

UNIVERSITY OF ABERDEEN

QUALITY ASSURANCE COMMITTEE

A meeting of the Quality Assurance Committee will be held on **Wednesday 12 September 2018** at **2.00 pm** in the **Committee Room 2, University Office**.

Miss Emma Hay, Acting Assistant Registrar
(extn. 3610; e-mail e.hay@abdn.ac.uk)

AGENDA

FOR DISCUSSION

1. **Approval of the minute of the meeting held on 9 August 2018** (QAC/120918/001)

2. **Matters Arising** (Oral Item)

3. **Committee Remit and Composition 2018/19** (QAC/120918/002)

Members of the Committee are invited to **approve** the remit and composition for 2018/19.

4. **Committee Areas of Responsibility 2018/19** (QAC/120918/003)

Members of the Committee are invited to **approve** the areas of responsibility for 2018/19. The Convener will also provide initial guidance to the Committee on the expected workload for the academic year ahead.

5. **Annual Course and Programme Review** (Oral Item)

Members of the Committee are reminded to undertake the sampling of 2017/18 Second Half Session Annual Course Review (ACR) responses. As in previous years, Committee members are asked to sample the usual 10 courses for the School(s) for which they have responsibility and combine their feedback for the School. Members are reminded that the deadline for the return of feedback is **Wednesday 26 September 2018**.

6. **Honours Weighting in Degree Classification** (QAC/120918/004)

The Committee is invited to **discuss** the evidence presented in the paper to provide an academic view on the relative weightings of honours years (or levels) in degree classification. Members of the Committee should note that this paper is an early draft, provided for their input.

7. **Learning Analytics Policy** (QAC/120918/005)

Members of the Committee are invited to **discuss** the draft Learning Analytics Policy. Members of the Committee should note that this paper is an early draft, provided for their input.

8. **Enhancement Led Institutional Review (ELIR) Update** (Oral Item)

9. **Collaborative Provision & TNE**

- (i) Annual Report to the QAC on the Qatar Campus (QAC/120918/006)
- (ii) Report from the Students' Association on the Qatar Campus (QAC/120918/007)

Members of the Committee are invited to discuss the reports received on the Qatar Campus.

10. Date of Next Meeting

The next meeting of the Committee will be held on Wednesday 7 November 2018 at 2pm, in Committee Room 2, University Office.

11. Items for Routine Approval – see below

12. Items for Information– see overleaf

Any member of the Committee wishing an item for routine approval or for information to be brought forward for discussion may ask at the meeting for that to be done. Any such item will be taken after item 1.

Declaration of interests: Any member and individual in attendance (including Officers) who has a clear interest in a matter on the agenda should declare that interest at the relevant meeting, whether or not that interest is already recorded in the Registry of Member's interests.

11. FOR ROUTINE APPROVAL

11.1 Students' Progress Committee (QAC/120918/008)

The Committee is invited to approve the remit and composition of the Undergraduate Students' Progress Committee.

11.2 Students' Progress Committee (Medicine & Dentistry) (to follow, QAC/120918/009)

The Committee is invited to approve the remit and composition of the Students' Progress Committee for Medicine and Dentistry.

11.3 Fitness to Practise Committee (Medicine & Dentistry) (QAC/120918/010)

The Committee is invited to approve the remit and composition of the Fitness to Practise Committee for Medicine and Dentistry.

11.4 Fitness to Practise Committee (Education) (QAC/120918/011)

The Committee is invited to approve the remit and composition of the Fitness to Practise Committee for the School of Education.

12. FOR INFORMATION

12.1 Course and Programme Proposals

(Oral Item)

A list of all Undergraduate and Postgraduate courses and programmes approved since the May 2017 meeting of the Quality Assurance Committee can be found on the Curriculum Management System (CMS).

12.2 Professional, Statutory and Regulatory Bodies (PSRBs)

(QAC/120918/012)

Members of the Committee are invited to note the record of interaction of PSRBs with the University, as prepared in collaboration with Schools.