

**UNIVERSITY OF ABEREEN**  
**POSTGRADUATE COMMITTEE**  
**MINUTES OF MEETING 7 APRIL 2014**

Present: Prof P. McGeorge (Convenor), Dr A. Akisanya, Dr T. Baker, Prof P. Hannaford, Prof M. Jaspers, Dr C. Kee, Dr J Mastoff, Dr A Mckinnon, Mr R Henthorn, and with Mrs K. Allan, Mr R. Findlay (Clerk) and Mrs K. Slessor in attendance.

Apologies: Prof B. Connolly, Dr S. Alcobia-Murphy, , Dr H. Battu, Dr C Bestwick, Ms S. Cornelius, Mrs C Croydon, Dr I. Ehrenscheidtner, Prof R. Evans-Jones, Dr P. Fernandes, Mr R Henthorn, D. MacCallum, Dr D Marais, Dr A Mckinnon, Prof E Pavlovskaja, Dr L. Philip, Prof A Sahraie and Mrs K. Slessor.,

**APPROVAL OF MINUTES OF MEETING ON 7 JANUARY 2014**

20. The Committee approved the minutes of the meeting held on 7 January 2014.  
Copied filed as PGC/070414/012

**POSTGRADUATE TAUGHT RESITS – IMPLEMENTATION PLAN**

- 21.1 The Committee noted the paper from the working group concerning implementation of resits for taught postgraduate students.  
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- 21.2 The Committee noted that some programmes across different Schools shared courses and that there would need to be coordination between the Schools as to when they would hold their resits.
- 21.3 Concern was raised about the removal of compensatory credits and the strict terms in which level 3 credits could be applied. It was noted that the changes could lead to an increase in students failing, but the Committee also felt that those with a marginal fail could be looked at closely by the exam board to determine whether a pass grade could be awarded.
- 21.4 The Committee requested that point 3.7 be amended to reflect that the University offered MLitt, MTh LLM degrees etc in addition to MScs.
- 21.5 The Committee requested that the issue of application procedures for resits be discussed with the central timetabling team.
- 21.6 The Committee approved the recommendations of the working group on the proviso of the above.

**ACTION: CLERK**

**POSTGRADUATE TAUGHT EXPERIENCE SURVEY 2014 – FOCUS GROUP REPORT**

- 22.1 The Committee noted the report on the student focus group held on 12 March 2014 and the recommendations for suggested questions to be added to PTES 2014.  
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- 22.2 The Committee recommended that an incentive of £5 print credit be offered to PGT students for participation in PTES 2014 and that funding be sought for it. It was noted that this would bring the survey in line with the incentives offered for completion of the National Student Survey.
- 22.3 The Committee requested that changes be made to the list of suggested questions to be added to the institutional section of the survey, including the use of likert scales and the

removal of the Students' Association from the list of support services that students were to be asked about.

- 22.4 The Committee approved the list of suggested questions on the proviso of the agreed changes.

**ACTION: CLERK**

**UPDATE TO ACADEMIC REP CODE OF PRACTICE & ELECTIONS**

- 23.1 The Committee approved the recommendations made concerning Student Representatives.
- 23.2 The Committee recommended that SSLCs be held as late on in the academic year as possible in order to allow student representatives to present feedback on as much of the programme as possible.

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**UPDATE ON THE STUDENT MATERNITY POLICY**

24. The Committee noted that the policy on student maternity had not yet been received.

**ENHANCEMENT LED INSTITUTIONAL REVIEW OUTCOME REPORT**

25. The Committee noted the outcome report from the ELIR exercise.

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