

To ensure a smooth application experience, please follow the step guide below to complete your registration and application.

Step 1: Access the International Student Platform

Open your web browser and enter the official URL of our International Student Service System: <http://istudy.scnu.edu.cn/member/index.do>

Step 2: Register a New Account

1. Click the "Register" button and fill in the required information:
 - User Name
 - Password (Please use at least three combinations of numbers, uppercase letters, lowercase letters and special characters! And the password length is at least 8 bits)
 - Confirm Password
 - Email Address
 - Verify code
2. Click the "Register" button. If the information is correct, you will be redirected to the email verification page immediately.
3. Click the "Go to Mail Box" button. Check your email inbox (including the spam folder) for the activation link.
4. Click the activation link to complete the account verification. Once verified successfully, your account will be created, and you will be redirected to the system's login page.



Member register

*User Name: ✓

*Password: weak middle strong
Please use at least three combinations of numbers, uppercase letters, lowercase letters and special characters! And the password length is at least 8 bits!

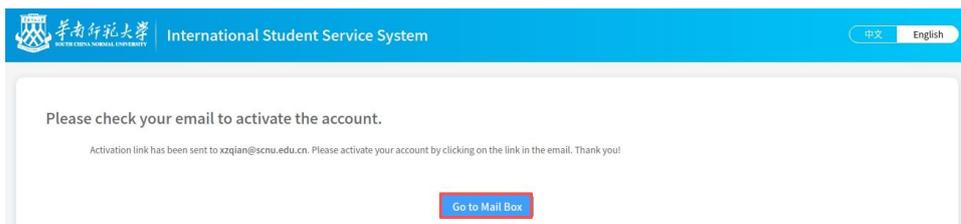
*Confirm Password:

*E-mail: ✓ OK

Please register with valid email address, otherwise your account cannot be activated.

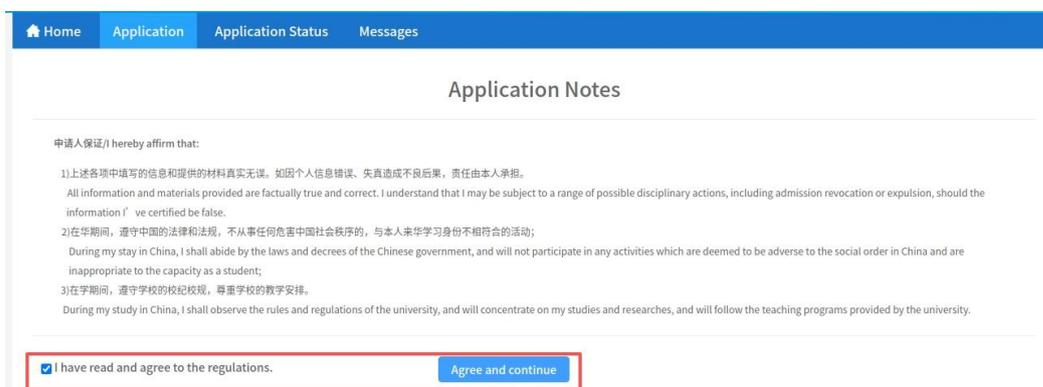
*Verify Code: Q H U V

After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link.

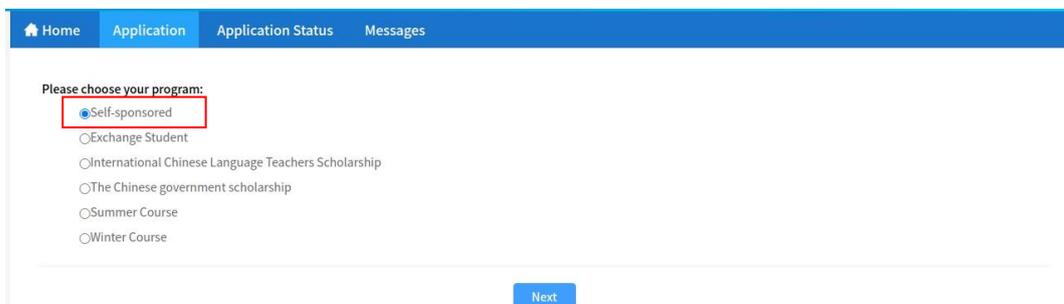


Step 3: Initiate the Application Process

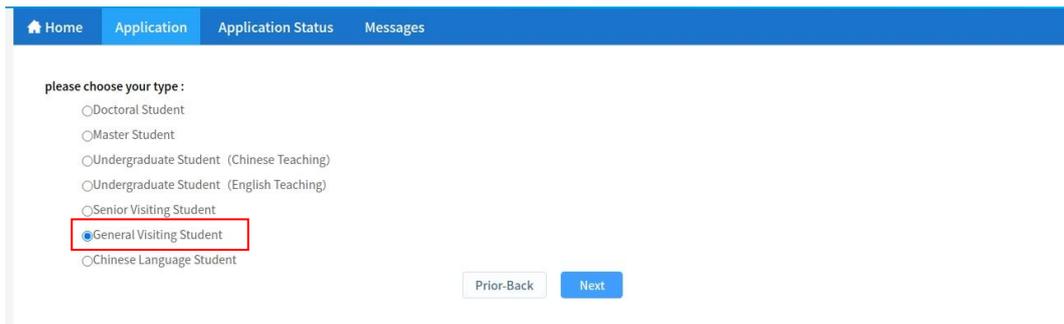
1. After successful login, you will first enter the Application Notes page. Please carefully read the notes and rules, then click the button indicating “I have read and agree to the regulations” to proceed.



2. Next, you will enter the “Choose Your Program” page. Locate and click the “self-sponsored” option, then click the “next” button to move to the next step.



3. On the “Choose Your Type” page, select the “General Visiting Student” option, then click the “next” button to continue.



- You will then arrive at the Query Option page. Find the “Department” drop-down menu, select “Aberdeen Institute of Data Science and Artificial Intelligence” from the list, click the “find” button. You will see the YES program in the search results. Click the “apply” button to start applying for this program.

The screenshot shows the 'Query Option' page with a navigation bar (Home, Application, Application Status, Messages). The search filters include:

- Department: Aberdeen Institute of Data Science and Artificial Intelligence
- Major: Please choose
- Area of Research: (empty)
- Language of Instruction: -Choose-

 The 'Find' button is highlighted. Below the filters is a 'Study Plan List' table with one entry:

Study Plan Name	Department	Major	Language of Instruction	Application Deadline(Beijing Time)	Notes	Operation
YES Program-Foshan AI-Tech Immersion Program	Aberdeen Institute of Data Science and Artificial Intelligence	Artificial Intelligence	English	2026-03-13~2026-05-31		Apply

 The 'Apply' button in the table is highlighted. At the bottom, it shows 'Displaying 1-1 of 1 items' and pagination controls.

Step 4: Fill in the Application Information

- Complete your Basic Info and click the “Save and Next” button.

The screenshot shows the 'Step 4: Fill in the Application Information' page. A progress bar at the top indicates the current step. A red box highlights the instruction: "Please fill in either Chinese or English, (*) indicates a required field." The 'Personal Information' section contains various fields:

- *Personal Photo: Add your photo button
- *Family Name (as on passport): Example icon, checkbox for empty field
- *Chinese Name: checkbox for not having a name yet
- *Given Name (as on passport): checkbox for empty field
- *Gender: Male/Female radio buttons
- *Marital Status: Unmarried/Married radio buttons
- *Nationality: Please choose dropdown
- *Birth Date: date picker
- *Country or region of birth: Please choose dropdown
- *Place of Birth: text input
- *Native Language: Please choose dropdown
- *Highest Level of Education completed/to be Completed: -Choose- dropdown
- *Religion: -Choose- dropdown
- *Institution of Highest Diploma: text input
- *Occupation: -Choose- dropdown
- *Current Employer or Educational Institution: text input
- Health Status: text input
- Hobby: text input
- *Are you Ethnic Chinese? Yes/No radio buttons, with a note: "Ethnic Chinese refers to people who are of Chinese descent and were born in the host country and have acquired the nationality of the host country."

 The 'Current Location' section has a checkbox for "Whether in Chinese mainland now?". The 'Passport' section has fields for "Passport No." and "Passport Expiry Date". At the bottom, the 'Save and Next' button is highlighted.

2. Complete your Study Plan and click the “Save and Next” button

Recommender

Name: Hu Yiting

Relationship with the applicant: Program Coordinator

Organization: South China Normal University

Phone Number: +86-0757-86636850

Email: huyiting@m.scnu.edu.cn

The screenshot displays the 'Application Status' page for the 'Study Plan YES Program-Foshan AI-Tech Immersion Program'. The progress bar shows 7 steps: Step 1 (Basic Info), Step 2 (Study Plan), Step 3 (Education & Employment), Step 4 (Additional Info), Step 5 (Contact Info), Step 6 (Upload Application Documents), and Step 7 (Preview and Submit). The 'Study Plan' section is active, showing details for a 'General Visiting Student' in the 'Department of Aberdeen Institute of Data Science and Artificial Intelligence' with a 'Major' of 'Artificial Intelligence'. The 'Language Proficiency' section includes fields for Chinese and English proficiency, HSK/HSKK levels and scores, and HSK Test Score Report No. The 'Recommender' section, highlighted with a red border, contains the following fields: Name, Relationship with the applicant, Organization, Mobile (with example: +86-13612345678), Phone Number (with example: +86-10-12345678), Email, Nationality (Please choose), Job Title, Address, and Fax Number. At the bottom, there are 'Previous', 'Save', and 'Save and Next' buttons.

3. Complete your Education & Employment information and click the “Save and Next” button.

Home Application Application Status Messages

Step 1 Basic Info Step 2 Study Plan Step 3 Education & Employment Step 4 Additional Info Step 5 Contact Info Step 6 Upload Application Documents Step 7 Preview and Submit

Educational Background

No.1

*Year Attended (From): *Year Attended (To):

*School Name(Full Name): Institute Location: X

*Education Level: Field of Study:

Delete Add

*Have you ever studied online or offline at any institution in China? Yes No

*Name of the Institution: , as a

*Dates Attended (from/to): -

Contact Information of Your Student Counselor

Name: Telephone:

Email Address:

Previous Save Save and Next

4. Complete your Additional Info and click the “Save and Next” button.

Guarantor in China

Name: Hu Yiting

Mobil: +86-0757-86636850

Phone Number:+86-0757-86636850

Address: Aberdeen Institute of Data Science and Artificial Intelligence, South China Normal University, Shishan Town, Nanhai District, Foshan, Guangdong, P.R. China

Step 1 Basic Info Step 2 Study Plan Step 3 Education & Employment Step 4 Additional Info Step 5 Contact Info Step 6 Upload Application Documents Step 7 Preview and Submit

Family

No.1

*Relationship: *Name:

*Nationality: Birth Date:

*Phone Number: *Email:

*Position: *Work Place:

Set as emergency contact Delete

No.2

*Relationship: *Name:

*Nationality: Birth Date:

*Phone Number: *Email:

*Position: *Work Place:

Set as emergency contact Delete Add

Criminal Record

*Have you ever had a criminal record? Yes No

Financial Supporter (The guarantor should be an adult, willing to sponsor you to complete your studies. He or she may live in or outside China, generally should be parent.)

*Name: Addr.:

*Tel.: Relationship with applicant:

*Organization: Email:

Guarantor in China

*Name: *Mobile:

*Phone Number: *Email:

Organization: *Address:

Previous Save Save and Next

5. Complete your Contact Info and click the “Save and Next” button.

The screenshot shows a progress bar at the top with seven steps: Step 1 Basic Info, Step 2 Study Plan, Step 3 Education & Employment, Step 4 Additional Info, Step 5 Contact Info (highlighted), Step 6 Upload Application Documents, and Step 7 Preview and Submit.

Permanent Address

*Street Address: *Phone Number:
Example: +86-10-12345678

*City/Province: Mobile:
Example: +86-13612345678

*Country(region): *Zip Code:

Current postal address

Same as the Permanent address Other

Facebook Account: Personal Email: huyiting@m.scnu.edu.cn

WeChat:

LinkedIn Account: Twitter Account:

QQ: DingTalk:

Skype: Instagram:

***How to Collect the Admission Notice**

Deliver to Address Provided in Application Collect from South China Normal University in Person

Information: Please make sure the postal address you provided is valid in at least 3 months in order to receive all admission documents successfully. If it is an international address, please fill in the English address and postal code, otherwise it will affect the accurate postal delivery.

Buttons: Previous, Save, **Save and Next**

6. Upload the required Application Documents and click the “Save and Next” button. Please upload the scanned copy of the personal information page of your passport.

The screenshot shows a progress bar at the top with seven steps: Step 1 Basic Info, Step 2 Study Plan, Step 3 Education & Employment, Step 4 Additional Info, Step 5 Contact Info, Step 6 Upload Application Documents (highlighted), and Step 7 Preview and Submit.

Upload Documents Each attachment with capacity no more than 3M

* Passport (Pages with photo and visa) : Document format: *.jpg,*.jpeg [Add Document](#)

* Curriculum Vitae : Document format: *.pdf,*.jpg,*.jpeg [Add Document](#)

Buttons: Previous, **Save and Next**

7. Preview your application carefully, then click Submit to finalize your application.