

There will be a meeting of the **SPACE MANAGEMENT GROUP** on **1 JUNE 2023 at 1.35pm – 2.55pm** via Microsoft Teams.

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BUSINESS

DECLARATION OF INTEREST:

Any member or individual in attendance (including officers) who has a clear interest in a matter on the agenda must declare that interest at the meeting. Items for information will not normally be considered will be invited to do so at the meeting.

FOR DISCUSSION

- 1 MINUTES
Minutes of the Space Management Group meeting held on 2 March 2023 (enclosed)
- 2 MATTERS ARISING
Table of Actions SMG22/23:18
- 3 ROOM OCCUPANCY DATA SMG22/23:19
Presentation from Gregg Wilkins (Space Manager) and Jennie Pearson (Academic Registrar)

FOR INFORMATION

- 4 SPACE PANEL UPDATE SMG22/23:20
- 5 DATE OF NEXT MEETING
The cycle of meetings of Space Management Group for Session 2023/24 will be announced in due course.