. New and Discontinued Courses and Programmes

868.7 The Senate noted that the Academic Standards Committees, on the recommendation of the relevant Colleges, had approved changes to the list of courses and programmes available as under:

##### (A) INDIVIDUAL DEGREE AND DIPLOMA COURSES (UNDERGRADUATE)

###### Divinity

Introduction of new level 2 course: 'Understanding Islam: An Anthropological Perspective'.

Introduction of new level 3 course: 'New Testament Theology'.

Introduction of new level 4 course: 'The Reformation in Scotland' (with effect from 2005/2006).

Withdrawal of courses: DR3550, DR3557, DR3563 and DR3567.

###### Engineering

Introduction of new level 1 course: 'Engineering, Communication Design and Practice 2'.

Withdrawal of course: EG1579.

###### Engineering Science

Introduction of new level 1 courses: 'Engineering Presentation'; 'Engineering Design A'; 'Engineering Design B'.

Withdrawal of courses: ES1576; ES1575; ES1957.

###### Geography

Introduction of new level 2 course: 'Introduction to Field Techniques'.

###### History

Introduction of new level 3 courses: 'Cultural History of Sport'; 'The Empire in the Orient: English, Scots, Irish and the Making of the British Empire in Asia, c 1600-1858'.

Withdrawal of courses: HI3058/HI3558; HI3061/HI3561; HI3062/HI3562; HI3065/HI3565; HI3071/3571 and HI3076/HI3576.

###### Key Learning

Introduction of new level 4 course: 'Revolutions in the Scottish Reformation'

###### Law

Introduction of new level 4 courses: 'Honours European Contract Law' and 'Government and Law (Honours)'.

Withdrawal of LX4033/LS4033, LS4527, LS4530, LS4541/LX4541 and LS4542.

### Management Studies

Introduction of new level 3 course 'Technology Marketing'.

### Medical Sciences

Introduction of new level 3 course: 'Working Out? Placement and Career Skills'.

### Sports Science

Introduction of new level 4 course: 'Research Methods for Sports Studies'

## (B) UNDERGRADUATE CERTIFICATE AND DEGREE PROGRAMMES

### Degree of Bachelor of Science

Withdrawal of Designated programmes in Mathematics – Zoology; Statistics.

Withdrawal of Honours programmes in Mathematics – Zoology; Statistics.

## (C) POSTGRADUATE COURSES

### Business School

Introduction of new level 5 course: 'International Business'.

### Divinity, History and Philosophy

Introduction of new level 5 courses: 'Method in Theology'; 'Dissertation Colloquium'; 'Research Methodologies (Anthropology of Religion)'; 'Imagining Scottish History: Art, Museums and Visual Culture'.

Introduction of amended level 5 course: 'Contemporary Catholic Thought' (replacing DR5508).

Withdrawal of the course: DR5022.

### Law

Introduction of new level 5 courses: 'Electronic Commerce Law' (Distance Learning); 'Marine and Coastal Law'; 'International Law of Biodiversity Conservation'; 'Sustainable Development and Law'; 'International Planning Law'; 'Principles of Environmental Regulation'.

## (D) POSTGRADUATE PROGRAMMES

### Divinity, History and Philosophy

Introduction of a new amended programme: MTh Theology and Religious Studies (change of title only)

## **APPOINTMENT TO STANDING COMMITTEES**

- 869.1 The Senate approved the appointment of members to Senate standing committees, Senate representatives on joint committees of the Senate with the Court, and Senate representatives on committees of the Court, for the academic year 2004-2005, as indicated below:

### COMMITTEES OF THE SENATE

#### **1. Honorary Degrees Committee**

Principal, Senior Vice-Principal, Heads of College, Professors Gilbert, Howe, Ingold, Kunin, Macdonald, Player, Secombes and Smith, and Ms Macaslan.

## **2. Student Disciplinary Committee Panel**

### Staff Members

Professors Beaumont, Duff, Flin, Forte, Gilbert, Killham, Racey and Roberts, Ms R Buchan, Dr BA Fennell, Dr WF Long and Dr HM Wallace.

### Student Members

The President of the Students' Association, the Students' Association's Postgraduate Area of Study Convener, and five of the other student members of Senate.

## **3. Senate Undergraduate Academic Appeals Committee Panel**

A Vice-Principal (Convener), Professor Urwin, Mrs LM Stephen, Dr IA MacFarland, Mrs D Mackenzie Skene, Dr WF Long, Professor MA Player, Dr MJ MacLeod and a student member of Senate who is not the President of the Students' Association.

## **4. Senate Postgraduate Academic Appeals Committee Panel**

A Vice-Principal (Convener), the Convener of the Academic Standards Committee (Postgraduate), Professors Forte, Chandler, N Booth, Glover, Saunders and F Watson, Mrs J Forbes and the Students' Association's Postgraduate Area of Study Convener (or another student member of Senate other than the President of the Students' Association).

## **5. Academic Standards Committee (Undergraduate)**

Professor DW Urwin (Convener), Mrs LM Stephen, Dr IA MacFarland, Mrs D Mackenzie Skene, Dr WF Long, Professor MA Player, Professor GD Seymour and two Undergraduate Area of Study Conveners from the Students' Association.

## **6. Academic Standards Committee (Postgraduate)**

Professor GJA Burgess (Convener), Dr HD Lardy, Dr DW Hay, Dr FA Murphy, Dr J Feldmann, Mr JH Wyllie, Dr LJ Philip, Professor DJ Lurie, Professor DJ Shaw, Dr RD Neilson, Dr T Stuchbury and one student nominated by the Students' Association, normally registered for a postgraduate degree, diploma or certificate.

## **JOINT COMMITTEES (SENATE REPRESENTATIVES)**

### **1. Chapel Committee**

Professors Beaumont and Salmon.

### **2. Committee on Biological Services Units**

The Heads of the Colleges of Life Sciences & Medicine and Physical Sciences (or their nominees), Professors Hawksworth and Secombes, and the Convener of the Ethical Review Committee.

### **3. Joint Planning, Finance and Estates Committee**

Two of the Senate Assessors on the University Court (Professors Graham and Smith), and the President of the Students' Association.

### **4. Military Education Committee**

Professors D Alexander, Flin and Salmon, Dr AD Clarke and Dr J Grieve.

### **5. Museums, Collections and Galleries Committee**

Dr J G Roberts (*Convener*), Professor Mannings, the Manager, Historic Collections, Mr G Pryor, Dr M Gorman, Dr J S Reid, Dr N H Trewin and Dr C C Wilcock.

## **6. University Committee for Research, Income Generation and Commercialisation**

The Conveners of the College Research Committees, Professors Edwards, Ingold, Killham, Player, Ralston and Webster

## **7. Staffing and Development Committee**

The Heads of College.

## **8. Student Affairs Committee**

The Conveners of the Academic Standards Committees, the President of the Students' Association and four other student sabbatical officers.

## **9. Student Recruitment and Admissions Committee**

A Vice-Principal (Convener), the Heads of College (or their nominees), two Selectors for undergraduate degrees, elected from the Panel of Selectors (Dr SP Townsend and Dr H Barron), the Convener of the Academic Standards Committee (Postgraduate), and the President of the Students' Association.

## **10. University Committee on Teaching & Learning**

Vice-Principal (Teaching & Learning) (Convener), the Conveners of the Academic Standards Committees, the Directors of Undergraduate Programmes for each Area of Study, the Conveners of the College Teaching and Learning Committees, the Heads of College or their nominees, the President of the Students' Association (or alternate) and the Students' Association's Academic Affairs Convener.

## **11. Committee on Equal Opportunities**

Professor JI Prosser and Dr SP Townsend, and the President of the Students' Association or their nominated representative.

### **COMMITTEES OF THE COURT WITH SENATE MEMBERS**

#### **1. Redundancy Committee**

Professors Salmon and Smith.

#### **2. Staff Disciplinary Tribunal Panel**

Professors Fraser, Evans-Jones, Jordan, Gilbert, Roberts, Racey, Baker and Howe.

#### **3. Staff Grievance Committee Panel**

Professors Duff, Flin, Ritchie, Saunders and Secombes, and Mrs M Ross.

### **APPOINTMENT OF DIRECTORS OF UNDERGRADUATE PROGRAMMES**

870.1 The Senate approved the appointment of the following, on the recommendation of the relevant Heads of College, from 1 October 2004 until the dates indicated:

Director of Undergraduate Programmes (Divinity): Dr IA MacFarland (until 30 September 2007)  
Director of Undergraduate Programmes (Engineering): Professor MA Player (until 30 September 2005)

### **DEADLINE FOR REFUSAL OF CLASS CERTIFICATES IN 2004/05**

871.1 The Senate approved the recommendation that the deadline for the notification to the Registry of the refusal of Class Certificates for those courses that had been given approval by the Academic Standards Committee (Undergraduate) to be exempt from the two-year trial period for the abolition of the Class Certificate system be as follows:-

First half-session courses: 5.00 p.m. on 21 December 2004, i.e. on the Tuesday following the last day of teaching

Second half-session courses: 5.00 p.m. on 17 May 2005, i.e. on the Tuesday following the last day of teaching

## ELECTION OF READERS AND LECTURERS TO THE SENATUS ACADEMICUS

872.1 The Senate noted that the following had been elected as members of the Senatus Academicus, for the period 1 October 2004 to 30 September 2008 unless otherwise indicated, in the constituencies stated:

### *Arts & Divinity:*

Mr W Terry C Brotherstone  
Dr William G Naphy

Dr Steven Lawrie  
Professor George JB Watson

### *Education:*

Miss Roseanne Buchan  
Dr Joe McDowall (until 30 September 2006)

Mrs Joan Forbes  
Dr Paul Mealor

### *Medicine & Medical Sciences (Full-time):*

Professor David J Lurie

Dr Heather M Wallace

### *Science & Engineering:*

Dr Mary R Masson  
Dr Richard PK Wells

Dr Lorna J Philip  
Professor Marian Wiercigroch

### *Social Sciences & Law:*

Mr James Chalmers  
Mr Scott C Styles

Dr W David McCausland

## GRADUATION CEREMONIES: NOVEMBER 2004

873.1 The Senate noted that degrees would be conferred at the Graduation Ceremonies in November 2004 as follows:-

Friday 26 November at 11.00 a.m.: Arts & Social Sciences

Friday 26 November at 3.00 p.m.: Science

Saturday 27 November at 11.00 a.m.: Education, Engineering, Divinity, Law and Medicine

## GRADUATIONS *IN ABSENTIA*

874.1 The Senate noted that a list of those qualified to receive degrees, diplomas and other awards who had applied to have them conferred *in absentia* was available in the Senate Office of the Registry (see Appendix to Minutes of June 2004).

874.2 The Senate agreed to confer the degrees on, and awarded the diplomas and other qualifications to, the persons stated.