

Risk Assessment

PROCEDURE:

- Complete risk assessment in consultation with PI/Supervisor and technical staff as appropriate.
- Risk assessment checked and signed by PI/Supervisor
- A copy or scan of the signed document to be given to the lab technician, School Safety Adviser and PI/Supervisor.

NOTES:

- No laboratory work is to commence without a risk assessment signed by the PI/Supervisor.
- The risk assessment must be reviewed when any changes are made to the equipment, materials, procedure or personnel.
- Technical staff can stop work if no risk assessment is in place or if, in their opinion, there is a risk to safety.

Project name:		
Location of work:		
Principal Investigator/Supervisor:	Signed:	Date:
Assessment Prepared by:	Signed:	Date:
Outline description of the work:		
Names of persons carrying out the work:		
Intended start date		

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done

Will particular training be required?	
How will spillages or other uncontrolled releases be dealt with?	
How will the products and waste be disposed of?	
Which first aid measures are required in case of accidents including exposure to chemicals involved in this experiment?	