Confidentiality

There are 4 levels of confidentiality within the University of Aberdeen Staff Buddy Scheme.

The Buddy relationship is confidential. Information shared within the buddy relationship should never be shared with anyone else, especially with the Buddy’s Line Manager.

There are some circumstances in which the new employee or Buddy would pass information on to the Staff development team:

1) If the buddy or new employee presents a danger to themselves or others
2) If the buddy or new employee discloses an illegal activity
3) If the buddy or new employee is endangering the organisation

Buddy Champion/ Staff Development Team: If you are experiencing issues with your buddy relationship, you may discuss these with your Buddy Champion. You should keep details as anonymous as possible and only share information that is required for you to discuss the issue.

Buddy Champions will treat these discussions as confidential and will only pass anonymised information on to the Staff Development Team of any trends in issues that arise. For more severe issues, Buddy Champions may contact the Staff Development team if they feel the issues needs a more formal intervention.

SUMAC: Data you submit through your sign-up form will be stored securely on SUMAC. As will details on your buddy activity. SUMAC is only accessible by the Staff Development team.

SMT: Anonymised trends and data may be passed on to SMT for reporting purposes.