

UNIVERSITY OF ABERDEEN  
**POSTGRADUATE COMMITTEE (TAUGHT)**

A meeting of the **Postgraduate Taught Committee** will be held on **Wednesday 1 May 2019** at 2.00pm, in Committee Room 2, University Office.

Robert Findlay, Postgraduate Committee (Taught) Clerk  
(Extn: 3631; E-mail: [r.j.findlay@abdn.ac.uk](mailto:r.j.findlay@abdn.ac.uk))

**AGENDA**

**FOR APPROVAL**

1. **Minutes of the Meeting held on 27 February 2019** *PGC/010519/001*

**FOR DISCUSSION**

2. **Matters Arising**
3. **Convenor's Remarks**
4. **PGT Student Experience** *PGC/010519/002*
5. **Personal Tutors for PGT Students** *PGC/010519/008*
- The Committee is invited to discuss feedback from the School of Psychology in regard to its piloting of Personal Tutors. The Committee is asked to recommend whether Personal Tutors should be introduced for all PGT students and, if so, how this should be implemented.
6. **Code of Practice on Assessment** *PGC/010519/003*
- The Committee is invited to consider the attached paper which updates the Code of Practice on Assessment for Academic Year 2018-19 and for Academic Year 2019-20 in line with the Senate-approved changes in several assessment-related policies. The updated Codes of Practice on Assessment and the associated timeline for classification changes are appended to the paper.
7. **Review of the Student Course Evaluation Process** *PGC/010519/004*
- The Committee is invited to discuss the outcome of the SCEF (Student Course Evaluation Form) Review Working Group.
8. **Code of Practice on Student Discipline (Academic)** *PGC/010519/005*
- The Code of Practice on Student Discipline (Academic) and appended flow charts are enclosed for member's consideration.
9. **Disability Provision: Exam Scheduling and Location** *PGC/010519/006*
- A paper on disability provision exam scheduling and location will follow for members' consideration.
10. **Forward Planning for 2019/20**
- The Committee is invited to raise any PGT related issues that they would wish to be discussed during the next Committee cycle.
11. **AOCB**

## FOR INFORMATION

### 12. Honours Weighting in Degree Classification

*PGC/010519/007*

The Committee is invited to note the revised paper on the weighting of Honours years in degree classification. The paper will be considered at the UCTL and Senate.

### 13. Senate Digest

The Committee is invited to note the contents of the [Senate Digest](#) for the 20 March 2019 meeting of Senate.

### 14. Dates of Next Meetings

The Committee is asked to note that meetings of the Committee for the 2019/2020 academic year are scheduled as follows:-

Tuesday, 22 October 2019  
Monday, 9 December 2019  
Tuesday, 4 February 2019  
Wednesday, 25 March 2020

Court Room, University Office  
Committee Room 2, University Office  
Court Room, University Office  
Committee Room 2, University Office