**Template participant information for anonymised online surveys or tasks**

**NOTE TO RESEARCHER: This template should be used for when collecting fully anonymised data through online research surveys/tasks. Please adapt this template for your online research. Amend/delete all text in red as appropriate.** ***All guidance information (blue italics) should be deleted.***

**The final text should be in black and non-italicised.**

*Title of project/study*

*Worktribe ethics application ID [delete if not applicable]*

The aim of this research is to *[give details as to the purpose, benefits etc]*. The research is conducted by *[provide information of the principal investigator/research team/collaborators and their institutions].* The results of this research will be used for *[reports/papers/a thesis etc]* which will be made accessible through *[principal investigator’s website/project website/etc]*.

We appreciate your interest in participating in this *[questionnaire/survey/online task]*. We would like to invite you to take part if you are *[insert inclusion/exclusion criteria]*. Please take some time to read the following information carefully before agreeing to participate (if you wish to) by ticking the consent boxes at the bottom of this page. Your participation in the survey is entirely **voluntary**, and you can opt out at any stage by closing and exiting the browser.

If you decide to take part, you will be asked to *[provide some details of what participants will do]*. Your answers will help us to *[provide information on the benefit of their contribution]*. The *[questionnaire/survey/online task]* should take approximately *[estimated time]* to complete. Please be aware that after completing the *[questionnaire/survey/online task]*, you will not be able to withdraw your data.

Your answers will be treated confidentially and the information you provide will remain anonymous in any scholarly outputs. All data generated by the study will be securely stored at the University of Aberdeen and retained in accordance with the University of Aberdeen Research Data Management Policy for *[Number of years – 5 minimum]* years after the project end date. Your data can only be accessed by *[Name who will have access to the data, e.g. “the principal investigator” or “the research team”].* You can also consult the [University’s Privacy Notice](https://www.abdn.ac.uk/about/privacy/research-participants-938.php) for Research Participants for further information on how we manage your data. *[If applicable, add information on any additional data storage such as research data repositories, as well as any retention/reuse for future (unrelated) studies]*.

This research has been approved by the Committee for Research Ethics and Governance in Arts, Social Sciences & Business, University of Aberdeen on the *Day Month Year [To be added after ethical approval has been given]*.

For further information, or if you have any queries, please contact the lead researcher *[provide name and e-mail]*.

If you have any concerns about the way in which the study has been conducted, you can contact the Chair of the Committee for Research Ethics & Governance in Arts, Social Sciences & Business, Dr Elizabeth Curtis, atelizabeth.curtis@abdn.ac.uk.

Please read the statements below carefully and tick each box to confirm you have read and understood the statement. By clicking *[Continue/Next/etc]* you agree to participate in the project.

*[Note to researcher: Participants should only be able to continue to the study if they have ticked the boxes, which records an explicit confirmation of informed consent. The boxes cannot be pre-ticked as this will not allow for an explicit and affirmative declaration of informed consent.]*

* I confirm that I am 18 years of age or over
* I agree to have my data securely collected, stored, and processedas part of this research under the conditions outlined in the participant information above.
* I agree to my anonymous data being used for publications and other scholarly means of disseminating the findings from the research project.
* *[IF APPLICABLE, OTHERWISE DELETE SECTION]*I agree to my anonymised data being used in future studies of the principal investigator without my further permission.
* *[IF APPLICABLE, OTHERWISE DELETE SECTION]*I understand that the University may publish appropriately anonymised data in appropriate data repositories for verification purposes and to make it accessible to researchers and other research users.