

UNIVERSITY OF ABERDEEN

EMPLOYABILITY & ENTREPRENEURSHIP COMMITTEE (EEC)

Minutes of the Meeting held on 29th September 2022

Present: John Barrow (Co-Chair), Tracey Innes (Co-Chair), Stuart Durkin, Lenka Mbadugha, Joy Perkins, Gillian Mackintosh, Helen Pierce, Alyson Young, Rafael Cardoso, Amir Siddiq, Daniella Ekewe, Oliver Hamlet, Alisdair McKibben

Apologies: Alisdair MacPherson, Heather May Morgan

1. Approval of the minutes (May 25th, 2022) (EEC/290922/001)

Following welcome which included introductions of new members we reviewed and approved minutes from previous meeting.

2. Matters Arising including review of Action Log (EEC/290922/002)

No matters arising. Action log up to date with nothing outstanding.

3. Review of Remit (EEC/290922/003)

John Barrow gave overview of changes made to the Remit and Composition as part of new committee yearly cycle. It was raised that newest remit has not yet been approved by UEC and there were differences between current remit and version reviewed by Senate (21/09/22).

Action: JB to cross reference what was sent to Senate and update accordingly.

Action:-AMcK to add Oliver Hamlet who is now representing School of Psychology.

4. Pathway to Success

It was noted that the paper submitted for EEC approval had full support from members and was approved by circulation. Tracey Innes gave the committee overview of new cocurricular programme currently being offered by the Careers and Employability Service.

Feedback from committee noted that some of the forms to complete as part of the P2S were clunky and not user friendly to the point where users are opting to only complete parts of the course that don't include these forms. Suggestion that Microsoft or Google forms be used where possible.

While showcasing CareerConnect it was suggested that an EEC dummy account be set up for members to use to become more familiar with the platform.

Action: AMcK to feedback this to P2S leads for their awareness and consideration for changes.

Action: AMcK to speak to Andrew Mackie regarding EEC dummy account

5. Career Review – Universities Scotland Response (EEC/290922/004)

Verbal update given from Tracey Innes on direction of travel of the Career Review being carried out by Skills Development Scotland. There was an open invitation to anyone on the committee who would like to be involved more directly with upcoming workshops being run in November.

Action: Tracy Innes to update committee via TEAMS on specific dates and details of how to get involved in the workshops.

6. Santander Universities Strategic Update (EEC/290922/005) | (EEC/290922/005(Annex A))

Verbal update from John Barrow regarding the new partnership which has recently been signed off by the principal. The new partnership model includes increased funding being offered to UoA students, totalling package of £50k per year for a 3-year package split across four strands.

Funding is disseminated by R&I and EEC will have insight and reports as to what types of projects are being funded.

Action: Tracey Innes to speak to Student Experience regarding point person to liaise with staff and students as well as updating committee on how the funds are being dispersed.

7. Upscaling Placements and Internships (EEC/290922/006)

Tracey shared with the committee an overview of the paper submitted to SMT in May regarding the work being carried out around upscaling Work Based Learning, Internships and Placements. Consultant from Gradconsult has send recommendations paper and will be reviewed by SMT next week. Included in recommendation paper was a suggestion for staff resourcing which will be required for upscaling. Recently two vacancies have been approved by SMT: x1 Employer Engagement Manger and x1 Job Officer. Once final draft recommendation paper is submitted to SMT it will be shared with EEC.

8. Career Readiness

Tracey showcased new dashboard and offer initial insights. [Link](#) shared with committee for individual use. John Barrow noted that the Graduate Outcome data is now being reviewed with the view of having a similar dashboard for staff use. Career Readiness is on track to go live as part of a student registration for January intake and will be used going forward. During discussion it was raised that similar data should be captured for graduating students. This is in the pipeline already as part of their graduation process however likely won't be in place for summer 2023. The Careers and Employability Team captured a small amount of data at graduations this year and said data to be shared with EEC.

Action: Tracey Innes to gather the data sample from graduations to present to EEC.

9. QS Reputational Survey

Verbal update from Tracey Innes with a request to the committee to consider sharing employer contacts that would be helpful to support QS Reputation Survey progress.

Action: Tracey Innes to share institutional spreadsheet of employer contacts currently engaging with the QS survey and open this up to EEC for their input.

10. AOB

No other business raised.
