UNIVERSITY OF ABERDEEN

QUALITY ASSURANCE COMMITTEE (QAC)

A meeting of the Quality Assurance Committee will be held on **Monday 28 January 2019** at **10.00am** in **Committee Room 2**, **University Office**.

Miss Emma Hay, Acting Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Approval of the minute of the meeting held on 7 November 2019** *(QAC/280119/001)*

2. **Matters Arising** *(Oral Item)*

3. **Assessment and Feedback**

   a) **Resits** *(QAC/280119/002)*

   The Committee is asked to **discuss** and **approve** the paper, which provides clarification of the rules for resits following the decision of the Senate, taken in May 2018, that resits be capped at D3 for GPA calculation and classification of degrees at UG and PGT.

   b) **Weighting of Honours Years** *(QAC/280119/003)*

   Members of the Committee are asked to discuss the paper, regarding the weighting of years 3, 4 (and 5, where applicable) in degree classification.

   c) **Borderlines** *(QAC/280119/004)*

   The Committee is asked to discuss the paper and the evidence presented with a view to deciding on i) the extent of the borderline band in degree classification and ii) what criteria Examiners' Meetings should consider when determining the final classification of borderline students.

   d) **Rounding Up of Course Grades** *(QAC/280119/005)*

   Members of the Committee are asked to **discuss** the paper considering the ramifications of the rounding up of grades when awarding alphanumeric grades for courses.

4. **Revised UK Quality Code, Advice and Guidance**

   Members of the Committee are advised that the new Quality Assurance Agency (QAA) UK Quality Code for Higher Education and its accompanying guidance have now been published in full. Members of the Committee are asked to **discuss** the revised Quality Code and **consider** its dissemination across the University.

5. **Postgraduate Annual Programme Reviews (APRs) and External Examiners Reports (EERs)**

Members of the Committee are invited to undertake the consideration of <u>postgraduate</u> APRs and EERs, uploaded to [SharePoint](#) by Schools. Following the meeting, members are asked to provide feedback to the Clerk on the APRs for which they have responsibility and to amend EERs in SharePoint, again for those for which they have responsibility. Feedback will be issued to Schools and External Examiners, as appropriate. Members are reminded that the deadline for the return of all feedback is **Wednesday 13 February 2019**.

6. **External Examiners Reports**

Members of the Committee are asked to give **consideration** to the ELIR panel recommendation that EERs be made available to students. Members are asked to **discuss** the appropriateness of providing reports in their entirety.

7. **Date of Next Meeting**

The next meeting of the Committee will be held on Wednesday 6 March 2018 at 2pm, in Committee Room 2, University Office.

8. **Items for Information– see below**

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

8.   FOR INFORMATION

8.1   Course and Programme Proposals

A list of all Undergraduate and Postgraduate courses and programmes approved since the November 2018 meeting of the Quality Assurance Committee can be found on the Curriculum Management System (CMS).