

UNIVERSITY OF ABERDEEN

UNDERGRADUATE COMMITTEE

A meeting of the Undergraduate Committee will be held on **Friday, 26 April 2019** at **2.00 pm** in **Committee Room 2, University Office**.

Professor Shennan will be in attendance at the meeting for the discussion of items 3 to 6.

Mrs P Rowand, Undergraduate Committee Clerk
(Extn: 3387; E-mail: p.rowand@abdn.ac.uk)

AGENDA

FOR APPROVAL

- 1 Approval of the minute of the meeting held on 25 February 2019** *(UG/260419/001)*

FOR DISCUSSION

- 2 Matters Arising**

- 3 Honours Weighting in Degree Classification** *(UG/260419/002)*

Following on from discussions at previous meetings of the Committee members are invited to consider the revised paper on the weighting of Honours years in degree classification. Thereafter the paper will be considered at the UCTL and Senate.

- 4 Code of Practice on Assessment** *(UG/260419/003)*

Members are invited to consider the attached paper which updates the Code of Practice on Assessment for Academic Year 2018-19 and for Academic Year 2019-20 in line with the Senate-approved changes in several assessment-related policies. The updated Codes of Practice on Assessment and the associated timeline for classification changes are appended to the paper.

- 5 Review of the Student Course Evaluation Process** *(UG/260419/004)*

The paper reporting on the work of the SCEF (Student Course Evaluation Form) Review Working Group is enclosed for member's consideration.

- 6 Code of Practice on Student Discipline (Academic)** *(UG/260419/005)*

The Code of Practice on Student Discipline (Academic) and appended flow charts are enclosed for member's consideration.

- 7 Disability Provision: Exam Scheduling and Location** *(UG/260419/006)*

A paper on disability provision exam scheduling and location will follow for members' consideration.

8 Forward Planning for 2019/20

9 AOCB

FOR INFORMATION

10 Senate Digest

Committee members are invited to note the contents of the [Senate Digest](#) for the 20 March 2019 meeting of Senate.

11 University Committee on Teaching and Learning (UCTL)

Committee members' attention is drawn to the agenda for 22 April 2019 meeting of the [UCTL](#).

12 Dates of Next Meetings

Members are asked to note that meetings of the Committee for the 2019/2020 academic year are scheduled as follows:-

Monday, 21 October 2019

Tuesday, 10 December 2019

Thursday, 6 February 2019

Monday, 23 March 2020

Committee Room 2, University Office

F61 Edward Wright Building

Committee Room 2, University Office

Committee Room 2, University Office