**APPLICATION FORM**

Please submit this form by email to [Europe-rg@abdn.ac.uk](mailto:Europe-rg@abdn.ac.uk).

Deadline - **26th January 2024.**

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| **Section 1: APPLICANT(S)** |
| **Name of lead applicant and any co-applicants:** |
| **Details of partner organisation(s):** |
| **School(s)/Institute(s):** |
| **Email address of lead applicant:** |

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| **Section 2: PROJECT SUMMARY** |
| **Title:** |
| **Worktribe Project Number:** |
| **Proposed Start and End Dates:**  *Projects must complete spend and activity by 29th June 2024.* |
| **Summary (200 words):**  *Please provide a brief summary of the proposed work - in accessible language suitable for an informed, general readership.* |
| **Total amount requested: £** |

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| **Section 3: CASE FOR SUPPORT** |
| **Project Description (400 words)**  *Please describe the proposed activities, where relevant strategic alignment to school priorities. Current status of the partnership and rationale for future collaboration.* |
| **External Project Partners (200 words)**  *Please indicate who you will collaborate with, whether they are new or existing partners, the partner’s needs and how these have been identified, and what they will contribute to the project.*  *With support from your School, you are advised to read the* [*Trusted Research*](https://www.cpni.gov.uk/trusted-research-academia) *and* [*NSIA guidance*](https://www.abdn.ac.uk/staffnet/research/research-governance-10644.php#panel14817) *and are encouraged to carry out the*[*CPNI Trusted Research Checklist for Evaluating Research Proposals*](https://www.abdn.ac.uk/staffnet/documents/policy-zone-research-and-knowledge-exchange/Trusted%20Research%20Checklist%20for%20Academia_0.pdf)*in order to gauge the level of risk involved with your international collaborations, using the*[*CPNI Trusted Research Guidance for Academics*](https://www.abdn.ac.uk/staffnet/documents/policy-zone-research-and-knowledge-exchange/Trusted%20Research%20Guidance%20for%20Academia_0.pdf)*as support.* |
| **Project Timeline (maximum 150 words)**  *Please provide a brief timeline of proposed activities* |
| **Impact (150 words)**  *Outline how you plan to demonstrate and evaluate impact. Describe impact of the proposed research on non-academic stakeholders (e.g., policy makers, business) where appropriate.* |
| **Justification of Resources (150 words)**  *Please provide a summary* |

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| **Section 4: ABERDEEN 2040 INTERDISCIPLINARY CHALLENGE AREAS** |
| Is the proposed activity interdisciplinary? Yes/No |
| If Yes, which interdisciplinary challenge area(s)?  ☐ Energy Transition  ☐ Social Inclusion & Cultural Diversity  ☐ Environment & Biodiversity  ☐ Data & Artificial Intelligence  ☐ Health, Nutrition & Wellbeing |

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| **Section 5: COST BREAKDOWN** | | |
| Please complete tables A and B below. In table A, please detail the funds requested from the internal fund.  In table B, please specify any matched funding from other sources if applicable.  **Please ensure this matches the Worktribe budget** | | |
| ***A. FUNDS REQUESTED FROM* Internal Call** | | |
| **BUDGET HEADING** | **DESCRIPTION** | **AMOUNT (£) – 100% FEC** |
| **Project staff** | *Name/Post, Grade / point / %FTE* |  |
| **Academic time** |  |  |
| **Travel** |  |  |
| **Engagement/Workshop costs** |  |  |
| **Other** |  |  |
| **Estates** |  |  |
| **Infrastructure Technician** |  |  |
| **Indirect cost** |  |  |
| ***Total 100% FEC Cost*** | |  |
| ***Amount to be funded by Internal Call (to be completed by Research & Innovation)*** | |  |

If you have any other funds available to use on this project, please complete table B.

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| ***B. Please provide details of any additional costs not requested from Internal Funds*** |

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| **Section 6: ENDORSEMENT BY HEAD OF SCHOOL - OR HEAD OF INSTITUTE** | | |
| The Head of School or Institute of the lead applicant will be asked to approve this application via Worktribe. | | |
| **Signature of Lead Applicant** | | |
| Name | Signature | Date |