Before Your Intern Starts
Project SEARCH

Before starting at Project SEARCH, please ensure that you have considered the following:

• How your Intern would travel to Project SEARCH—Do they have a bus pass? Do they travel independently?

• What benefits your Intern may be entitled to.

• What local employment support is available to your Intern—for example Aberdeenshire Council Employability Support or Skills Development Scotland.

Project SEARCH Staff are able to provide support and advice, or refer you to the most suitable place for this information.

Further Information

For more information about the programme, please contact:

E: projectsearchuoa@gmail.com
T: 07786 336761

www.abdn.ac.uk/staffnet/working-here/project-search-2431.php

@projectsearchuoa
@projectsearchuk

What parents need to know to support their young person through Project SEARCH
What is Project SEARCH?
Project SEARCH is a partnership between the University of Aberdeen, Inspire PTL, North East Scotland College, Skills Development Scotland and both Aberdeen City and Aberdeenshire Councils.

It is an employment-focused education programme based at the University of Aberdeen, designed to be the transition from education to employment. It runs Monday-Friday over the course of one academic year for up to 12 people or ‘interns’.

It is designed to give young people with learning disabilities, autism or other learning needs the opportunity to develop employability skills and gain hands-on, workplace experience in a supportive environment.

The Project SEARCH day is from 09:00 to 16:00 and typically comprises 5 hours practical work experience and 2 hours classroom-based learning per day.

Completing Project SEARCH requires a lot of hard work and commitment from the Interns taking part, which in turn requires a commitment of help, support and encouragement from their families and support network.

What is the goal of Project SEARCH?
The aim of Project SEARCH is for each intern to move into sustainable, paid employment of more than 16 hours per week. It is intended to be the last year of education as the young person transitions into employment.

Project SEARCH covers stages 2 to 4 on the Employability Pipeline:

<table>
<thead>
<tr>
<th>STAGE 1</th>
<th>STAGE 2</th>
<th>STAGE 3</th>
<th>STAGE 4</th>
<th>STAGE 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Referral, engagement &amp; assessment</td>
<td>Needs assessment &amp; engagement</td>
<td>Vocational activity</td>
<td>Employer engagement &amp; job matching</td>
<td>In work support &amp; aftercare</td>
</tr>
<tr>
<td>Not job ready</td>
<td>Agreeing steps required to address barriers to employment e.g. confidence building</td>
<td>Training in core skills &amp; workplace experience</td>
<td>Identifying suitable roles, meeting with employers, searching &amp; applying for jobs</td>
<td>Continued support to ensure success at work</td>
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</tbody>
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Support Your Intern Will Need From You
The support that family and friends provide throughout the Project SEARCH year is invaluable. Your Intern will need support and encouragement to:

- Arrive on time and attend every day—and contact Project SEARCH if absent for any reason
- Wear the provided Project SEARCH uniform
- Adopt a positive attitude to work
- Seek paid employment as a goal
- Be open to trying new things

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Project SEARCH Timeline
We hold open days for prospective interns and their families to visit Project SEARCH and meet the team, gaining further information in order to decide if the programme is right for them.

We accept applications from December until March. Following short-listing and subsequent interviews, 12 Interns will be selected for the coming year. We host various intern engagement events over the summer before the start of the programme, which gives everyone a chance to meet each other and get to know the University site.

Throughout the year we hold at least two employment planning meetings per internship, which are led by the intern and are an opportunity for them to discuss how they are progressing at each placement. These meetings are attended by parents, staff and aftercare support.

Other Ways To Get Involved
Throughout the Project SEARCH year we hold regular parents’ evenings which are a great opportunity for you to come along to discover more about what has been happening and to meet other interns and families.

Family members can become involved in fundraising activities throughout the year to raise funds for Project SEARCH.

You can also promote Project SEARCH within your own personal and professional networks to increase awareness of the programme and even identify potential areas of employment for your own and other Interns.