**annual PROGRAMME\* Review**

This form should be completed either for a single programme or for a cognate group of programmes that share several courses. To be completed by the programme director/leader and subsequently considered by the primary School Teaching and Learning forum.

* Part A should provide a review of the courses that make up the programme/group of programmes covered by this APR
* Part B should focus on the programme (or cognate group of programmes if appropriate)
* Part C should be completed if the programme is part of any Collaborative Provision with other Institutions/organisations where students are involved. If Schools wish, they can complete a separate APR for collaborative provision.

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| **SCHOOL INFORMATION:** |
| **School:** | **Programme/cognate group of programmes:**  | **Academic year:**  |
| 1. **ANALYSIS OF THE PROGRAMME’S CONSTITUENT COURSES**
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| 1. **Comment on the pass rates and grade profiles for courses within the programme.** *Identify outlier courses, i.e. those performing better or worse than others. What can be learned from these to help other courses within the programme? Comment on courses with less than average pass rates. What actions are planned to address the low pass rates? Actions could include, for example, changes to previous year’s courses to better prepare the students or inclusion of more formative assessments.*
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| 1. **Comment on courses that are causing concern.** *Please include courses where concerns have been raised by staff or students at SSLC meetings or by external examiners. What measures could be put in place to address the concerns raised?*
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| 1. **REVIEW OF THE PROGRAMME(s)**
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| 1. **Critically review the programmes.** *For instance: Do they continue to meet the subject benchmark statements? How well do all constituent courses work together to provide the core knowledge required? Do they continue to attract and retain students?*
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| 1. **What actions have been taken forward this year considering the previous year’s feedback from the Course and Programme Review process, External Examiners, Programme Advisory Boards Professional Statutory Body or ITR recommendations (if reviewed within the past 12 months)?**
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| 1. **What is working well within the programme(s)? What is new/innovative?**
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| 1. **at Course level**
2. **at Programme level**
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| 1. **What area(s) require, or are intended for, development in the next academic year and how do you intend to address them?**
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| 1. **Review of Collaborative Provision** *(note that annual reporting for validated partners and TNE partners is more extensive and is described in the corresponding validation agreement. The following applies to non-validated and non-TNE partnerships only)*
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| 1. **Where applicable, list the Collaborative Provision agreements (Partnerships) that relate to this programme and the numbers of students involved (add rows as necessary)**
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| **Partner Institution** | **Type of Partnership (see** [**http://www.abdn.ac.uk/staffnet/teaching/types-of-partnership-3887.php**](http://www.abdn.ac.uk/staffnet/teaching/types-of-partnership-3887.php)**)**  | **Number of students involved** |
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| 1. **Comment on the progress students admitted under each partnership have made in their programme and whether any changes to the programme, or arrangements with the partner, need to be made.**
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| 1. **For each partnership comment on any issues that have arisen as a result of the partnership and critically evaluate the success of the partnership.**
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| 1. **ISSUES TO BE RAISED AT SCHOOL OR UCTL LEVEL**
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Signed: ..............................................................…………….. Date: ........................................

(Chair, School /Discipline Teaching & Learning Committee)

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| **Comments from Head of School\*:** |
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I confirm that I have read and agree with the content of this form and, where applicable, support the actions proposed.

Signed: ..............................................................…………….. Date: ........................................

(Head of School\*)

COPIES OF THIS FORM SHOULD BE:

1. considered by the primary school learning and teaching forum
2. uploaded to the [Quality and Planning SharePoint site](https://365abdn.sharepoint.com/projects/qacPlanning/SitePages/Home.aspx) by **31 august** for Undergraduate programmes and **30 November** for postgraduate taught programmes

\* Phase Co-ordinator for the MBChB curriculum; Interdisciplinary Degree Programme Co-ordinator, or Vice-Principal (Education) where appropriate.