

APPENDIX TO MINUTE 54

MEMBERSHIP OF COURT AND JOINT COURT-SENATE COMMITTEES
REPRESENTATION ON EDUCATIONAL AND OTHER BODIES

1 COURT COMMITTEES

1.1 Audit Committee

Mr J Donald for the period to 31.7.99

1.2 Nominating Committee

Professor B MacGregor
Mrs A Skene

1.3 Safety Committee

Professor D Ogston

1.4 Staff Grading and Promotions Committee

Professor D Ogston

1.5 Student Organisations Committee

Mrs A Skene

2 COURT REPRESENTATION ON JOINT COURT-SENATE COMMITTEES

2.1 Committee on Biological Services Units

Professor D Ogston

2.2 Continuing Education Policy Committee

Mrs A Skene

2.3 Library Committee

Mrs A Skene

2.4 Museums, Collections and Galleries Committee

Mrs A Skene

2.5 Personnel Policy and Staff Development & Appraisal Committee

Mrs A Skene

2.6 Welfare and Academic Services Consultative Committee

Professor G Catto to be Convener in place of Dr G Roberts

3 COURT REPRESENTATION ON EDUCATIONAL AND OTHER BODIES

3.1 Aberdeen North Sea Society

Professor A Macinnes in place of Professor P Boyle

3.2 Divinity Chairs: Board of Nomination

Dr I Torrance in place of Professor H Marshall

3.3 National Library of Scotland: Board of Trustees

Mr C McLaren in place of Professor I Macdonald

3.4 Scottish Universities Research and Reactor Centre Scientific Advisory Committee

Dr C Rice

APPENDIX TO MINUTE 55

CONTINUING EDUCATION POLICY COMMITTEE:
REVISION TO COURT REPRESENTATION

Court representation on the Continuing Education Policy Committee, formerly:

Principal
Two members appointed by the Court

was changed to:

Principal
Three members appointed by the Court

APPENDIX TO MINUTE 58

STATEMENT OF PURPOSE UNDER THE DATA PROTECTION ACT 1998

- 1) The University collects and processes personal data for two principal purposes: to support the management & administration of its academic & other activities, and to form the basis for academic research.
- 2) Data collected solely for the purposes of academic research will not normally be published in a form from which individuals can be identified, and it is hence exempt from subject access.
- 3) Data held by clinical and para-clinical departments may also be registered by the Grampian Health Board for the purposes of patient care.
- 4) In collecting and handling data all staff and students are expected to abide by the principles laid down in the Data Protection Act 1998. Breach of the Act by either staff or students is a serious disciplinary offence.
- 5) For the period until 25 November 1999 existing processing of personal data by the University will continue to be covered by its registration under the Data Protection Act 1984: Register entry number K3212132. (Other more restricted entries have been registered by the Pensions Fund, the Development Trust and the Regional Postgraduate Medical Education Committee.)
- 6) The University's entry in the Data Protection Register sets out in more detail the purposes for which data is collected and processed, the type of data held, the classes of people about whom it is held, the sources from which it comes, and the persons or organisations to whom it may be disclosed.
- 7) Departments are reminded that if either staff or students wish to work on personal data which has been collected by other persons, agencies or individuals, they must check that the data concerned has been registered with the Data Protection Registrar as available for the purposes of research or consultancy (as appropriate), and that they are specified as an authorised 'disclosure' for such data.
- 8) The full Register entry may be inspected in the University Library. A single-page summary of the purposes for which data is held is available on request from the University's Data Protection Officer, to whom applications for subject access should also be directed. His name is Mr David M Jones: he may be contacted at the Senate Office (Telephone 273402).

October 1998