**HEAD OF SCHOOL EVALUATION (ACADEMIC STAFF)**

**Please indicate whether or not you support this application for promotion:**

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| **I support this application for promotion** |  |
|  |  |
| **I do not support this application for promotion** |  |

**Please confirm that you have consulted with the appropriate senior colleagues on the applicant’s suitability for this promotion**

x

**Please indicate the names and positions of the persons consulted to enable you to make this report**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **School** |
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**Please provide an objective and evidenced assessment of the applicant’s application for promotion, indicating strengths and areas for further development. Please include information on how the individual meets the criteria of the position applied for. Provide any other contextual evidence that you consider to be relevant to the candidate’s application Please do not make reference to the applicant’s gender in your comments, please just refer to “the applicant”.**

**Please refer to the guidance document before completing this form.**

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**ADDITIONAL INFORMATION**

If the applicant included any information on circumstances that may have affected them, please comment on the candidate’s assessment of the impact.

Circumstances affecting an application can refer to: absence due to maternity, adoption, parental or carer’s leave; ill-health/medical condition; periods of part-time working or career breaks; the impact of the Covid-19 pandemic; workload.

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**Has the applicant completed an annual review in the last year? Yes/No**

**If so, has there been progression towards achieving objectives? Yes/No**

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| **Where appropriate, please provide additional comments concerning annual review and progression towards achieving objectives.**  |

I confirm that the job description provided is a true reflection of the duties carried out by the applicant.

**Head of School**:

**Date:**

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| --- |
| **Please forward the completed form to Human Resources at (****promapps@abdn.ac.uk****)**  |