

UNIVERSITY OF ABERDEEN

UNDERGRADUATE COMMITTEE

A meeting of the Undergraduate Committee will be held on **Tuesday, 5 November 2019** at **2.00 pm** in the **Court Room, University Office**.

Mrs P Rowand, Undergraduate Committee Clerk
(Extn: 3387; E-mail: p.rowand@abdn.ac.uk)

AGENDA

FOR APPROVAL

- 1 Approval of the minute of the meeting held on 26 April 2019** *(UG/051119/001)*

FOR DISCUSSION

- 2 Matters Arising**

- 3 Committee Role Descriptor** *(UG/051119/002)*

Members are invited to note the role descriptor for the Undergraduate Committee.

- 4 Late Submission of Work Policy** *(UG/051119/003)*

Members are invited to consider the attached paper regarding the creation of a consistent policy around the penalties to be applied for unauthorised late submission of course work.

- 5 AOCB**

FOR INFORMATION

- 6 Senate Digest**

Committee members are invited to note the contents of the [Senate Digest](#) for the 15 May 2019 and 9 October 2019 meetings of Senate.

- 7 University Committee on Teaching and Learning (UCTL)**

Committee members' attention is drawn to the agendas for the [12 June 2019](#) and [18 September 2019](#) meetings of the UCTL.

- 8 Dates of Next Meetings**

Members are asked to note that meetings of the Committee for the 2019/2020 academic year are scheduled as follows:-

Tuesday, 10 December 2019
Thursday, 6 February 2019
Monday, 23 March 2020

F61 Edward Wright Building
Committee Room 2, University Office
Committee Room 2, University Office