|  |  |
| --- | --- |
| **UNIVERSITY OF ABERDEEN** **LIFE SCIENCES & MEDICINE****Monitoring Research Student Progress****First Year Assessment & Progression Form** | UoA_Primary_Logo_RGB |

|  |
| --- |
| This form is used to record the assessment of a research student towards the end of the first year of research and the recommendation of the academic assessors regarding progression into the second year of research. Assessment is completed via a research presentation, a written report and a *viva voce* examination.Part 1 should be completed by the student and a printed copy submitted with their report as directed by the Postgraduate Research School.Part 2 should be used by academic staff to document the outcome of the assessment. All sections must be completed by the end of the ninth month of research.Part 3 should only be used if reassessment of the student is required. |

## Part 1 - Student Details

|  |  |
| --- | --- |
| **Name:** |  |
|  |  |
| **Student ID Number:** |  |
|  |  |
| **Supervisors:** | **Lead:** |  |
|  | **Other:** |  |
|  |  |
| **School:** |  |
|  |  |
| **Date of initial registration:** |  |
|  |  |
| **Degree (full-time or part-time):** |  |
|  |  |
| **Title of project:** |  |
|  |  |
| **Date of submission of first year report:** |  |

**For Postgraduate Research School Use**

|  |  |
| --- | --- |
| Date Report Received: |  |
|  |  |
| Date Passed to Assessors: |  |

## Part 2a – Oral Presentation

|  |
| --- |
| Date of presentation:  |

 Summarise the student’s performance with regard to their oral presentation:

|  |
| --- |
|  |

## Part 2b – Report and Viva

|  |
| --- |
| Date of viva: |

 Has the student developed an understanding of their research problem? YES / NO

Is the student familiar with the literature relevant to their research topic and the wider

 research area, and can they indicate its significance? YES / NO

 Has the student demonstrated an ability to critically appraise research problems? YES / NO

 Does the student display a satisfactory level of competence in English? YES / NO

 Does the student have a realistic research plan aiming towards completion within

 the period of supervised study? YES / NO

 Does the student have the capability and skills required to carry out this research? YES / NO

 Are there areas of concern that need to be addressed by the supervisor(s) YES / NO

 Please comment on the report (*include detailed commentary of any areas of concern*):

|  |
| --- |
|  |

General comments on the performance of the student in the viva:

|  |
| --- |
|  |

Comments addressed to the supervisor:

|  |
| --- |
|  |

**Part 2c – Training**

 Has the student successfully completed discipline specific and generic research
training as agreed with the supervision team? YES / NO

Supporting evidence:

|  |
| --- |
|  |

## Part 2d – Recommendation

|  |  |
| --- | --- |
| SATISFACTORY: Recommend progression into the 2nd Year of the PhD |  |
|  |  |
| UNSATISFACTORY: Recommend reassessment |  |
|  Specify date by which reassessment is to occur: |  |

**If the outcome of the assessment is unsatisfactory the student must be given a programme of work to be completed within two months, at which time the student must be reassessed and a final recommendation made, subject to approval by the Head of School.**

 Details of the programme of work (*to be agreed between supervisory team and assessors*):

|  |
| --- |
|  |

 Confirm that the above programme has been agreed with the supervisor. YES/NO

## Part 2e - Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| Examiner: |  | Date: |  |
|  |  |  |  |
| Advisor: |  | Date: |  |
|  |  |  |  |

**For Postgraduate Research School Use**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Notify student |  |  | Notify supervisor |  |  | Notify Head of School/School PG Co-ordinator |  |  |

## Part 3 - Reassessment

 Has the student successfully completed the programme of work? YES / NO

 Have the areas of concern identified in the initial assessment been addressed? YES / NO

 Has the view of the supervisory team been sought? YES / NO

Supporting comments:

|  |
| --- |
|  |

**Recommendation:**

|  |  |
| --- | --- |
| Progression to 2nd year of the PhD: |  |
| Submit for MSc\*: |  |
| Withdraw from studies\*: |  |

**\* If the recommendation is for non-progression then the case must be referred to a Postgraduate Progress Committee convened by the relevant Head of School for final decision.**

## Signatures:

|  |  |  |  |
| --- | --- | --- | --- |
| Examiner: |  | Date: |  |
| Advisor: |  | Date: |  |
| Head of School: |  | Date: |  |

**For Postgraduate Research School Use**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Notify student |  |  | Notify supervisor |  |  | Notify Postgraduate Registry |  |  |