UNIVERSITY OF ABERDEEN

INTERNATIONAL ADVISORY GROUP (IAG)

**Sponsor Approval Form for**

***<Enter full name of Proposed Sponsor and Country>***

*\* This form is for new agreements and renewals with international* *sponsors.*

|  |  |  |  |
| --- | --- | --- | --- |
| Proposed Sponsor name |  | Country (s) |  |
| Lead negotiating Sponsor  | *<Please provide Name(s), position, email, phone number and address>* |
| Proposer(s) name |  |
| Parent School |  | University wide | [ ]  |
| Programme name(s) | *<Type NA if proposed partnership is ‘University wide’>* |
| **Proposal and any changes to standard agreement sought** 1. Summarise the proposal including any changes to the standard agreement.

*(50 – 100 words)* |
|  |
| **Indicative financial case** 1. Include student numbers, expected fee income (if known) and explanation of market potential.
* For renewals, in addition, please provide a summary of the financials for the previous period of the agreement.
 |
| Proposed date of first intake of students |  |
| Source of funding  | Tuition fee | [ ]  | Paid by Sponsor  | [ ]  | Self-funded by student |
| Stipend  | [ ]  | Paid by Sponsor | [ ]  | Self-funded by student |
|  | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5** |
| Anticipated Student numbers |  |  |  |  |  |
| Discount (actual or percentage) |  |  |  |  |  |
| Anticipated Margin |  |  |  |  |  |
| Further comments *(50 – 100 words)* |
| **Legal and Regulatory compliance checks**1. Attach a draft legal agreement with qualified legal comment thereon including comment on non-standard considerations and financial implications e.g. taxation and export control
 |
| Draft legal agreement enclosed  | [ ]  | Yes  | [ ]  | No |
| Data transfer risk assessed by the [Information Governance Team](https://www.abdn.ac.uk/toolkit/services/information-governance/) *(if not already covered by sponsor policy)* | [ ]  | Yes  | [ ]  | No |
| Further comments *(if any)* *(50 – 100 words)* |
| **Due diligence and risk assessment** 1. Background information of sponsor and key potential risks and mitigations (e.g. reputational, financial, regulatory/accreditation risks and human rights situation etc.) as appropriate
 |
| Sponsor type  | Governmental agency  | [ ]  | Educational Institution | [ ]  | Industry  | [ ]  | *Other, please specify* |
| Further comments *(100 – 150 words)* |
| **Further information**1. Any additional relevant information *(E.g. Accommodation requirements)*
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|  |

On completion, please email this form to Vimal Subramanian (vimal.subramanian@abdn.ac.uk).