

COLLABORATIONS LEADING TO AN AWARD (SINGLE, DUAL OR JOINT) OR CREDIT OF THE UNIVERSITY:

ASSESSMENT REQUIREMENTS, EXTERNAL EXAMINING AND THE PROVISION OF CERTIFICATES AND TRANSCRIPTS

Assessment

- 1 Where the University validates degree programmes at a partner institution, it is essential that the validated institution understands and follows the University's requirements for the conduct of assessments as detailed in the [Assessment Section](#) of the AQH.
- 2 For all collaborations leading to a joint award, whether or not Aberdeen is the institution of primary registration, the format and timing of assessments will be formally agreed and recorded between all partner institutions and will satisfy the normal requirements of all parties.
- 3 For all joint supervisions of research students leading to a dual award, the examination must meet the requirements of both institutions. Should the examination processes of each differ significantly such that one examination is not possible, the student shall undergo two examinations, one at each institution.

External examining

- 4 External examining procedures for courses and programmes offered through collaborative arrangements should be consistent with the University's normal practices as detailed in the [External Examining](#) or [Research Students](#) sections of the AQH as appropriate.
- 5 In the case of validation agreements, Aberdeen requires external examiners to be appointed by Aberdeen, normally on the recommendation of the validated institution, and Aberdeen retains ultimate responsibility for the appointment, functions and briefing of external examiners.
- 6 In the case of joint awards, it is practical for external examiners to act for both/all institutions but such examiners will still need to be appointed by Aberdeen.
- 7 In the case of joint supervisions of research students leading to a dual award, each institution will appoint examiners in line with the normal requirements of each.

Certificates and transcripts

- 8 In all collaborations that lead to a single award or credit of the University, Aberdeen shall retain sole authority for the award of certificates and transcripts relating to the awards. The certificate and/or the transcript should normally record the name of any partner organisation engaged in the delivery of the course of study leading to the award.
- 9 In all collaborations that lead to a joint award of the University and under which Aberdeen is the institution of primary registration, Aberdeen shall retain sole authority for the award of

certificates and transcripts relating to the awards. The certificate shall include the names and crests and signatures of senior officers of all institutions which are partners in the delivery of the programme of study leading to the award. The certificate will be in a format agreed by all parties.

- 10 In all collaborations that lead to a joint award of the University and under which Aberdeen is not the institution of primary registration, the requirements for the award of certificates and transcripts relating to the awards will be as formally agreed and recorded between the partner institutions. The certificate shall include the names and crests and signatures of senior officers of all partner institutions which are partners in the delivery of the programme of study leading to the award. The certificate will be in a format agreed by all parties.
- 11 In all joint supervisions of research students that lead to a dual award of the University, the requirements for the award of certificates and transcripts relating to the awards will be as formally agreed and recorded between the partner institutions. Each institution will issue a certificate and each must state that the PhD is 'Awarded together with the University of X for a jointly supervised single thesis.'