

Dear Applicant

Privacy Notice

We are writing to explain our position regarding compliance with the new General Data Protection Regulation (EU) 2016/679 ("GDPR") that came into effect on 25 May 2018 and the Data Protection Act 2018 that obtained Royal assent on the 23 May 2018 which aims to protect the privacy of all EU citizens and prevent data breaches.

The University of Aberdeen is mindful that we have a legal obligation to meet the transparency requirement and as such we are informing you that the University of Aberdeen as a public authority is processing your personal data (as defined in Article 4 of the GDPR) under Article 6(1) (b) of the GDPR for the performance of delivery of the academic development programme you have applied for to which you as the Applicant are the data subject. In addition, we have a contractual obligation with Advance HE to share the following categories of your personal data relating to name, HEA fellowship status, institution and email address.

Under the new GDPR and Data Protection Act 2018 you as the data subject will have the right to ask for a copy of the information we hold on you, the right to ask us to correct any inaccuracies in that information. We will hold your personal data in accordance with the University's Retention Policy and thereafter your personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed and will be destroyed. Under Article 20 of the GDPR you have the right to data portability. If you want more information about this please contact the Data Protection Officer at dpa@abdn.ac.uk.

Yours faithfully



Dr Darren Comber
Senior Educational Development Adviser
Honorary Senior Lecturer in Education