

IT Provision for Hybrid Working

The Directorate of Digital & Information service (DDIS) will endeavour to supply equipment required to work effectively.

DDIS, via an accelerated Technology Replacement Program (TRP), will supply:

- 1 x University configured laptop device
- 1 x laptop bag
- 1 x keyboard & mouse
- 1 x docking station
- 1 x 23" monitor

Due to budget constraints we will be unable to provide a dual setup i.e. we can only supply one docking station, monitor etc from central funds.

FAQ

Can I keep my desktop and use the laptop remotely?

No – TRP is for one supported device. Desktops will be removed and recycled/reused in other areas. Laptops are portable and can be moved between sites.

Can my department pay for additional equipment for my secondary location?

If your department/line manager approve a dual setup both at home and on campus your school/directorate will need to pay for the extra equipment required.

Can I have an Apple Mac/more memory/a bigger screen?

Central funds will cover the cost of standard University specification of a Windows laptop (see Appendix 1) – if you require anything additional which increases the cost of the device & peripherals this will need to be met from school/directorate or research funds.

When will I get my laptop?

We will prioritise those approved for Home Working & based on need, e.g. those without any access to a University device or using personal devices at home, then move through the standard TRP schedule based on warranty expiry dates of current devices. We will be in touch via a IT Service Desk ticket.

I don't want a laptop; can I keep my desktop?

To facilitate as flexible a working environment as possible, in case of changes to government guidance around the pandemic, the preference is for everyone to have a laptop. As the pandemic has shown, there are increased business continuity benefits from laptop deployment, as well as mobility benefits.

Appendix 1



Product Description: HP EliteBook 840 G7

Product Type: Notebook

Operating System: Win 10 Enterprise 64-bit - English

Processor: Intel Core i5 (10th Gen) 10310U / 1.7 GHz (4.4 GHz) / 6 MB Cache

Memory: 16 GB DDR4 (2 x 8 GB)

Hard disk: 256 GB SSD - NVMe

Optical Drive: No optical drive

Display: 14" WLED 1920 x 1080 / Full HD

Graphics: Intel UHD Graphics

Input Device: Pointing stick, ClickPad

Keyboard: UK

Keyboard Backlight: Yes

Integrated Webcam: Yes

Networking: Bluetooth 5.0, 802.11a/b/g/n/ac/ax

Battery: 3-cell

Security Trusted Platform Module (TPM 1.2) and firmware (TPM 2.0), fingerprint reader, smart card reader

Dimensions (WxDxH): 32.36 cm x 21.47 cm x 1.79 cm

Weight : 1.32 kg

Localisation Language: English / region: United Kingdom

Product Description: HP USB-C Dock G5



Front: 1 USB-C® port with data and power out (15W)

1 USB-C® cable to connect to host system

Side: 2 USB 3.0 charging ports

1 combo audio jack

Back: 2 USB 3.0 charging ports

2 DisplayPort™ ports

1 RJ45 port

1 HDMI 2.0 port

1 standard lock slot

Product Description: HP E23 G4 FHD Monitor



Anti-glare, 58.42 cm (23") diagonal display with HP Eye Ease

Full HD (1920 x 1080) IPS Display

1 VGA; 1 USB Type-B; 1 HDMI 1.4; 1 DisplayPort™ 1.2; 4 USB-A 3.2 Gen 1

Customizable tilt, height adjustment, swivel, and pivot settings

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