



Royal College of
General Practitioners

RCGP/SAPC ELECTIVE PRIZE Application Criteria

An annual prize of £500 is awarded for the best proposal by a medical student for an elective prize in Primary Care/General Practice which includes audit or research.

How to enter

1. The RCGP/SAPC Elective Prize is awarded for the best Audit or research proposal submitted each year.
2. Applications are made by completing the attached form. Forms are acceptable only in typed format. If separate pages are needed, please refer to the same headings. Five copies should be sent to the Royal College of General Practitioners at the address below.
3. Applicants are strongly recommended to identify a supervisor (usually a member of an academic department of general practice/primary care who can give support and guidance on the completion of the form).
4. Adjudication of the prize takes place in two stages.
 - **First Stage:** applicants apply through their Department of General Practice/Primary Care; getting the form signed by the Head of Department). Each Department submits one overall application for national adjudication. **(Closing date end of February each year).**
 - **Second Stage:** National adjudication by Royal College of General Practitioners' Awards Committee. **(Closing Date end of March each year)**
5. Applicants should not attach any supporting documents, CVs etc., as these will not be considered by the adjudicators.
6. The information given on applications will be used solely for the purpose of supporting the objectives of the RCGP in the administration of its awards. All data will be processed in accordance with the Data Protection Act 1998.
7. Responses by post, fax or email are accepted. Applicants must follow up fax or email responses with **five copies** of the completed and signed application form.
8. The same piece of work can only be awarded one College award within a three year period.
9. An award condition is that the winner must submit a final report of the completed project of approximately 500 words within 6 months of the completion of the elective.
10. The Prize winner is invited to present their winning project, either as a poster or an oral presentation, at the Society for Academic Primary Care's Annual Scientific Meeting.
11. Following adjudication of the awards and notification to the Departments of General Practice/Primary Care and applicants of the result, no further correspondence will be entered into relating to the adjudication process;

Clerk to the Awards Committee

**The Royal College of General Practitioners
14 Princes Gate, Hyde Park, London, SW7 1PU**

Fax: 0207 589 3145 or Email: mpatel@rcgp.org.uk and cmessent@rcgp.org.uk

Closing date for applications to the Awards Committee, RCGP end of March each year.

REF:

**ROYAL COLLEGE OF GENERAL PRACTITIONERS
RCGP/SAPC ELECTIVE PRIZE
APPLICATION FORM**

YOUR PERSONAL INFORMATION

The Awards Committee will only accept the form completed throughout in **TYPED FORMAT**. The information given on these forms will be used solely for the purpose of supporting the objectives of the RCGP in the administration of its Awards.

FIRST NAME:			
SURNAME:			
ADDRESS:			
	POST CODE:	E-MAIL:	
	TEL NO:	FAX NO:	
NAME AND ADDRESS OF DEPARTMENT OF GENERAL PRACTICE/ PRIMARY CARE			
	POST CODE:	E-MAIL:	
	TEL NO:	FAX NO:	

PROJECT DETAILS

Please give brief details and expand if necessary in the supporting statement

TITLE OF PROJECT:	
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DETAILS OF WHERE PROJECT WILL TAKE PLACE

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WHAT BENEFITS WILL THERE BE TO THE PROJECT AND WHAT RESOURCES WILL BE NEEDED TO MAKE IT POSSIBLE FOR YOU TO BE THERE

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EXPECTED STARTING DATE:				DURATION OF STUDY:			
SUPERVISOR'S NAME, ADDRESS AND DEPARTMENT							
	POST CODE:	E-MAIL:					
	TEL NO:	FAX NO:					

REF:

1) GIVE DETAILS HERE ON HOW THE ELECTIVE WILL BE OF EDUCATIONAL BENEFIT TO YOU. Please give details in this section of how you will carry out the academic project. (e.g. audit, research or evaluation). It is a condition of the prize that the project should include research or audit.

REF:

2) How will this project/research benefit your career in General Practice/Primary Care.

Empty space for describing the career benefit of the project/research.

I confirm that if I win, the prize will be used for the purposes of the award only **Please indicate here**

Have you applied for funding from another source? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please indicate where		Amount (£)

CHARACTER REFERENCE Name and address of Supervisor (Senior Member of the Clinical/Medical Staff) at Department of General Practice	Name & Post Held	
	POST CODE:	E-MAIL:
	TEL NO:	FAX NO:

PLEASE INDICATE WHERE YOU FIRST HEARD OF THE RCGP/SAPC ELECTIVE PRIZE (THIS INFORMATION HELPS US TO PUBLICISE THE AWARD AS WIDELY AS POSSIBLE):- To mark into these boxes click into relevant box using the mouse or type X.

RCGP Journal <input type="checkbox"/>	University Department of General Practice (Please specify) <input type="checkbox"/>	Through a College Faculty (Please specify) <input type="checkbox"/>
Other: (Please specify)		

**Would you like to see the RCGP/SAPC Elective Prize advertised elsewhere?
Please specify:-**

Name of Head of Department of General Practice	
Signature	Date:

Signature of applicant:.....	Date:
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Local Adjudication

Stage One: Five copies of the completed application form to be sent to the University Department of General Practice/Primary Care for Local Adjudication. **(CLOSING DATE End of February each year)**

National Adjudication

Stage Two: University Department of General Practice/Primary Care to submit **Five copies** of the best overall application by a medical student for National Adjudication to the:
Royal College of General Practitioners' Awards Committee by END OF MARCH EACH YEAR

NOTE: While applications are accepted by fax or Email on or before closing date, applicants must follow up with FIVE PAPER COPIES of the completed and signed application form.

