

Procedure for cases of alleged Academic Misconduct - FOR STAFF

- If Academic Misconduct is suspected the School should:
- Plagiarism only - confirm with Registry Student Services (discipline@abdn.ac.uk) if there are any previous findings of Plagiarism.
 - Notify the student clearly stating the allegation in writing, with a copy of the evidence to be reviewed.
 - Arrange a meeting with the student within 10 working days - student can be accompanied by 1 person.
 - A note taker and the Head of School (or nominee) should be present.
 - Head of School (or nominee) will decide following the meeting if the allegation is still suspected.
 - Send the student, within 5 working days, a copy of the outcome of the meeting and the meeting notes to the student to confirm their accuracy.

If the School still thinks Academic Misconduct has occurred:

