

Staff Survey 2020 - Investigate Tool

As part of the services provided by Capita, who carried out the University's Staff Survey, the University has been given access to an analytical tool called Investigate which will allow a more detailed analysis of the survey results using Power BI. This tool will be used by groups such as University's Workload Review Group to understand and address staff workload pressures, but it will also be of value more broadly, e.g. for Athena SWAN reporting.

Investigate has the ability to break down the Staff Survey results using the information which was contained in Section 13 – "About your Role" and Section 14 "About You". This includes job role, length of service and a number of protected characteristics. Please note however, that where information returned would result in numbers of less than 10, this will be withheld by Investigate and cannot be reported on. It will not be possible to identify individuals or small groups using this tool.

The University's Information Centre (see <https://www.abdn.ac.uk/staffnet/governance/information-centre-11483.php>) will oversee governance arrangements around use of the Staff Survey results via Investigate to ensure full anonymity. Requests for data reports from the Staff Survey should be submitted to the Information Centre at informationcentre@abdn.ac.uk where they will be given formal consideration.