

UNIVERSITY OF ABERDEEN

UNDERGRADUATE COMMITTEE

A meeting of the Undergraduate Committee will be held on **Monday, 12 November 2018** at **2.00 pm** in **Committee Room 2, University Office**.

Mrs P Rowand, Undergraduate Committee Clerk
(Extn: 3387; E-mail: p.rowand@abdn.ac.uk)

AGENDA

FOR APPROVAL

- 1 Approval of the minute of the meeting held on 17 September 2018** *(UG/121118/001)*

FOR DISCUSSION

- 2 Matters Arising**

- 3 Committee Member Role Descriptors** *(UG/121118/002)*

Role descriptors have been created for members of the Quality Assurance Committee. Members are invited to consider the key aspects of the role of Undergraduate Committee members.

- 4 Update on Review of Policies and Practices for Accessible and Inclusive Learning**
(UG/121118/003)

Members are invited to discuss the contents of this paper and provide comments on the best method of obtaining School representation in the Working Group.

- 5 Honours Weighting in Degree Classification/Borderlines Update**
(UG/121118/004 to follow)

A paper providing an update on the matters of (i) honours weighting and (ii) borderlines in degree classification will be provided, taking in to consideration feedback received from other Committees will follow. Professor Shennan will be in attendance for discussion of this item.

- 6 Feedback from SCEF Working Group** *(UG/121118/005 to follow)*

Members are invited to discuss feedback from the SCEF working group. Professor Shennan to be in attendance for discussion of this item.

- 7 Feedback from Internal Teaching Review (ITR) Pilot** *(UG/121118/006)*

Members are invited to consider the contents of the attached paper giving feedback from the pilot of a new ITR process piloted in the School of Language, Literature, Music and Visual Culture.

8 Learning Analytics Process Update *(UG/121118/007)*

Further to the consideration of this item at the last meeting of the Committee, members will be provided with an update of the progress being made in regard to this.

9 Good Practice: “Friendly Friday” Policy

At the last meeting of the Committee all Schools were asked to consider whether elements of the “Friendly Friday” approach might be adopted. Members are invited to feedback on their Schools’ consideration of this approach.

10 AOCB

FOR INFORMATION

11 Enhancement-Led Institutional Review (ELIR) Timeline *(UG/121118/008)*

Members are invited to note the attached paper providing an update on the progress of ELIR and the schedule of meetings for 19 to 23 November 2018.

12 Date of Next Meetings

Members are asked to note that the next meeting of the Committee will take place on Monday, 14 January 2019 at 2.00 pm, Committee Room 2, University Office.