

SENATE BUSINESS COMMITTEE**Minutes of the meeting of 29 April 2020**

Present: Karl Leydecker (Convener), Steve Cannon, Ondrej Kucerak, Ruth Taylor, Kath Shennan, Marion Campbell, Kirsty Kiezebrink, Graeme Nixon, Michelle Pinard, Abbe Brown, Amy Bryzgel Alfred Akisanya, Helen Martin, Iain McEwan, Scott Styles, Neil Vargesson and Rachael Bernard (Clerk)

Apologies for absence were received from: Cecilia Wallback, Allan Sim.

468. Minutes

468.1 The Committee approved the minutes of the meeting held on 19 February 2020.

469. Draft Agenda for the meeting of the Senate on 13 May 2020

469.1 The Committee agreed that the main item for discussion at the meeting would be the briefing paper being produced by members of the Senior Management Team (SMT) and also the measures being put in place to take forward the governance of operational planning for the future.

469.2 The Committee discussed at length whether the Senate agenda should include discussion and approval of the changes made to term dates and the assessment schedule for the beginning of 2020/21.

469.3 It was confirmed to the Committee that these issues had already been discussed elsewhere and extensive feedback had been sought and where possible included in the amended dates.

469.4 Following discussion and a vote, the Committee concluded that it would not be appropriate for this item to be further discussed by Senate, as the initial decision was taken following appropriate governance routes.

469.5 The Committee agreed that the agenda should include discussion of the proposed governance arrangements for Senate during the continued period of off campus working. It was noted that it would be proposed that a small subgroup, chaired by the Principal, should be established to take any necessary decisions between meetings of Senate.

[Clerks note: following the meeting, but it was decided that the group should not be necessary. As colleagues become more familiar with on-line meetings and the technology becomes more robust it was considered that that a preferred alternative would be to hold shorter more frequent meetings of the full Senate.]

470. Suspended Motion for an Emergency Meeting of Senate

470.1 The Committee noted a motion received on 22 April requesting an emergency meeting of Senate. Following discussions with the originators of the Motion, it was decided that the meeting of Senate scheduled for 13 May should be reinstated as a full meeting and that steps would be taken to revert to normal Senate operation. As a result, it was agreed that the Motion would be suspended but noted by the Committee.

471. Dates of meetings in 2020/21

471.1 The Committee is noted the dates of the meetings to be held in 2020/21 as follows:

- Thursday 17 September 2020 at 10.00 a.m.
- Tuesday 3 November 2020 at 3.00 p.m.
- Monday 14 December 2020 at 10.00 a.m.
- Thursday 18 February 2021 at 10.00 a.m.
- Tuesday 13 April 2021 at 10.00 a.m.