

There will be a meeting of the **SPACE MANAGEMENT GROUP** on **27 JUNE 2022 at 1.35pm – 2.55pm** via Microsoft Teams.

Heather Crabb

Senior Vice-Principal’s Office

Tel: 01224 272404

Email: h.crabb@abdn.ac.uk

BUSINESS

*DECLARATION OF INTEREST:*

*Any member or individual in attendance (including officers) who has a clear interest in a matter on the agenda must declare that interest at the meeting. Items for information will not normally be considered will be invited to do so at the meeting.*

**FOR DISCUSSION**

1. CHAIR’S INTRODUCTION

1.1 Annual Review of Terms of Reference SMG 22/23:01

1.2 General Discussion: Purpose of the Group

1. SPACE DATA
	1. Space Matrix SMG 22/23:02
	2. Space Utilisation SMG 22/23:03
2. CAPEX PROGRAMME AND USE OF SPACE
	1. Update from Interim Director of Estates & Facilities
3. TEACHING SPACE NEEDS & UTILISATION SMG 22/23:04

**for information**

1. REPORT FROM SPACE MANAGEMENT PANEL SMG 22/23:05
2. GUIDING PRINCIPLES OF SPACE MANAGEMENT

Guiding Principles of Space Management SMG 22/23:06

1. DATE OF NEXT MEETING

The next meeting of the Space Management Group will be arranged in line with the outcome of agenda item 1.1.