**University of Aberdeen (UoA)**

**Partnership Proposal Form A**

**(Student Exchange, Study abroad, Articulations)**

Student exchanges and study abroad offer students the opportunity to undertake either a semester or a full year of study at an overseas Higher Education Institution. Credits gained from the exchange can be counted towards the student’s degree although at UoA the grades achieved at another HEI do not count towards degree classification. All exchanges require curriculum mapping between both Institutions to ensure students can progress in their home Institution after their period abroad.

Articulation is where students enter into the University with advanced standing after studying elsewhere at College or at another Higher Education Institution in the UK or overseas. It requires careful curriculum mapping to ensure students can progress in their degree. For these articulations the partner Institution will not award a degree; only the UoA will award a degree. Should the proposed partner wish to award a degree as well, the proposal must go through the alternative process using a more detailed partnership proposal form (PPF B) available at <https://www.abdn.ac.uk/staffnet/teaching/partnerships-procedure-flowchart-3849.php>.)

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| **Proposal details** |
| 1 | What type of partnership is proposed?  | Student exchange/study abroad/articulation |
| 2 | Institution-wide or School/Discipline-specific? If School/Discipline-specific give details and contact details of proposer |  |
| 3 | If School/Discipline-specific give a brief explanation of why (e.g., the partner institution does not have/allow institution-wide agreements). |  |
| 4 | Name, full postal address and web address of proposed partner |  |
| 5 | Name and contact details of key contact at proposed partner |  |
| 6 | What is the proposed exchange arrangement, i.e. number of students to exchange per year, semester only exchange or full-year exchange or a mix? |  |
| 7 | When will the partnership start and how long is it planned to offer the partnership in the first instance? |  |
| 8 | Have the standards of provision at the proposed partner been assessed as appropriate? |  |
| 9 | Language of instruction at proposed partner  |  |
| 10 | What risks may arise from this partnership? How will the UoA mitigate these risks? |  |
| 11 | How does the proposed collaborative partnership align with the University’s Strategic Plan (<http://www.abdn.ac.uk/about/strategy-and-governance/strategic-plan-20152020-735.php>), and how will the partnership benefit the University? |  |
| 12 | For articulation agreements, is it clear to the Partner that a degree will only be awarded by UoA and no degree will be awarded by the Partner? |  |
| 13 | Can you confirm that this partnership will involve no cost to the University, other than the costs associated with teaching increased numbers of students? |  |

On completion of this form email it to Mel Viney (m.viney@abdn.ac.uk) for study abroad and student exchanges or to Emma Forster (e.forster@abdn.ac.uk) for articulations