

**UNIVERSITY OF ABERDEEN
UNIVERSITY COMMITTEE ON TEACHING AND LEARNING**

Minute of the Extraordinary Meeting held on 4 June 2018

Present: Professor P McGeorge (Convener), Dr T Baker, Ms D Connolly, Mr C Duncan, Professor A Jenkinson, Professor C Kee, Professor E Pavlovskaia, Dr B Scharlau and Professor K Shennan with Ms K Christie, Ms N Kinchin-Williams, Dr G Mackintosh and Ms E Hay (Clerk) in attendance

Apologies: Mr O Kucerak, Professor R Wells, Dr S Tucker, Dr R Bernard, Mrs T Innes and Ms P Spence

PRESENTATION FROM THE SENATE TASK FORCES

- 1.1 Members of the Committee received presentations from the Conveners of the Feedback and Assessment and Positive Outcomes Task Forces. A presentation from the Retention Task Force was provided by way of circulation. All presentations are available in SharePoint [here](#).

ENHANCEMENT-LED INSTITUTIONAL REVIEW (ELIR)

- 2.1 Members of the Committee discussed the draft-to-date of the Relective Analysis for submission to the Quality Assurance Agency (QAA) as part of the forthcoming ELIR. Members of the Committee were asked to return all feedback on the draft to Katja Christie (katja.christie@abdn.ac.uk) no later than Friday 8 June.

DATE OF NEXT MEETING

- 11.1 The next meeting of the Committee will be held on Wednesday 5 September 2018 at 2pm, in Committee Room 2, University Office.